



To: Chair and Members of the Cabinet Date: 17 June 2013
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Dear Councillor

You are invited to attend a meeting of the **CABINET** to be held at **10.00 am** on **TUESDAY, 25 JUNE 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 12)

To receive the minutes of the Cabinet meeting held on the 14th May, 2013 (copy enclosed).

5 RUTHIN AREA PRIMARY SCHOOLS REVIEW (Pages 13 - 144)

To consider a report by Councillor Eryl Williams, Lead Member for Education (copy enclosed) which details the findings from the recent review of primary school provision in the Ruthin area and proposes recommendations to be considered by Cabinet for changes to the current provision.

6 FINANCE UPDATE REPORT (Pages 145 - 162)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance and Assets (copy enclosed) which provides the latest financial position and progress against the agreed budget strategy.

7 MENTAL HEALTH PARTNERSHIP (Pages 163 - 188)

To consider a report by Councillor Bobby Feeley, Lead Member for Social Care and Children's Services (copy enclosed) which seeks consideration of a new partnership between the Council and BCU to deliver Adult Mental Health Services.

8 THE FUTURE OF CEFNDY HEALTHCARE (Pages 189 - 218)

To consider a report by Councillor Bobby Feeley, Lead Member for Social Care and Children's Services (copy enclosed) which requests support for Cefndy Healthcare's business case for investment.

9 OUTSOURCING ICT SERVICES TO SCHOOLS (Pages 219 - 228)

To consider a report by Councillor Eryl Williams, Lead Member for Education (copy enclosed) which sought approval to award the Schools Admin and Curriculum ICT contract to GAIA Technologies. A copy of the Quality Impact Assessment had been included under Part II of the agenda.

10 CORPORATE PLAN QPR: QUARTER 4 2012/13 (Pages 229 - 252)

To consider a report by Councillor Barbara Smith, Lead Member for Modernising and Performance (copy enclosed) which provides an update on the delivery of the Corporate Plan 2012-17 at the end of quarter 4, 2012-13.

11 FINAL BUDGET POSITION AND REVIEW OUTTURN 2012/13 (Pages 253 - 266)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance and Assets (copy enclosed) which provides an update of the final revenue position and the proposed treatment of balances.

12 REVIEW OF DAY SERVICES (Pages 267 - 284)

To consider a report by Councillor Bobby Feeley, Lead Member for Social Care and Children's Services (copy enclosed) which provides an overview of proposals to remodel day care for older people.

13 VIBRANT AND VIABLE PLACES - FUNDING BID FOR RHYL TOWN CENTRE PROJECTS (Pages 285 - 290)

To consider a report by Councillor Hugh Evans, Leader and Lead Member for Economic Development (copy enclosed) which details the new regeneration framework from Welsh Government – Vibrant & Viable Places and outlined proposals for how regeneration funding would be prioritised going forward.

14 REVIEW OF LOCAL DEVELOPMENT STEERING GROUP (Pages 291 - 300)

To consider a report by Councillor Eryl Williams, Lead Member for Education (copy enclosed) which outlines proposals to revise the membership of the Local Development Plan Steering Group.

15 CABINET FORWARD WORK PROGRAMME (Pages 301 - 308)

To receive the enclosed Cabinet Forward Work Programme and note the contents.

MEMBERSHIP

Councillors

Hugh Evans
Julian Thompson-Hill
Eryl Williams
Bobby Feeley

Hugh Irving
Huw Jones
Barbara Smith
David Smith

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Agenda Item 4

CABINET

Minutes of a meeting of the Cabinet held in Conference room 1a, County Hall, Ruthin on Tuesday, 14 May 2013 at 10.00 am.

PRESENT

Councillors Hugh Evans, Leader and Lead Member for Economic Development; Bobby Feeley, Lead Member for Social Care, Adult and Children's Services; Hugh Irving, Lead Member for Customers and Communities; Huw Jones, Lead Member for Tourism, Leisure and Youth; Barbara Smith, Lead Member for Modernising and Performance, David Smith, Lead Member for Public Realm, Julian Thompson-Hill, Lead Member for Finance and Assets, and Eryl Williams, Deputy Leader and Lead Member for Education

Observers: Councillors Raymond Bartley, Brian Blakeley, Meirick Lloyd Davies, Richard Davies, Huw Hilditch-Roberts, Martyn Holland, Pat Jones, Gwyneth Kensler, Margaret McCarroll, Dewi Owens, David Simmons, Bill Tasker, Cheryl Williams and Huw Williams

ALSO PRESENT

Chief Executive (MM); Corporate Directors: Economic and Community Ambition (RM), Customers (HW), Modernising and Wellbeing (SE); Head of Legal and Democratic Services (RGW); Head of Customers and Education Support (JW); Programme Manager, Modernising Education (JC); Chief Accountant (RW), and Committee Administrator (KEJ).

Carole Burgess, Director of Lifelong Learning, Diocese of St. Asaph (Anglican); Rita Price, Director of Education and John Kenworthy Catholic Diocese of Wrexham together with Philip Eyton-Jones, Chair of Trustees, St. Brigid's Trust were also in attendance for the item on Faith Based Provision (Agenda No. 5)

WELCOME

The Leader extended a warm welcome to members of the public present to hear the debate on proposals for faith based provision. Representatives from the Diocesan Authorities and St. Brigid's Trust were introduced.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

No declaration of personal or prejudicial interest had been raised.

3 URGENT MATTERS

No urgent matters had been raised.

4 MINUTES

The minutes of the Cabinet meeting held on 16 April 2013 were submitted.

RESOLVED that the minutes of the meeting held on 16 April 2013 be approved as a correct record and signed by the Leader.

5 FAITH BASED PROVISION

[Councillor Gwyneth Kensler declared a personal interest in this item.]

Councillor Eryl Williams, Lead Member for Education presented the report informing Cabinet of the findings of the initial informal consultation on the future of faith based provision and seeking approval to commence the next formal stage of public consultation on proposals to close Blessed Edward Jones Catholic High School and St. Brigid's School and open a new joint faith school. A formal response to the proposals from the Diocesan Authorities and St. Brigid's Trust had been tabled at the meeting and representatives had been invited to make a short presentation.

Councillor Williams provided some background to the situation and highlighted the need for a strategic and cohesive approach taking into account Welsh Government policies in order to secure investment and ensure quality provision of education. He referred to the stages within the review process advising that difficult decisions needed to be made to ensure future sustainability and quality education. Councillor Williams responded to concerns raised by St. Brigid's Trust in their formal response advising that a comprehensive budget plan had been prepared to ensure aspirations could be delivered and funds had been set aside to deliver the proposals. He also gave assurances regarding the demand for a new school reporting upon detailed analysis undertaken in that regard and future projections.

The Leader invited representatives present from the Diocesan Authorities and St. Brigid's Trust to give a short presentation.

Carole Burgess, Diocese of St. Asaph expressed her delight to be part of such an exciting prospect and confirmed that the Board and Diocese of St. Asaph remained fully committed as co-promoters to the proposal for a new joint faith secondary school. In welcoming the proposal she also highlighted the success of St. Joseph's School in Wrexham which provided joint Anglican/Catholic provision. Rita Price, Catholic Diocese of Wrexham echoed those sentiments advising that the idea of a shared school had been under discussion for some time. The Diocese of Wrexham, as co-promoter remained fully committed to the proposal for a shared secondary school and its aspirations for faith based education in Denbighshire. She highlighted the commitment to providing a school of the highest standards to enhance aspiration for children and families in the area. John Kenworthy, former Headteacher of St. Joseph's School referred to fundamental similarities to St. Brigid's and he reported upon the success of St. Joseph's transition to a joint faith school. Councillor Julian Thompson-Hill sought assurances from the Diocesan Authorities regarding their commitment following the outcome of the consultation and their financial contribution. Both Carole Burgess and Rita Price confirmed their commitment to formal consultation on the proposals and would be responding as positively as they could to the outcome of the consultation. It was noted that the

financial contribution from the St. Asaph Diocese would be minimal and that the Wrexham Diocese had committed any future collateral gained from selling part of the Rhyl site. Councillor Williams clarified that the proposals were not dependent on any financial contributions and funding had been set aside for that purpose.

Mr Philip Eyton-Jones, St. Brigid's Trust referred to the success of St. Brigid's School in providing all through provision for 3 – 19 and highlighted the parental support for the school as evidenced in the consultation response and their eagerness that the current ethos and framework remained. The Trust considered the proposal premature given that the option appraisal lacked significant detail and therefore the Trust would not be able to promote the proposal in its current form. Particular concerns were raised regarding the absence of firm decisions for the age range and location for the school; implications of the newly revamped Rhyl High School, and the lack of financial certainty and destabilising situation for both pupils and staff. Any financial contribution for future proposals would need to be approved by the Trust and Secretary of State.

The Leader sought assurances regarding educational aspects of the proposals and the Head of Education (HE) highlighted the Council's priority in ensuring all children received the best education possible and performed to the best of their ability. She reported upon key elements of successful education provision recognised by the Welsh Government and ESTYN and both schools had been analysed within that context. Cabinet were advised that both schools achieved good results against key indicators and the HE provided a number of statistics to illustrate performance of both schools at particular stages and in comparison with other schools within the county and within their family groups. However it was important to ensure sustainability moving forward and some deficits in key elements had been identified which would compromise attainment in future particularly in terms of the learning environment and leadership and management.

During the ensuing debate Cabinet members reported upon their visits to the two schools and expressed serious concerns regarding the adequacy of the existing school buildings and facilities which did not provide a learning environment fit for purpose to meet the requirements of the Welsh Government's 21st Century Schools Programme. It was agreed that the future provision of sustainable high quality education should be the overriding consideration. In light of the concerns expressed by St. Brigid's Trust members raised questions regarding the review process and wider implications and sought assurances regarding the robustness of the funding package. Councillor Eryl Williams and officers responded as follows –

- provided assurances that the Council would be in a position to fund the project which was not dependent on financial contributions from partners
- explained it had not been possible to commit to a location for the proposed new school at this stage because the requirements of the school had not been fully developed and was dependent on the outcome of formal consultation
- the review of the two schools was not being undertaken in isolation and due regard was being given to the implications on other schools in the area
- consideration would be given to providing primary provision during the second phase

- the further detail requested by St. Brigid's Trust would be provided following formal consultation during the next stage within the process
- post 16 provision at the new school would be provided predominantly by the existing Rhyl and Prestatyn VI partnership with the new school hosting a small range of courses as part of that partnership delivered by the faith providers
- the Council had the power to propose closure of both schools but could not open a new joint faith school without the agreement of the Diocesan Authorities
- not making a decision on the proposals would lead to further uncertainty and instability for the schools and would put future provision and funding opportunities under threat.

Cabinet considered the age range for the new school and merits of 3 – 18 provision and agreed that further consultation should be undertaken to explore the possibility of providing primary provision on the same site as the joint faith secondary school which should be included as part of the formal resolution together with consultation on the location of the new joint faith school.

At this point the Leader invited other councillors who were not Cabinet members to speak. In response to questions and comments raised by local Rhyl Members, Councillors Joan Butterfield, Margaret McCarroll and Brian Blakeley the following responses were provided –

- the consultation period could be extended if necessary
- local members would be part of the consultation process and the decision would be made by Cabinet as an executive function
- the process of school reviews had been previously scrutinised by the scrutiny committee which was the appropriate forum to examine such issues
- the statutory wording for school closures must be used but it was agreed to reword publications in future to emphasise the positive impact
- reported upon the time constraints and funding criteria during the initial application to the Welsh Government (WG) based upon 11 – 16 provision with changes subject to further consultation and discussion with WG officials
- confirmed work was ongoing with the Catholic Diocese to promote Ysgol Mair, Rhyl with a view to increasing pupil numbers and there were no plans to close that school
- noted members' concerns regarding transport for pupils to the proposed new school advising that it would be an issue for further consideration once the location had been confirmed.

Councillor Ray Bartley highlighted the economic consequences if St. Brigid's School closed and Councillor Gwyneth Kensler also expressed her preference for the school to remain in Denbigh. Councillor Richard Davies stressed the need to identify the location of the new school site as quickly as possible. Members were advised that approximately 62% of pupils from both schools lived in the north of the county and confirmed that the new school would be in the Local Development Plan and subject to formal planning conditions.

Councillor Eryl Williams moved the recommendations contained within the report with an amendment to the wording and arising from debate he also proposed that

consultation take place no later than the summer of 2015 to identify the site where the new joint faith school would be located, and that further consultation be undertaken to explore the possibility of providing primary provision on the same site as the joint faith secondary school. Councillor Julian Thompson-Hill proposed an amendment, seconded by Councillor Hugh Irving that further consultation be undertaken to explore the possibility of providing Roman Catholic primary provision on the same site. Upon being put to the vote the amendment was LOST and the original proposition was CARRIED.

RESOLVED that Cabinet –

- (a) *notes the findings of the consultation;*
- (b) *approves formal consultation for proposals for the closure of Blessed Edward Jones Catholic High School and St. Brigid's School as of 31 August 2014 in order to facilitate the establishment of a new faith school as per the following resolution;*
- (c) *approves formal consultation for the opening of a new school as of the 1st September 2014 in partnership with the Catholic Diocesan and Church in Wales Diocesan Authorities;*
- (d) *agrees that consultation takes place no later than the summer of 2015 to identify the site where the new joint faith school would be located, and*
- (e) *further consultation be undertaken to explore the possibility of providing primary provision on the same site as the joint faith secondary school.*

[JW to action]

At this juncture (11.35 a.m.) Cabinet adjourned for a refreshment break.

6 FINANCE REPORT

Councillor Julian Thompson-Hill presented the report detailing the latest financial position and progress against the agreed budget strategy. He provided a brief summary of the Council's financial position as follows –

- there were no service variances to report at this early stage in the financial year
- £514k (17%) of agreed savings had been achieved to date
- the total net budget for schools was £68.3m – within the non-delegated element responsibility for breakfast club provisions transferred from a specific grant to the council's Revenue Support Grant resulting in additional funding of approximately £150k which would be used to contribute to providing protection for schools adversely affected by the recent funding formula review
- the Housing Revenue Account remained on target, and
- provided details of the Capital Plan including planned expenditure against the Corporate Plan.

Members took the opportunity to raise questions and received the following responses –

- the Welsh Housing Quality Standard should be achieved by the end of 2013/14
- funds from the Housing Revenue Account could only be used in the provision of council housing services
- a full housing stock survey had been completed the previous year and there was a long term rolling programme of investment
- there was an acknowledgment in Environmental Services when agreeing the savings that some pressures also needed to be funded
- savings associated with converting essential car users to casual would be delivered during the current financial year but a pressure had been identified for next year
- in response to concerns raised by Councillor Meirick Davies regarding the impact of the 'bedroom tax' and rehousing of tenants the Leader suggested the matter be referred to the appropriate scrutiny committee for consideration
- explained the rolling £1m allocation to contingency in the Capital Plan
- a detailed explanation of the Corporate Plan including use of resources and funding plans would be submitted to the Corporate Governance Committee and greater detail regarding those elements would be included within future finance reports to Cabinet.

The Chief Executive referred to a Wales Audit Office report into local authority reserves and potential implications for Denbighshire in terms of its strategy to build up reserves to fund the Corporate Plan. It was important that the merits of this strategy informed the debate on appropriate reserve levels. Councillor Thompson-Hill added that a distinction should be made between non-specific reserves and provisions set aside for a specific purpose.

RESOLVED that the latest financial position and progress against the agreed budget strategy be noted.

7 CABINET FORWARD WORK PROGRAMME

Councillor Hugh Evans presented the Cabinet Forward Work Programme for consideration. Members asked that consideration be given to rescheduling some items on the work programme for June in view of the amount of business to be transacted and if necessary preparations be made for an all-day meeting. It was agreed to remove the Review of LDP Steering Group from that agenda and to include it in the LDP report to Council instead. It was also agreed to include Faith Based Provision as an item on the work programme for 24 September.

RESOLVED that Cabinet's Forward Work Programme be noted.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 14 and 15 of Part 4 of Schedule 12A of the Local Government Act 1972.

8 TRANSFORMING TRANSPORT - REGIONAL PASSENGER TRANSPORT COLLABORATION PROJECT

Councillor David Smith, Lead Member for Public Realm presented the confidential report seeking Cabinet's agreement to the development of a Full Business Case for the phased implementation of a single integrated unit for the delivery of passenger transport services in North Wales.

Members were advised that work had been underway for some time at regional level on the options for combining Passenger Transport services across the North Wales councils. Details of the project scope; options appraisal and timescale had been included within the report and specific reference was made to the recommended option and reasons therefore. Councillor Smith added that Partnerships Scrutiny Committee had considered the Outline Business Case and recommended option and had been content to see proposals proceed to the next stage of investigation and to receive regular progress reports on the development of the Full Business Case.

Whilst discussing the report assurances were sought regarding funding and governance arrangements and members were advised that those elements would be full explored as the Full Business Case developed. Details were provided of the cuts in bus funding grants together with proposed changes to the bus funding system which had been a factor in the selection of the preferred option. In terms of accountability and local responsiveness the Chief Executive referred to the model adopted for regional collaboration citing the Joint Committee as the forum at which Denbighshire would exert its influence.

RESOLVED that Cabinet –

- (a) *notes the Outline Business Case, accepts the preferred option and agrees that the project now moves to develop a Full Business Case for the phased implementation of a single integrated unit for the delivery of passenger transport services in North Wales, and*
- (b) *notes that any decision to implement an integrated unit would only be taken after Councils had considered and approved the Full Business Case, and that future governance arrangements would be addressed during development of the Full Business Case.*
[RM to action]

The meeting concluded at 12.35 p.m.

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Report To: Cabinet

Date of Meeting: 25th June 2013

Lead Member / Officer: Councillor Eryl Williams

Report Author: Head of Customers and Education Support

Title: Ruthin Area Primary Review

1. What is the report about?

- 1.1 This report seeks to brief Cabinet Members on the findings from the recent review of primary school provision in the Ruthin area and proposes recommendations to be considered by Cabinet for changes to the current provision.

2. What is the reason for making this report?

- 2.1 A decision is required on whether to proceed to formal consultation for a number of proposals and to note further recommendations to improve education provision in the area.

3. What are the Recommendations?

- (i) To note the findings of the consultation
- (ii) To approve formal consultation for proposals to close Ysgol Clocaenog and Ysgol Cyffylliog on the 31st August 2014, merging the two schools as a new area school to be opened on the 1st September 2014 on the existing sites.
- (iii) To approve formal consultation for proposals to close Ysgol Llanbedr on the 31st August 2014 with existing pupils transferring to Ysgol Borthyn, subject to parental preference.
- (iv) To recommend to the Governing Bodies of Ysgol Pentrecelyn and Ysgol Llanfair DC that they form a federation to be in place no later than 1st September 2014.
- (v) To note the findings of the initial feasibility study to identify potential sites for the provision of primary schools in the Ruthin area and recommend that further detailed feasibility works be undertaken prior to the confirmation of any formal recommendations for Rhos Street School, Ysgol Borthyn, Ysgol Penbarras and Ysgol Rhewl.

4. Report details.

- 4.1 The Council has undertaken informal consultation on the future of primary provision in the Ruthin area. Extensive consultation has taken place with the 11 schools in the review, including meetings with parents, staff and governors. Parents were encouraged to complete questionnaires on a number of issues relating to provision. The Council was clear at the start of the review that a number of issues needed to be addressed. These included the reliance on mobile accommodation, poor condition of school sites and above average surplus places in the area.

Current School capacity and pupil number (PLASC January 2013)

School Name	Capacity (Full-time pupils)	Number on roll (Full-time pupils)	Surplus Places	% Surplus Places
Borthyn	142	111	31	21.8%
Bro Fammau – Llanferres & Llanarmon	135	92	43	31.8%
Clocaenog	36	36	0	0%
Cyffylliog	45	19	26	57.8%
Gellifor	91	87	4	4.4%
Llanbedr	77	21	56	72.73%
Llanfair	113	90	23	20.35%
Pentrecelyn	56	31	25	44.6%
Pen Barras	252	223	29	11.5%
Rhewl	82	55	27	32.9%
Rhos Street	189	165	24	12.7%
Total	1,218	930	288	23.6%

Informal Consultation Findings

- 4.2 In total 195 questionnaire responses were received, in addition to 63 letters and emails from interested parties. Four proposals from individual schools, governing bodies and affiliated groups were also received. In respect of the findings of the questionnaire (see Appendix 1), the most influential factor was the quality of education. The second factor was distance from home and then grouped closely together, Welsh Medium Education, size of school, another

child already at the school, ease of access / transport to school and the quality of school buildings.

- 4.3 The main factors that would influence change included a school within walking distance of their home (21.97%), whilst the impact upon work commitments (10.6%) was also cited, should they be required to travel a further distance than they currently do. Overall, a journey time of less than 20 minutes each way was considered acceptable for the majority (91.5%) of parents.

The Way Forward

- 4.4 The Council wishes to propose a number of recommendations to enable a more long term sustainable provision in the Ruthin area. The extent and rate of change will depend on financial resources. The proposals that have emerged have been grouped together as appropriate, dependent upon their impact on other schools within the area.

Proposal 1 – Creation of new Area School to serve the communities of Clocaenog and Cyffylliog (see appendix 2)

- 4.6 The review process identified a strong desire to retain education provision in the rural areas to the West of Ruthin. At present 55 full time pupils attend the two schools, with Ysgol Clocaenog experiencing a high demand at present, whilst numbers have dropped in recent years at Ysgol Cyffylliog. As neither of the sites is suitable for extending, it is recommended that Denbighshire creates a new area school to serve these communities. In the initial stage, the area school will be based on the existing sites with Reception to Year 2 (Foundation Phase) pupils attending the Cyffylliog site and Years 3 to 6 (Key Stage 2) pupils attending the Clocaenog site.
- 4.7 This should be considered as a two phased approach with a longer term commitment to create a single site school which could enable both existing sites to close and a new facility being opened, potentially linked to community facilities. It is suggested that this first phase of change should occur for the start of September 2014.

Proposal 2 – Closure of Ysgol Llanbedr with the transfer of pupils to Ysgol Borthyn, Ruthin subject to parental preference (see Appendix 3)

- 4.8 The review process noted the recent decline in pupil numbers at Ysgol Llanbedr and the concerns of the Governing Body and others that this issue should not be considered in isolation when any decision was made on the future of the school. However in considering provision within the town of Ruthin and its close environment, there appears to be significant over provision of English medium places. Ysgol Llanbedr, (as is Ysgol Borthyn) is an English Medium Church in Wales Voluntary Controlled School. At present, analysis of parental demand has identified only 20 pupils within the natural catchment area for the school opting for English medium education. At present within close proximity there would be an alternative English medium church school at Ysgol Borthyn (2.8 miles) and non –faith provision at Ysgol

Gellifor (2.3 miles) and Rhos Street (1.9 miles). Therefore in view of the need to reduce the overall supply for such provision, it is recommended that consultation should commence regarding the recommendation that Ysgol Llanbedr should close at the end of the 2013/2014 academic year.

Proposal 3 – Ruthin Town Area (see Appendix 4)

- 4.9 The review noted strong support for the continued provision from all three town schools, whilst acknowledging the long term difficulties associated with the Rhos Street / Ysgol Penbarras site. This shared site has significant access problems from the main A494 Trunk Road with no suitable drop off areas for pupils, leading to congestion and safety issues. This site also relies heavily on mobile provision, particularly for Ysgol Penbarras. The findings of the review and an assessment of the suitability of the site suggests that as an immediate priority, the Council should identify the suitability for potentially building a new school campus at the Glasdir site to the North of the Town. Initial feasibility has suggested that the land currently allocated in the Local Development Plan for a new school may be able to accommodate the needs of both Rhos Street and Ysgol Penbarras. This option needs to be considered in greater detail before any decisions are made.
- 4.10 Linked to any proposal for the Glasdir site is the future for both Ysgol Borthyn and Ysgol Rhewl. The need to ensure diversity of choice through continued faith provision (particularly should the recommendation to close Ysgol Llanbedr be progressed) has led to the recommendation that Ysgol Borthyn should be retained.
- 4.11 The study of the Ysgol Rhewl site identified scope to expand the current provision. However in considering this, the state of the current buildings at the site need to be considered and the need for investment in these buildings to bring them up to a suitable standard for long term provision. Overall, it may be difficult to justify significant investment in the Ysgol Rhewl site should new provision be built on the Glasdir site. Therefore the findings of the review suggest that the future of the school should be considered in conjunction with the Glasdir development. This would include the option for the closure of Ysgol Rhewl upon completion of the works for the new school(s). Any proposal that may arise to close Ysgol Rhewl, would require formal consultation and the publication of a statutory notice.
- 4.12 In respect of formal proposals, should either or both Rhos Street and Ysgol Penbarras move from their existing site to the Glasdir site, if the school does not change significantly in size, there would be no need for statutory proposals to be published as the school would transfer sites by less than a mile.

Proposal 4 – Proposed Federation of Ysgol Llanfair Dyffryn Clwyd and Ysgol Pentrecelyn (see Appendix 5)

- 4.13 The consultation process identified strong support for the retention of educational provision in the communities around Llanfair DC and Pentrecelyn. From Ysgol Llanfair DC, a clear case for investment in the facilities was

identified and it was accepted by many that the existing school was not fit for purpose. At Ysgol Pentrecelyn, the importance of the school within the community was also emphasised alongside the difference between providing Welsh medium and dual stream provision. In considering the needs of the wider area and the need for significant investment, a phased approach is suggested.

- 4.14 The first phase would involve retaining both schools and recommending that both Governing Bodies enter into discussions to form a federation. Denbighshire County Council would seek for an agreement in principle to progress this, to be in place by January 2014 with a view to the new federation commencing in September 2014. The long term plans that would form part of Band B proposals (scheduled for 2019 onwards) for 21st Century Schools, would see progression towards a new area school to serve the communities of Pentrecelyn and Llanfair DC. Any move towards a new area school would require formal consultation and this would be progressed at the appropriate time.

Proposal 5 – Support for Federation of Ysgol Bryn Clwyd and Ysgol Gellifor (see Appendix 5)

- 4.15 During the informal consultation stage, it was suggested that Ysgol Bryn Clwyd should be included within the Ruthin review, despite its close geographical proximity to Denbigh. This was because of the implications for any recommendation for change at Ysgol Gellifor as the schools have combined leadership and management arrangements following their federation in 2011.
- 4.16 Ysgol Gellifor is a popular school serving the community of Gellifor and surrounding areas. The school draws in a number of pupils from outside of its natural area and is currently at capacity. There is limited scope to extend the school.
- 4.17 In terms of the federation arrangements, there is a clear difference between pupil numbers at both sites: Ysgol Gellifor has a small number of surplus places (4%) whereas Ysgol Bryn Clwyd has a significant number of surplus places (67.6%). Clearly this has implications for the long term sustainability of the federation arrangements.
- 4.18 One of the matters questioned during the informal consultation stage was the language categories of both schools. Currently both schools are identified as Category 5, which means that only the minimum amount of Welsh has to be taught in the schools. Moving along, the Welsh language continuum would see the amount of Welsh taught in the schools increase as a response to the views of stakeholders.
- 4.19 The Governors have sought assurances regarding the future of Ysgol Bryn Clwyd as a consequence of this review and a desire that the long term future of the school be linked to any proposals emerging from the Ruthin review.

The Council acknowledges this to prevent any further uncertainty regarding the federation.

- 4.20 Therefore the Council recommends to the Governing Body that the status quo should remain, subject to agreement to explore the future language category of Ysgol Bryn Clwyd. The balance of pupils at both schools will need to be addressed through the admissions arrangements.

Proposal 6 – Retention of Ysgol Bro Famau (see Appendix 5)

- 4.21 The review has identified that the school serves predominately its local area and that both sites at Llanferres and Llanarmon are generally in good condition. However it is noted that at present there are significant surplus places at the school.
- 4.22 On balance, it is recommended that the status quo should remain. In the short term, the Authority will work with the Governing Body to review its current use of space.

Way forward

- 4.23 It is recommended that any formal consultation should commence in September 2013. This will allow the discussions to commence at the start of the school term with consultation taking place for at least six weeks. This consultation process will give parents, pupils, governors and staff the opportunity to comment upon the proposals before a decision is made by Cabinet whether to proceed and formally publish proposals for change. It is important to note that the only proposals that will require formal consultation at this stage will be 1 and 2.
- 4.24 The feasibility works for proposal 3 will commence over the summer months, with a view to a preferred option being presented to Cabinet in the late autumn. This work will lead to clarification regarding the variety of options for securing the necessary improvements for the town. This information will enable Cabinet to consider the business case for investment.
- 4.25 For the remaining proposals 4 – 6, the Head of Education and the Head of Customers and Education Support, subject to approval, will commence discussions with the respective Governing Bodies to secure the necessary agreements to undertake the changes highlighted. Should approval not occur then alternative proposals may be presented to Cabinet in the spring of 2014.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 The proposal supports the priority of “Improving performance in education and the quality of our school buildings” and has been highlighted as a workstream as follows:

“We will continue to review school provision across the County to ensure that we provide the right number of school places, of the right type, in the right location.”

6. What will it cost and how will it affect other services?

6.1 The main cost for this stage of proposals will be around printing and posting and the costs associated with arranging public meetings. The feasibility work will be funded from the existing capital resources in Education.

6.2 Should the proposals proceed and become implemented, it is anticipated that there will be a need for HR support for staff that will be impacted upon by the proposed changes.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

7.1 The initial EqIA undertaken suggests that at this stage – approval to commence consultation - that there is not a need to undertake a full assessment on this decision.

7.2 Prior to proceeding towards seeking permission to implement the proposal (i.e. publishing any statutory proposal) full Equality Impact Assessment's will be undertaken.

8. What consultations have been carried out with Scrutiny and others?

8.1 Full consultation has been undertaken with all stakeholders and the findings from the Informal Consultation period are attached as Appendix 1.

9. Chief Finance Officer Statement

9.1 There are only minor costs associated with the review process and these will be met from within existing budgets. The proposals emerging from the reviews will have significant financial implications.

9.2 As the Ruthin area review is not part of the Council's 21st Century Schools Band A proposals, the Council will have to fund 100% of the capital costs associated with any proposals. It is anticipated that proposals will be considered for funding through the allocation provided within the Corporate Plan and from savings generated from the review.

10. What risks are there and is there anything we can do to reduce them?

10.1 There is a strong possibility that the proposal could result in adverse publicity for the Council and in adverse public comments.

10.2 To minimise this risk, the Council will seek to ensure clear communication with all stakeholders.

11. Power to make the Decision

- 11.1 S28 and 29 School Standards and Framework Act 1998.
School Standards and Organisations (Wales) Act 2013
Modernising Education Policy Framework (approved by Cabinet January 2009)

Appendix 1



Modernising Education Programme

Review of Primary School Provision in the Ruthin Area

Informal Consultation Response Report

June 2013

Version: 05/06/2013

1. Introduction

1.1 Denbighshire County Council's Cabinet approved the commencement of an informal consultation regarding the future of primary provision in the Ruthin area in November 2012. The initial consultation commenced on the **04/02/2013** and closed on the **22/03/2013**; during this period a total of 195 questionnaire responses were received in addition to 63 letters and emails from interested parties; and four proposals from individual schools, governing bodies and affiliated groups were also received.

The Ruthin area review includes 11 schools:

- Ysgol Borthyn, Ruthin;
- Ysgol Bro Famau, Llanarmon yn Ial & Llanferres (two sites);
- Ysgol Clocaenog;
- Ysgol Cyffylliog;
- Ysgol Gellifor (federated school);
- Ysgol Llanbedr;
- Ysgol Llanfair Dyffryn Clwyd;
- Ysgol Pen Barras, Ruthin;
- Ysgol Pentrecelyn;
- Rhos Street School, Ruthin;
- Ysgol Rhewl;

1.2 A summary consultation paper '**Review of Primary School Provision in the Ruthin Area**' was sent to all parents of pupils in the 11 primary schools, including the parents of pupils in Ysgol Bryn Clwyd as well as all staff. The summary document outlined the reasons behind the area review, which included;

- Ensuring the sustainability of high quality educational provision;
- Improving the quality of school buildings and facilities;
- Provide the right number of places, of the right type in the right location

A questionnaire was attached to the summary consultation paper which sought to determine key influencers for parental preference when deciding on primary education including type of provision (i.e. Faith, Welsh medium and English Medium), location of school and the opportunity to raise any other matters pertinent to primary provision in the Ruthin Area.

1.3 During the initial consultation period a number of meetings were held with interested parties, which included;

- Parents;
- Staff;
- Governing Bodies (where this was requested)

1.4 This report will provide a full analysis of all correspondence received during the initial consultation period. The report will be divided into four sections to correspondent with the types of response received as outlined below;

- Section Two: Analysis of questionnaire responses including individual school breakdown and combined area analysis. A copy of the questionnaire is available in Annex A.
- Section Three: Letter and e-mail response analysis.
- Section Four: Summary of the proposal received from individual schools.
- Section Five: Additional responses from interested parties (miscellaneous).

2. Section Two: Questionnaire Responses

2.1 The table below provides the volume of responses received from parents at each of the schools;

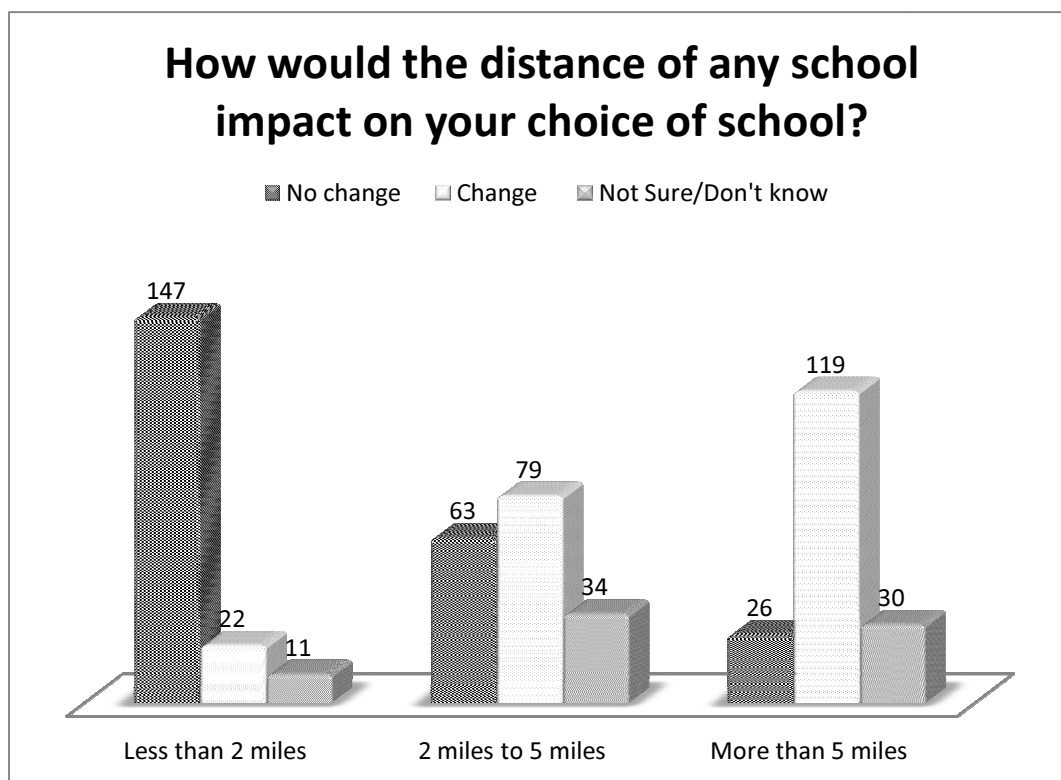
School	No. of Respondents	School	No. of Respondents
Ysgol Borthyn	15	Ysgol Gellifor	14
Ysgol Bro Famau	20	Ysgol Llanbedr	18
Ysgol Clocaenog	11	Ysgol Llanfair DC	18
Ysgol Cyffylliog	10	Ysgol Pentrecelyn	17
Ysgol Pen Barras	38	Rhos Street School	27
Ysgol Rhewl	7		
Total			195

2.2 The questionnaire asked parents to rank a total of 8 factors that they determined to have the most influence on their choice of school (*with 1 being the most and 8 being the least*), the results are as follows;

Influencing Factor	Average
Quality of education	1.9
Distance from your home	3.6
Welsh Medium Education	4.2
Size of school	4.6
Another child already at the school	4.9
Ease of access/transport to school	5
Quality of school buildings	5.2
Faith provision	6.5

**172 of the 195 respondents answered the question in full*

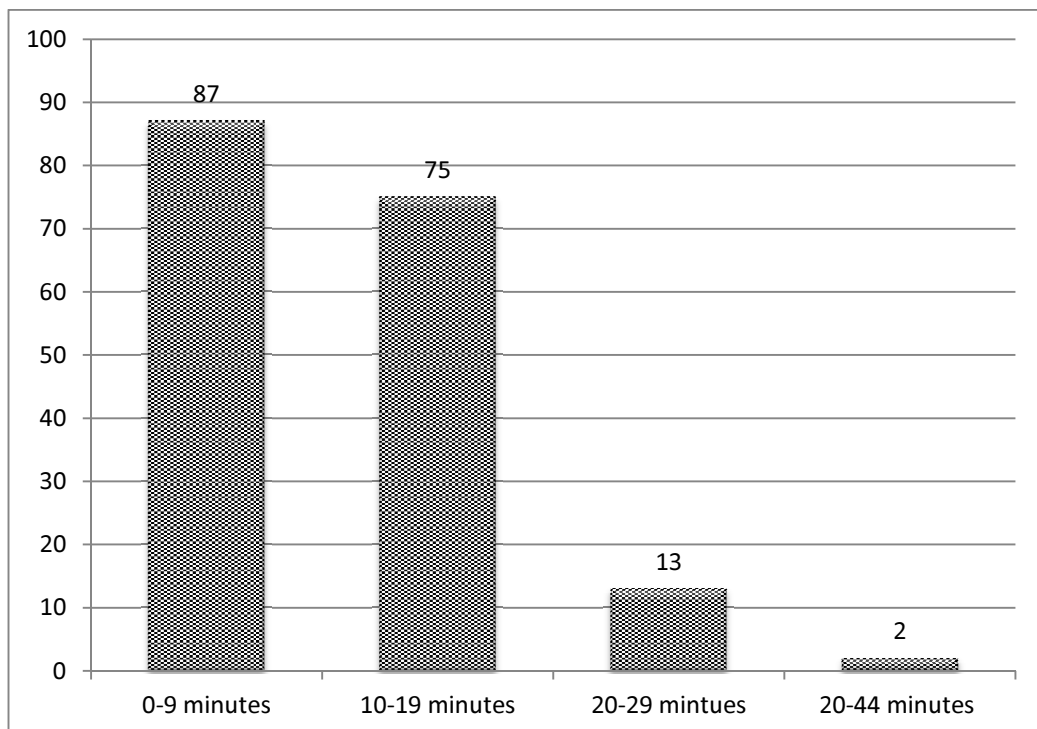
2.3 Question 5 of the questionnaire asked parents to indicate what distance would have an impact on their choice of school, the result are displayed below;



2.4 If respondents answered 'Change' to the above question they were asked to explain why; they key themes identified from their responses are as follows;

- **21.97%** of respondents stated that a school within walking distance of their home was an important factor (29 of 132 respondents)
- **10.60%** of respondents stated that travelling a further distance than they currently do would impact on their work commitments (14 of 132 respondents)
- **8.33%** of respondents stated that an increased journey time would impact on extra-curricular activities i.e. breakfast club, after school club and other child care arrangements (11 of 132 respondents)
- **6.82%** of respondents stated that an increased journey time would impact on extra-curricular activities i.e. breakfast club and other child care arrangements (11 of 132 respondents)

2.5 Respondents were asked to indicate which journey time they considered to be acceptable each way; the results were as follows;



2.6 Question 8 provided an opportunity for respondents to highlight any other issues that they felt were pertinent to the review. A full breakdown of the key thematic issues to arise are outlined in the tables below on an individual school bases (issues that correspond to more than one school are set out later in the document);

2.6.1 Ysgol Borthyn

No.	Point/Issue Raised	No. of respondents who raised issue
1	Quality of education and of the teaching staff at Ysgol Borthyn	9
2	Faith provision	7
3	Family ethos at the school	5
4	Closure of Ysgol Borthyn would impact on the community	2
5	Provision of English Medium Education	1
6	Support for SEN pupils	1

*12 respondents for Ysgol Borthyn

2.6.2 Ysgol Bro Famau

No.	Point/Issue Raised	No. of respondents who raised issue
1	Quality of education and teaching staff at Ysgol Bro Famau	5
2	Community links and involvement	4
3	Would not want children going on school transport	1
4	Mixed/small class sizes positive for pupils	1
5	Wrap-around-care provision	1

*14 respondents for Ysgol Bro Famau

2.6.3 Ysgol Clocaenog

No.	Point/Issue Raised	No. of respondents who raised issue
1	Community links and involvement	4
2	New school build required	4
3	Welsh medium education provision is important in the area	1
4	Outstanding school with good level of education	1
5	Wouldn't want children going to large town school	1

*7 respondents for Ysgol Clocaenog

2.6.4 Ysgol Cyffylliog

No.	Point/Issue Raised	No. of respondents who raised issue
1	Federation - one head for both schools would be the way forward	4
2	New school required in the Hiraethog area if the status quo cannot be maintained	4
3	Would not send children to town school	3
4	Quality of education and teaching staff	3
5	Bilingual provision important factor	2
6	Community impact if school closed	2
7	Wrap-around-care provision	1
8	Extension for Ysgol Cyffylliog	1

*8 respondents for Ysgol Cyffylliog

2.6.5 Ysgol Gellifor

No.	Point/Issue Raised	No. of respondents who raised issue
1	Quality of education and teaching staff	7
2	Wrap-around-care provision	4
3	Good Estyn reports demonstrate high standard of education	3
4	Community links are strong	3
5	Distance of school would not be a priority	1
6	Bryn Clwyd should also be included within the review	1

*10 respondents for Ysgol Gellifor

2.6.6 Ysgol Llanbedr Dyffryn Clwyd

No.	Point/Issue Raised	No. of respondents who raised issue
1	Faith provision and church involvement	12
2	Provision of wrap-around-care	12
3	Location of school - Area of Outstanding Natural Beauty, unique	10
4	Excellent standard of education and teaching	8
5	English medium education important factor	7
6	Excellent facilities at the school	5
7	Past issues at the school need to be taken into account for current low pupil numbers	5
8	Community links and involvement	5
9	Small class sizes	3
10	Proposal to extend and future vision for school; fully support	3

*15 respondents for Ysgol Llanbedr

2.6.7 Ysgol Llanfair DC

No.	Point/Issue Raised	No. of respondents who raised issue
1	Bilingualism key factor	12
2	New school building for Ysgol Llanfair DC	11
3	Faith provision and church involvement is important element	7
4	Faith provision is not essential	6
5	Small class sizes	5
6	Issues such as health and safety concerns at current site	4
7	Community links and involvement are important	2
8	Excellent school and standard of education	2
9	Against federation or amalgamation with Pentrecelyn	1

*14 respondents for Ysgol Llanfair DC

2.6.8. Ysgol Pen Barras

No.	Point/Issue Raised	No. of respondents who raised issue
1	Issues with current shared site i.e. health and safety, condition of buildings on PB site	15
2	New separate site required for Pen Barras	11
3	Mobile classrooms are an issues especially with pupils having to cross the yard in all weather	7
4	Excellent standard of education and teaching	5
5	Welsh medium education provision	4
6	Wrap-around-care provision	3

*24 respondents for Ysgol Pen Barras

2.6.9 Ysgol Pentrecelyn

No.	Point/Issue Raised	No. of respondents who raised issue
1	Provision of Welsh medium education in rural area is important for sustainability	10
2	Community links with the school	5
3	Excellent standard of education and teaching	5
4	Small class sizes for pupils	3
5	Against a federation or merger with another school	1
6	Journey times and distances need to be taken into account; long enough	1

*14 respondents for Ysgol Pentrecelyn

2.6.10 Rhos Street School

No.	Point/Issue Raised	No. of respondents who raised issue
1	Parity between schools regarding allocation of funding for schools; if spent on one school it would be unfair	6
2	Good standard of education and teaching at Rhos Street	5
3	Issues at the current shared site such as health and safety and shared resources such as school canteen and hall	5
4	Community links and involvement	3
5	Would not want class sizes to be any larger than they are at present i.e. through a merger	2

*19 respondents for Rhos Street School

2.6.11 Ysgol Rhewl

No.	Point/Issue Raised	No. of respondents who raised issue
1	<i>Community</i> links and involvement	3
2	<i>Excellent standard of education</i> and teaching at Ysgol Rhewl	3
3	<i>Small class sizes</i> are beneficial for the pupils	2
4	<i>Wrap-around-care</i> provision	1

*7 respondents for Ysgol Rhewl

**144 respondents in total

2.7 A number of the issues raised in the questionnaire responses are pertinent to more than one school; for example issues surrounding the shared site between Ysgol Pen Barras and Rhos Street School. Below is a summary of the cross response analysis;

- **Rhos Street Site:** Of the 43 Rhos Street School and Ysgol Pen Barras respondents 20 of them indicated that the current shared site was challenging with issues such as parking facilities, shared hall, canteen and available recreational space not being adequate for the number of pupils on site.
- **Excellent standard of education and teaching:** 56 respondents indicated that they believed their chosen school provided a quality education and also had a high standard of teaching staff.
- **Wrap-around-care provision:** 22 respondents indicated that the provision of affordable and quality wrap-around-care was an important factor when choosing a school.
- **Federation/amalgamation/new school in Clocaenog & Cyffylliog:** 10 of the 15 respondents for Ysgol Clocaenog and Ysgol Cyffylliog suggested a federation or new school for the area, and were also keen to stress this should be in a 'fair' location within the area.

3. Letters and Emails Received

3.1 In total 63 letters and email were received during the informal consultation period; the table below displays the breakdown of these responses by school;

School/Review	No. of Letters, Emails
Ysgol Borthyn	3
Ysgol Bro Famau	0
Ysgol Clocaenog	13
Ysgol Cyffylliog	2
Ysgol Gellifor & Ysgol Bryn Clwyd	7
Ysgol Llanbedr DC	11
Ysgol Llanfair DC	6
Ysgol Pen Barras	5
Ysgol Pentrecelyn	3
Rhos Street School	5
Ysgol Rhewl	4
General comments	3
Diocese response	1

3.2 The table below outlines the key issues that were raised within the letter and email responses;

No.	Issue Raised	% of respondents who raised issue
1	Faith based educational provision is an important factor when choosing a school	9
2	Teaching standards in Ysgol Borthyn are high	3
3	School is involved with the community/school closure would impact on the community	26
4	Pentrecelyn school has good facilities	2
5	Welsh medium education and Welsh language considerations	13
6	Ysgol Bryn Clwyd should be included within the review due to the successful federation with Ysgol Gellifor	6
7	Support for Ysgol Clocaenog to have a larger school or area school to serve Hiraethog area	8
8	Support for new school for Ysgol Llanfair DC	7
9	Recent issues at Ysgol Llanbedr should be taken into consideration when looking at current	6
10	Wrap-around-care provision	6
11	Ysgol Llanbedr DC is in a good location, AONB	8
12	Issues with the current shared site for Rhos Street School and Ysgol Pen Barras	9

13	If there is a new school built within Ruthin funding should be spent equal to ensure parity within the area i.e. bring other buildings up to the same standard	4
14	Support for new site for Ysgol Pen Barras	8
15	Bilingual education is an important factor when choosing a school	8
16	Effect school closure will have on pupils	1
17	Educational provision should not be centralised within the town	1
18	Issues surrounding school transport; would not send young children and additional journey times and distances would have negative effect	4
19	Ysgol Cyffylliog has a high standard of education	2
20	Small class sizes are an important factor when choosing a school; better suited for some pupils	4
21	Excellent standards at Ysgol Gellifor	4
22	English medium education is an important factor when choosing a school	2
23	Excellent teaching standards and attainment at Ysgol Rhewl	4
24	Ysgol Llanbedr provides good facilities especially with outside space for play e.g. astro-turf	5
25	Affect the Local Development Plan will have on pupil numbers in Ysgol Llanbedr	5
26	Support for a larger school (capacity 84) in Ysgol Llanbedr	3
27	Issue with the published capacity and projected pupil numbers in Ysgol Pentrecelyn	1
28	Excellent standards at Rhos Street School	3
29	Against a merger between Ysgol Llanfair DC and Ysgol Pentrecelyn due to language and faith issues	3
30	Support for federations and area schools in rural areas rather than closures	1

4. Proposals Received from Individual Schools

4.1 During the informal consultation period three schools and Cyfeillion Pen Barras (*Friends of Pen Barras*) submitted outline plans for the future of their schools. This section will provide a summary regarding each proposal and the evidence that has been supplied to support it.

4.2 Ysgol Clocaenog

4.2.1 The Governors of Clocaenog CP School submitted a feasibility report proposing the expansion of Ysgol Clocaenog as the school has reached its maximum capacity with 36 full time pupils currently on roll with projections for 2018 suggesting an increase to 48 pupils. ISP Architects Ltd. carried out a feasibility survey on the 19th of February, as a result of the survey the school Governors have requested that 3 options are considered, these are:-

- The current school site is extended to provide capacity for 80 pupils with a full refurbishment of the existing facilities (Site A)
- A new primary school on a nearby greenfield site (Site B)
- A new primary school on a greenfield site across the road from the existing school site (Site C)

4.3 Ysgol Llanfair DC

4.3.1 The Headteacher, staff and Governing Body of Ysgol Llanfair DC submitted a response for a new school building for Ysgol Llanfair DC. A presentation was submitted in support of this which highlighted issues such as;

- The school is oversubscribed with 90 full time pupils currently on roll with an overall capacity number of 83.
- There is currently no school hall, a lack of canteen facilities with many children having to eat at their desks.
- An extension would not be feasible on the current site as it would not be able to accommodate the necessary facilities required. A new school site on the Glebe land would be preferred.

4.4 Ysgol Llanbedr DC

4.4.1 The school and Governing Body of Ysgol Llanbedr DC submitted a proposal for an extension to the current school building and the existing Victorian school house to be refurbished to provide a 'modern hub' to provide an overall capacity for 84 Full Time pupils. The proposal highlighted that the current pupil numbers at the school (*Numbers on Roll 2013: 21 Full Time Pupils*) was a result of 'extraordinary events'; the submission also drew attention to the full time pupil average for 2004-2011 which was 61.5.

4.5 Cyfeillion Ysgol Pen Barras

4.5.1 Friends of Pen Barras submitted a 'Case for Change' report* in support of a new site and facility for Ysgol Pen Barras. The report outlines a number of issues in support of this recommendation which includes;

- A number of concerns regarding health and safety on the shared site which was highlighted by Estyn in 2005.
- Concerns regarding the high volume of mobile accommodation for pupils with one unit having no water supply or toilet facility for pupils.
- Restricted parking available on site leading to traffic management issues around the site.
- The above issues will be further intensified with a projected increase in pupil numbers at the school due to increased demand for Welsh medium education within the town.
- The current building and facilities are not fit for purpose with the overall condition of the school building being poor however educational attainment and standards at the school remain high.

**In addition to the Cyfeillion Ysgol Pen Barras report 15 expressions of support were also received by email or post.*

5. Other Responses from Interested Parties

5.1 30 Community Questionnaires from Llanbedr were received within the Ysgol Llanbedr response, below is a summary of the key thematic issues that were raised;

- **Provision of a Church within the village:** 17 respondents indicated this was an important factor for the area.
- **Location of the school:** 9 of respondents indicated that the location and surrounding environment of the school was a positive element for the pupils.
- **Recent events at the school concerning leadership:** 3 respondents indicated that recent events at the school had greatly impacted upon the

current pupil numbers however they believed this would not be the case in the future.

- **Links and involvement with the local community:** 11 respondents indicated that the school had strong links with the community and pupils were involved within community events.
- **English Medium education:** 5 respondents stated that the provision of an English medium primary school was required within the village.
- **Quality of education:** 6 respondents stated that the school provided a quality education with good educational attainment.

5.2 Ysgol Pentrecelyn

The Governing Body of Ysgol Pentrecelyn submitted a response to the Ruthin Review as part of the consultation process highlighting aspects of the school such as language category, location of the school and future pupil numbers. In addition to the submission 61 signatures were also received in support of the Pentrecelyn Governing Body response.

Annex A

Having your say on the future of primary school provision in the Ruthin area

Q1 Which school are your children currently attending?

<i>Ysgol Borthyn</i>		<i>Ysgol Llanfair Dyffryn Clwyd</i>	
<i>Ysgol Bro Famau, Llanarmon yn Ial & Llanferres (two sites)</i>		<i>Ysgol Pen Barras</i>	
<i>Ysgol Clocaenog</i>		<i>Ysgol Pentrecelyn</i>	
<i>Ysgol Cyffylliog</i>		<i>Rhos Street School</i>	
<i>Ysgol Gellifor</i>		<i>Ysgol Rhewl</i>	
<i>Ysgol Llanbedr</i>			

Q2 For each of these children please write their current year group in the boxes below

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6

Q3 From the list below please rank the factors below from 1 to 8 (please do not repeat numbers) in the order that would have the most influence (1 being the most and 8 being the least)

<i>Welsh medium education</i>		<i>Ease of access/transport to school</i>	
<i>Another child already at the school</i>		<i>Quality of school buildings</i>	
<i>Distance from your home</i>		<i>Size of school</i>	
<i>Faith provision</i>		<i>Quality of education</i>	

Q4 Please confirm your home postcode

Q5 How would the distance of any school from your home impact on your choice of School?

	<i>No Change</i>	<i>Change</i>	<i>Not Sure/ don't know</i>
<i>Less than 2 miles</i>			
<i>2 miles to 5 miles</i>			
<i>More than 5 miles</i>			

Q6 If you answered 'Change' in Q5 please explain why

--

Q7 The authority provides free transport for pupils of statutory age attending Primary Schools if the child resides over 2 miles from the nearest suitable Schools

What is the longest journey time that you consider acceptable each way (*please cross one box only*)

<i>0-9 minutes</i>	<i>10-19 minutes</i>	<i>20-29 minutes</i>	<i>30-44 minutes</i>

Q8 Please detail any other issues you may wish to raise

--

Please note below whether you agree for your response to be published. With your permission, responses will be reproduced- with personal data such as names and addresses removed- in reports to the Council on the statutory consultation period.

Under the terms of the Data Protection Act 1998 we must inform you of the following. Denbighshire County Council is seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

	Yes, the Council may publish my response after removing personal information
	No, the Council may not publish my response

**Please return to Modernising Education Team, Denbighshire County Council
County Hall, Wynnstey Road, Ruthin, LL15 1YN**

Annex B

Responses to Question 8 (Redacted)

Ruthin Review: Informal Consultation Questionnaire Responses

Question 8 Additional Comments: Individual School Breakdown

1. Ysgol Borthyn

<i>Permission to publish response</i>	<i>Response</i>
Yes	The closure of Ysgol Borthyn would rip out the heart of the community and leave a big hole.
No	redaction
Yes	I am quite happy for the good future modernising education programme.
Yes	<p>Borthyn is an exceptional school with a fantastic ethos. The school feels like a family and is very welcoming the minute you enter it. The staff are exceptional and make it what it is. I would prefer it to be bilingual as we live in Wales. I would also like more sport. Children should do more activity they enjoy it, it's good for them.</p> <p>They currently do 1 session per week and feel they would benefit from more. I am not a religious person but feel the involvement of the church is beneficial to the school and children and it is not overpowering but runs smoothly along with the running of the school. More than anything my children are happy at their school and are thriving.</p>
Not Indicated	<p>Borthyn school is not only a fantastic school it plays a huge part in the community. The big thing in our opinion is it is a faith school which was very important to us when we decided to send our children there. It is a very happy school and my children have both loved it there. Nothing is ever too much trouble for Mr Roberts and his staff, they have always been very approachable with any concern or worry.</p> <p>It will be a very grave and sad day if ever they decide to close it. I do feel that the amount of land that Borthyn has must be an advantage especially if any expansion needs to take place. They also have a good size hall that other schools use because they do not have this facility. Please don't shut this fantastic school. The support and help they give special needs children is second to none as with every child in the school and their parents.</p>
Yes	We chose this school because it practices a faith. We believe that this aspect gives our children good moral and ethical understanding, provides guidance, to promote understanding of inclusivity and be accepted and accept others. The school provides an excellent level of teaching and support throughout all key stages.
Yes	I have one child currently at this school and I have 2 other children who have been to this school. So I have had many years experience with the school. I feel as a faith school it has nurtured a very caring family ethos. My children have all enjoyed and thrived in this school. I have always been able to talk to staff about any concerns (although there haven't been many) I believe the quality of education is of a high standard and very varied. My daughter does so many interesting 'awesome' activities which I feel are very conducive to learning.
No	Ysgol Borthyn is a fantastic school. My son attended there for 4 years after previously going to Tir Morfa. Thanks to the commitment and dedication of the staff he was able to succeed in his education. I can't thank them enough. Ysgol Borthyn has something you can't describe-

	it's a family, it's caring, it's special. My daughter attends now- I wouldn't have chosen anywhere else. It is very important to me that she attends a faith school also.
No	redaction
Yes	Borthyn is my closest English-medium school that will enable me to continue working full time and make sure my son is able to be collected by nursery for them to look after him until 5:30pm.

*12 responses in total

2. Ysgol Bro Fammau; Llanarmon yn Ial & Llanferres (two sites)

Permission to publish response	Response
No	redaction
Yes	A local school is the focus of a rural community. Children develop both educationally and socially, and benefit vastly by knowing their wider network of parents/children of differing ages and year groups. Close working relationships between school/parents/community groups establish an environment where a variety of skills are valued and appreciated and a respect for peers, parents, and the village population is to <i>(un-identifiable)</i> in our children.
Yes	I would <u>never</u> pick a small school again as the children suffer with facilities and education by grouping year groups together I would prefer the children to be with others the same age.
Yes	I would prefer my child <u>not</u> to travel by bus all the way to have a very good local village school less than a mile away from my home.
Yes	The kids have to do prayers 3 times a day. Totally over the top (in this day and age) it's a farce- most parents and kids are atheists!
Yes	Schools are an important element of communities and sustaining rural communities should be a high priority of Denbighshire CC. These decisions should be made in consideration of education standards, child welfare and community.
Yes	Why would you want to close 2 schools (Bro Fammau & Llanferres) which are nice buildings and full up to capacity??
Yes	I feel village schools are extremely important within the education system of Ruthin as they offer a more 'family' orientated approach. Mix classes allow younger children to learn from older children's role modelling, creating shared values and a better understanding on how to relate class sizes give people a choice of education as some children are not equipped to cope with larger schools. With regards to my daughters school I feel that whilst not ideal the twin site does provide a workable solution at keeping small village

	<p>schools open. Mrs Turner has worked hard to ensure the school works as one and the children are benefitting from this ethos through pooled resources. The staff are all extremely motivated and enthusiastic and as a result the children receive a well-rounded education.</p> <p>As I understand the review is associated with school build expenditure only. I feel on the whole the Bro Fammau buildings work well and that investment is required in resources rather than buildings so I would like to highlight this area when considering medium to long term spending.</p>
Not Indicated	<p>I think Ysgol Bro Fammau is a fantastic school and my children love school. They are well educated and thriving. I find it sad that some children from the village go to different schools (in Mold) when the parents haven't visited the school first. When children had to go to the local nursery it gave a more 'informed' perception of the school.</p> <p>It is important to note that wrap around care provision is necessary for working parents i.e. breakfast and after school club.</p>
Yes	Lack of school funding is awful. Amount of fundraising school PTFA's have to do themselves is awful. School needs more books and pens etc etc.
Yes	<p>Our school (Llanarmon site) is in need of decoration particularly the classrooms needing painting. I think the cost of this would be very minimal and the impact large. Also the toilet facilities and kitchen facilities could be modernised.</p> <p>I would hope that all children in the Ruthin Review would benefit in some way and not certain schools gaining all the benefits. Maybe some money per child designated. I would also love if our school was given support to become a bilingual school and to have improvements in its IT so we can become the best school we can be, to support our children in the modern world.</p>
Yes	<p>We currently have 2 children in full time and 1 in nursery at Bro Fammau Llanarmon. We believe strongly that the school provides a good standard of education and environment for our children within their locality and rurality. It was our parental choice to support this school being that we live and want our children to be educated within their rural community and <i>(unidentifiable)</i>.</p> <p>We feel happy with the schools education and situation however in order to sustain and develop this school as the heart of the community (planning approval for further dwellings in the area) it would only be fair to <i>(unidentifiable)</i> resources across the board. We would <i>(unidentifiable)</i> further <i>(unidentifiable)</i> regards to IT and outdoor play. If a new school was to be built we feel that the issue of <i>(unidentifiable)</i> pupils from rural settings shall also be considered as the <i>(unidentifiable)</i> have a dramatic effect on such well managed rural schools.</p>
Yes	Ysgol Bro Fammau covers every angle of both my daughters needs in terms of education and social/personal development so I would be most happy for this to continue and for my daughter's education to remain at the Llanarmon yn ial site. Thank you.
Yes	Both of my kids are very happy in their school as I am I do not wish to move them until they are ready to go to high school.

*14 respondents in total

3. Ysgol Clocaenog

Permission to publish response	Response
Yes	I am not willing to compromise the village school setting that we have- new school not no school!!
Not Indicated	Mae'r addysg drwy gyfrwng y Gymraeg yn bwysig iawn. Yr ydarn yn deulu sydd yn siarad cymraeg ac yr ydarn eisio'r plant cael in addysg drwy'r gyfrwng Gymraeg.
Yes	We think there's a real sense of community at Ysgol Clocaenog, which was part of our decision making process when we moved to this area and send our eldest child to the school and we would be sad to lose this connection with other parents in the area. We have 3 children in total and obviously we would like to ensure that they all have the same opportunity to attend the same local school.
Yes	A school needs to be based in its community so that it is supported adds to the quality of life and interaction within that community. A large school that is remote will not benefit from this community interaction.
Yes	Mae'r ysgol yn darparu addysg a phrofiadau gwych l'r disgblion, ac mae'r gymuned sy'n cylchdroi o'l hamgylch yn gefnogol dros ben. Trueni fyddai gweld newidiadau mawr l ysgol Cymraeg ei chyfrwng. Yr ydym yn fodlon iawn l foderneiddio yr ysgol a symud yr ysgol yn ei blaen-ond yn teimlo yn bryderus iawn dros yr ail-strwythuro hyn, gan fod yr ysgol yn gwasanaethu ardal eang a'r niferoedd yn codi bob blwyddyn. Nid wyf yn teimlo y dyliai ysgol gwbl Gymraeg ei chyfrwng orfod newid ei ethos (e.e l ysgol ddwy ffrwd). Ond ddyliai'r Adran Addysg rwan fod yn hyrwyddo ysgolion Cymraeg, er mwyn sicrhau dyfodol l'r iaith a chymunedau gwledig prin?
Yes	Pwysigrwydd l ni fel rieni ydy sicurhau fod ein plenthyn (ac ein plant ifanc) yn cael ei addysg drwy cyfrwng cymraeg mewn ysgol (maint canolig) mewn ardal wledig. Ni dim eisiau ein plant fynychu ysgol fawr l gwblhau eu haddysg. Maer cymuned leol yng nghlocaenog yn gefnogol iawn ir ysgol leol.
Yes	We as parents chose to send our children to a small welsh medium school which is at the heart of the community. We feel that it is important that our children are able to speak write and read through the medium of welsh and that they have a strong sense of welsh identity and culture. We feel strongly that there should be welsh medium education provided on the hiraethog side of Ruthin. The school is a focal point for the wider community and also supports local business. It also allows not only parents but the wider community opportunity to socialise . The school is supported by a strong parents association who raise in the region of £250 per child per year . In our opinion Ysgol Clocaenog is an outstanding school offering a good standard of education through the medium of welsh. Our children are happy at school. It would be a shame to lose our school from our community.

*7 respondents in total

4. Ysgol Cyffylliog

Permission to publish response	Response
Yes	<p>Mae Ysgol Cyffylliog yn cynnig addysg o safon <u>dda-iawn</u> mewn awyrgylch gartrefol. Ni fyddwn fyth yn ystyried ei anfon I ysgol tu allan I'w gynefin. Deallaf bod rhaid symyd gyda'r oes ac nad yw'n bosib I bethau aros yn union fel y meint, felly hoffwn weld o bosib uno'r ysgol a ysgol clocaenog drwy gael <u>un pennaeth</u> ar y ddwy. Ar un llaw, byddwn yn sicr eisiau I'm mhentyn aros yng <u>nghyffylliog</u>, ond ar y llaw arall, pe byddai ysgol newydd yn cael ei hadeiladu yn yr "<u>ardal</u>" hy yng <u>nghefn gwlad</u> rhywle <u>rhwng</u> y ddwy, byddwn yn hapusach I hynny ddigwydd nai fod yn cael ei orfodi I fynd I'r "<u>dref</u>"!! Ond, yr opsiwn orau ar <u>hyn o bryd</u> yw cael un pennaeth ar y ddwy yn fy marn i.</p>
Yes	<p>I would like to have my children educated in a fully bi-lingual local community school which has a strong community spirit. Cyffylliog school has no portacabins, a good red brick building, is used by various organisations from the village and when necessary is still accessible by us even in bad weather.</p> <p>At Cyffylliog school 100% of the families fully support the Welsh language and the school is unique in the bi-lingual structure. Both the Welsh and the English families support the way the languages are organised, it is not dual stream like the others. If you asked my 3 children if they were Welsh or English they would say fully bi-lingual as neither language is given preference. Cyffylliog school also has a fantastic nursery class with great facilities which my 4 year old attends. We have no steps to the main entrance, we have never flooded, we have two classrooms which convert to 1 for concerts etc, we have our own kitchen and an area for dining, we have no portacabins, we have a good playground, playing field and outdoor covered classrooms. We have good resources, 4 ipads, a laptop for each child, white boards and sufficient books to go around. We always get good results in the library reading challenge.</p> <p>We have breakfast club, a strong PTA, AN Urdd club, Ti a Fi uses the school which also introduces the children to the school surroundings which make transition to school easier. The numbers at the school are due to have a sharp rise due raising intakes and the number of young children in the village has risen recently. Travelling to Clocaenog or clawddnewydd would not be an option for my family due to time and my work commitments. Any school would need to be easily accessible for my children to be able to attend the many out of hours school activities i.e continue at a school in Cyffylliog or in a new school in Bontuchel to serve the local rural community as I am fully aware the need to improve or centralise education.</p>
Yes	<p>Ysgol cyffylliog is a friendly and supportive environment for our children, who we both want to experience an education in the countryside. It is a happy and safe school where they enjoy learning together, respect and care for one another. Every pupil is know personally and the staff take the time to listen to pupils and parents alike. We are proud to send our children to a school which is at the very heart of the community. Both of our children have settled effortlessly in Ysgol Cyffylliog and are progressing well in all aspects of their education and we do not want them to be disrupted in any way. However we fully understand the need for cost cutting and readdressing future educational</p>

	<p>provision for pupils in the Rhuthun area.</p> <p>We would very much appreciate it if the Modernising Education Team can try to ensure that our children can continue to have as near to possible to their current learning environment. We feel that all that can be said about the schools qualities was said during the Consultation meeting last month (February 25th) but we do believe that there are suitable and viable options which can be and should be considered. We strongly believe that these options would go some way to minimise the disruption to the pupils of Ysgol Cyffylliog. Of course, in an ideal world we would want it to remain as it is but we realise that the current situation is unsustainable. Therefore, we propose that the following may be possible solutions:</p> <p><u>1. Shared headteacher</u> between both Ysgol Cyffylliog and Clocaenog (as has successfully happened in several other local primary schools e.g. Betws G.G and Gwyddelwern). Although the situation in Ysgol Clocaenog does not directly affect our children but it would be naïve not to discuss the option of having on head teacher in charge of both Ysgol Cyffylliog and Clocaenog. This would save money and disrupting pupils in both schools.</p> <p><u>2. An extension on Ysgol Cyffylliog</u> would allow the current building to educate more children from the extended local area (Cyffylliog and Clocaenog). Ysgol Cyffylliog is a well-kept, purposeful and beautiful building which could be extended at the rear to allow additional classrooms. No portacabins!</p> <p><u>3. New school</u> to encompass pupils from both current local schools (Ysgol Cyffylliog and Clocaenog). A modern building which would be located between both villages with a new name, uniform and identity creating an equal and fair situation for all. This would solve the problems faced of both surplus places and over subscription and maintain the local Welsh environment. The pupils could be involved in the planning stages e.g. ideas/names etc?</p> <p>In our mind, these are the only viable possibilities to ensure that a local school remains in <i>our immediate area</i>. Under no circumstances would our children attend a school in Rhuthun town, it is not our parental choice to ever do this. Our children spend 39 weeks a year in school and we can't emphasise how important the council's decision will be. The bottom line must be the security and stability of our children's education. We want our children to continue to have a Welsh medium education in their small local school within the community we have chosen to raise them.</p> <p>I sincerely hope that our thoughts and concerns are listened to and we look forward to future generations being able to attend their local primary school.</p>
Not Indicated	<p>Dyma beth fuaswn yn ddymuno neu yn fodlon gyda:</p> <ul style="list-style-type: none"> • Rhannu Pennaeth os oes rhaid.

	<ul style="list-style-type: none"> • Addysg Gymraeg gyda'r Ysgol yn cymryd rhan mewn eisteddfodau a thraddodiadau Cymreig. • Bod niferoedd yr Ysgol yn codi fel ein bod yn gallu cystadlu mewn trnament pel droed a phel rwyd. Cystafllu mewn eisteddfodau – dawnsio gwerin a'r corau a.y.y.b. • Bod niferoedd yn codi yn yr Ysgol fel ein bod yn gallu cael clwb ar ol Ysgol. • Ymuno Cyffylliog a Clocaenog os oes rhaid er mwyn cael cadw Ysgol cefn gwlad. Dydw I ddim eisiau I fy mhlant fynd I Ysgol yn dref Rhuthun. <p>Er fy mod wedi rhoi y manylion uchod rwyf yn hollol hapus gyda Ysgol Cyffylliog. Mae'r addysg yn dda yno, staff yn gweithio'n galed, Ysgol cartrefol ac yn bennaf oll mae'r plant wrth eu boddau yn mynd i'r Ysgol.</p>
Not Indicated	<ul style="list-style-type: none"> • Rwyf wrth fy modd hefo Ysgol Cyffylliog ac eisiau fy mhlentyn barhau yn yr ysgol, ond rwyf yn dealt bod angen ystyried newidiadau. • NID wyf eisiau fy mhlant fynychu ysgol fawr yn y dref! • Rwyf yn derbyn y syniad o rannu Pennaeth rhwng dwy ysgol wlad er mwyn arbed arian. • Os bydd RHAIID ymuno Cyffylliog a Clocaenog fel awgrymir yn y cyfarfod ymgynghori, ble fydd y safle?? Teg byddai cael ysgol rhwng y ddau bentref. Bontuchel?? Galltegfa/Llanfwrog?? • Mae Clocaenog allan o'r ffordd I ni (ac nid yw'n ffordd addas iawn) er rwyf yn derbyn bydd cludiant ar gael, byddaf angen teithio I glwb brechwast bob bore. <p>Pe bai Cyffylliog yn gorfod cau, ni fyddaf fy mhlant I ysgol Clocaenog, heb gael safle 'teg' newydd, enw newydd I'r ysgol a gwisg newydd.</p>
Not Indicated	<p>Our school provides a welsh education, when we moved to area it was the closest rural school. Even though my daughter has been set back she will be fluent in bot hlanguages by the age of 8. Her dad cannot swim and we have another child therefore we can't go swimming. Our school takes them every Friday.</p> <p>Our daughter has improved since being in a small class. redaction</p>
Not Indicated	<p>The school has such an impact on the quality of my children's home life as the emotional and educational support they receive is exceptional. The teachers are also approachable and amenable to ideas and discussion from us, the parents of the community would suffer greatly if there was any change made would have a massive impact. Standards at Ysgol Cyffylliog are exceptional.</p>
Yes	<p>Ysgol Cyffylliog has a permanent Headteacher and committed and permanent teachers which gives the children stability. The school has no portacabins and it has potential to extend if needed. The school provides bilingual education, where all children become fluent and confident speakers, readers and writers of both Welsh and English.</p>

*8 respondents in total

5. Ysgol Gellifor

Permission to publish response	Response
Yes	We chose Gellifor as the best provider for our child. It is not our catchment school but we decided on viewing ESTYN reports and personal visits.
Yes	<p>The choice of school is not only to do with the factors listed. We are more concerned with the community and quality of care along with the quality of education. Having local village schools gives children a sense of social belonging and community. Children at Gellifor can attend 'meithrin' from 2 ½ then nursery at Ysgol Gellifor where there is also a bridging club to help parents between the end of meithrin and start of nursery.</p> <p>There is also a breakfast club and an afterschool club providing affordable care for working parents.</p> <p>The standard of education is very high and the school provides lots of 'extras' through various clubs and involvement in projects and competitions, developing the children more than just academically. I believe larger schools lack the community focus and the learning country vision states 'community focused schools have a positive impact on pupils learning and attainment, as well as securing better value'.</p>
No	redaction
Yes	I do not have another child within primary which is why I would not worry too much about this. If I did have both my children at primary now it would be essential to me that they both went to the same school.
Yes	redaction Gellifor is a fantastic village school, the headteacher and teachers are very supportive and brilliant at their jobs. All my sons have found Gellifor School a brilliant school to learn in. redaction
Yes	<p>I would always travel to a school of my choice if it meant I was able to have those aspects for my child which I consider are important to their early education and as a result the distance wouldn't be a priority. We chose Gellifor having visited all the schools in the area before our first son attended nursery. It wasn't until we visited Gellifor which was the last school in fact we visited and still were not close to making a choice, that we knew that there was no question that was our choice. Before then we were unsure whether Welsh language should be our consideration. Gellifor felt right in the feel of the size of the school and the layout, the rapport we felt with the head and its size which we felt wasn't too small or too big. With others we felt the town schools were too big and some of the remote schools too small.</p> <p>Gellifor for friendship groups and teaching class sizes we felt spot on and also as a parent felt welcomed to support and get involved in this school community. The extra-curricular activities on offer and PE within the community hall attached together with the mini buses for</p>

	additional activities all positive aspects for the school. We were also informed that Gellifor had a reputation for a quality experience of education. This we have been lucky enough to have received with two of our children and hope Gellifor is able to provide this opportunity to others for many years to come.
Not Indicated	Ysgol Gellifor is an excellent school which has great staff. It is a difficult place to park but that is my only complaint. I am very keen to keep Gellifor at Gellifor and not to share any building with Ysgol Bryn Clwyd- only the headmistress!
Yes	<p>Only the first three factors in Q3 are of real importance to me. I chose Gellifor school because of its good Estyn report, it's very maternal approach to looking after children and because it is of a reasonable size without being a huge school. What for me is missing from the questionnaire is the availability of wraparound care and after school clubs. Gellifor offers wraparound care from 8am to 5:30pm through a combination of breakfast club and after school club and for children in nursery also Cylch and 'Toppers'.</p> <p>This is a real benefit to working parents as your child is in one place for the whole day rather than having to be ferried to and from the school for the 2 hours a day of free education from a private nursery. In addition, the PTA seems to do an extraordinary job in fund raising showing that parents seem to really value the school and are willing to put a lot of time in to helping it to thrive.</p>
Yes	I feel Ysgol Bryn Clwyd should be included also due to federation. Also I strongly feel important factors are: friendly, not too large school, excellent education, welsh provision as strong 2 nd language are priority factors.
Yes	<p>Due to the age of my children I would <u>not</u> consider or feel comfortable for them to travel on free transport. Ysgol Gellifor has excellent education and also offers breakfast club from 8am and an afterschool club until 5.30pm for working parents.</p> <p>There are many after school activities to which my children take part in. The school is going from strength to strength and feel it would be a great loss to the community (of which we are part of) if closure was to be considered.</p>

**11 respondents in total*

6. Ysgol Llanbedr Dyffryn Clwyd

Permission to publish response	Response
Yes	I totally disagree with education funding being spent on transporting children to school, in some instances less than 1 mile, it is shameful waste of resource. In addition I feel that small rural schools do knit a community together and are beneficial for early years key stage 1. At

	key stage 2 pupils would benefit from a centralised Ruthin based school to increase competitiveness, sports and general facilities.
Yes	We chose Ysgol Llanbedr because of it being a small village school with excellent facilities also parking is not an issue. Also the breakfast and afterschool club was essential for both parents working out of the county. Any school would have to offer such reasonably priced provision. The English language and faith school was also a reason. All in all we saw Ysgol Llanbedr as the ideal option for us even though a village school was closer.
No	redaction redaction redaction redaction redaction redaction
Yes	Ysgol Llanbedr is the only English medium, faith school in a rural setting in the area. The facilities at Ysgol Llanbedr are great- outdoor play space and green fields fully surrounded by safety fence, the parking, the ICT facilities, the wet areas in the classrooms, the wrap around care at munchkins. The school has a clear vision for developing a 21 st century school, including growth, sustainability and maintaining the existing excellent standard of education.
Yes	redaction and researched every school in the locality, we decided on Ysgol Llanbedr for the following reasons; Faith provision- most important to us as a Christian family, moving to Ruthin was redaction redaction Size of school- this was 2 nd on our list, we chose Llanbedr for their class sizes, redaction redaction. The quality of teaching at the school in my opinion is 1 st rate, redaction redaction, I believe this would not have happened in a larger school and redaction redaction redaction Ysgol Llanbedr has a wonderful family atmosphere and is set in the most idyllic setting, the grounds are secure and are ideal for all activities, the community as a whole use and support the school and it is well used by parents and members of the community outside of term time. Munchkins is a child care facility set up to benefit working parents, it provides them quality affordable childcare both during the school term and holiday club, catering for children aged 2-11 years from 8am-6pm daily, the club is open to not just children from Ysgol Llanbedr but all local children, we have children on our books from Ysgol Pen Barras, Ysgol Rhewl, Ysgol Cyffylliog and also Kings in Chester. The club is registered with CSSIW and have just passed their first inspection. The school can only grow in future.
Yes	Llanbedr school has a fabulous ethos. Fabulous care provision/education provision. Fabulous grounds and room to expand. Fabulous

	<p>surroundings-unrivalled. Fabulous potential to grow and ready for even more people.</p>
<p>Yes</p>	<p>I chose Llanbedr school for my daughter as it was a small rural school in excellent safe surroundings. It was also a faith school which I feel is important to promote the underlying morals and guidance for life. The school buildings and exercise areas are very good. I live out of county and specifically chose Llanbedr school due to its excellent provision.</p>
<p>Yes</p>	<p>Your consultation document states that; ‘research undertaken illustrates clear links between student academic achievement and the quality of the physical environment’. We would question which of the schools under review can come even close to the amazing physical environment and the area of Outstanding Natural Beauty that houses Ysgol Llanbedr. The children can truly benefit from an all-round education, affording an excellent E.Q/I.Q balance. We understand of course that this refers to the environment within the school also and again would point out that Llanbedr affords a very spacious education for an older school. It would be great if, during this review, some available money could be spent on providing a hall- the only really thing they are missing. We find their plans for creating an eco-friendly 21st century school environment very exciting and forward-thinking.</p> <p>Until recently, as you well know, Llanbedr has been a well-supported school, affording a very good education. We know this will again be the case- we are beginning to see the start of this now as parents are bringing their children to the playgroup and registering for the nursery. Our wrap around care has become a necessity for many and serves to support the school extremely well. We want our child to be part of a village school, as, again, redaction, this was part of our reason for moving here!</p> <p>For our family, the only language spoken in the household is English. Whilst we are sympathetic to the Welsh language and happy for our children to be taught it as a subject, as they would French or German, we do not desire a bilingual education for them. This was one of the main reasons for our choosing Ysgol Llanbedr in the first place.</p> <p>We are practising Christian family and our faith is extremely important to us. The way that faith is able to be expressed in Ysgol Llanbedr and the Christian principles that are taught, along with the links our school has with Reverend Chew and the Church community are critical in our son’s schooling.</p> <p>Whilst we acknowledge and understand the reasoning behind this review and accept that it will be a good thing for many, we must also speak what is on our heart for our own child. We have no desire to look backwards over the past months apart from pointing out that, through no fault of their own- some of the children at Ysgol Llanbedr have already suffered much trauma. redaction</p> <p>redaction</p> <p>redaction</p> <p>redaction</p> <p>Thank you</p>

	redaction
Yes	<p>The leadership by the school management and the church in Wales is ensuring that a high quality education is provided. Our child is happy at school, engaging well in lessons and activities and growing in confidence. The wrap around care provided at school is an excellent service and one which we as parents could not manage without. Our child is well cared for, has fun and continues his learning through play and co-ordinated activities.</p> <p>The pastoral care provided at school under the guidance of the church in Wales is excellent. The children are encouraged to be caring and thoughtful of others which can be seen in each of them. They are taught to have good manners and to behave well in public- both important basics for their future lives. They learn how to interact with and respect other children and adults alike. They learn how to look after themselves and understand how important it is to live a healthy life.</p> <p>The school is in an idyllic and unique countryside setting and we as parents feel very strongly that this contributes to the happiness, well being, willingness to learn and the general nurturing of the children. The school plays an important role within the community by taking part in community events and church services and by inviting the local community to events held by the school. The events are well attended and the children never fail to impress with their achievements, performances and not least their good behaviour.</p>
Yes	<p>To whom it may concern</p> <p>redaction When deciding upon a school for our children we considered many important options before deciding upon Ysgol Llanbedr. As English speaking parents we felt that to fully involve ourselves in their education we wanted an English medium school and as Llanbedr was the school where my wife was educated we fought a long and hard to find places for our two daughters. We come from a village background and appreciate the pastoral, tranquil, spacious environment that the surroundings offer as a healthy medium for learning so we decided against the Ruthin schools where these attributes were not available.</p> <p>From the outset we warmed to its small family environment that has allowed our children to flourish surrounded by like-minded children, parents and teachers. As Christians, its status as a Church school provides guidance and this ethos further supplements its family atmosphere that remains as important now as it did 30 years ago. As our children have grown up we have become reliant on the 'wrap around' care that is available before and after school and during school holidays that our children enjoy so much, without this familiar, nurturing presence, our working options would have been severely restricted and curtailed.</p>

	<p>The economically viable, future redevelopment plans for the school and its buildings fill us with great confidence and it is without doubt that we benefit from a spacious site, situated on a quiet country lane with large car park and close links to the Church and the rear and wider community.</p> <p>Both ourselves and our children have made many friendships during our time at Llanbedr and we remain actively involved in its running, with my wife currently chairing the head of the PTA whose events vary from summer balls to firework displays which are extremely well attended by parents, both past and present, children and the wider community. With a dedicated visionary team of professionals, teaching in an environmentally sustainable modern school, we feel that we the parents, the teaching staff, the governors and most importantly in all of this the children can only continue to grow from strength to strength.</p> <p>Yours Sincerely</p> <p>redactio</p>
Yes	<p>I selected Ysgol Llanbedr for my children's education for a number of reasons, all of equal importance. These reasons being...</p> <ul style="list-style-type: none"> • English Medium- redaction • The Faith Provision, and the Christian ethos, very important to me. redaction • The size of the school, redaction, a nurturing and caring small friendly class size is high on their needs. redaction • Security- as the school was not over looked, and not in a built up area, with passers by being able to view or even speak to my children- redaction • The school's reputation, Ysgol Llanbedr was recommended by a parent whose children were already attending this school... Their praise for not only the excellent educational standards, but also for the community spirit and pastoral care. <p>When we went to visit Ysgol Llanbedr, the safe, rural location, excellent facilities, huge playing field and astro turf, and most importantly the genuine warm welcome we received- simply sealed our decision. Three years ago, when we were applying for a place in Ysgol Llanbedr, the intake was to capacity, redaction</p> <p>redaction The recent reduction in pupil numbers, in my opinion, is due to the number of short</p>

	<p>term acting head teachers, and now we have an excellent head teacher, the pupil numbers are once again rising.</p> <p>In addition, as my children are now older and settled at Ysgol Llanbedr, the excellent wrap around care, and the holiday club available at Munchkins, which is safe, secure and with familiar staff and pupils, has allowed me to return to work.</p> <p>Your questionnaire, Q5 and Q7 is ambiguous- Q5 in its wording, and Q7- how do you class a 'suitable' school? Please verify before I can comment.</p>
Yes	<p>redaction and one of the main reasons was that we didn't want our son to grow up and go to school in a city. Having grown up in Ruthin and living in Llanbedr since 1998, I wanted our son to go to my village school, because it always had high standards and a consistently high performing ethos. My wife is Muslim and I'm Church of England and was actually confirmed in Llanbedr church. We WANT a faith based provision for our son provided in an English medium. Of the 2 other church schools, Llanfair is no good as its bilingual school and Borthyn is a large urban school.</p> <p>We're well aware that the school went through a blip 18 months ago but we stuck with it and I couldn't now wish for a better school. The pastoral care and nurturing that the children now receive is second to none. The schools location in an Area of Outstanding Natural Beauty is unique, the facilities the school has, with its huge grounds, great play area and the astro turf pitch shows that Denbighshire has already invested heavily in our school.</p> <p>We also have brilliant, safe, parking facilities, which are obviously very important, you don't see traffic chaos outside Llanbedr school like you do outside pretty much every school round here! This is also very important for my mother who sometimes picks up our son, she is elderly and needs to park very close, our school even have a disabled parking spot right next to the schools gates which is perfect for her.</p> <p>Because my wife and I are both working parents, the provision of a breakfast club and the munchkins after school club is drawing new children to the school and the schools numbers are now increasing with new pupils joining in nursery and reception.</p> <p>The vision the school has is very exciting, as it moves into the future, it has big plans for growth and to embrace the green, eco-friendly ethos. With all the space the school has, there is more than enough room for expansion and remodelling, plus, with the backing of the</p>

	<p>church, our village school given the opportunity has a very bright future and I really wouldn't want our son to go anywhere else.</p> <p>redaction</p>
<p>Yes</p>	<p>We chose Ysgol Llanbedr because of the quality of staff and family atmosphere provided within the school. As parents of 2 children who attend the school, we felt incredibly let down by the Council and the LEA during what became a very tumultuous period for the school. In 2011/12 we had 2 headteachers come and go within a very short space of time only then to have temporary ones as replacements. Parents were given no information as to what, if anything, was going to be done.</p> <p>Upon reading the informal consultation document I see that facts and figures seem to be set around the dates our school was in turmoil. This does not give a true and accurate record of how our school was <u>prior</u> to these events. If you look back over previous years, you will find that our school was thriving and that Ysgol Gellifor and Bro Fammau have benefitted by the children who moved from Ysgol Llanbedr due to lack of information and uncertainty provided by LEA at a time they most needed reassurances.</p> <p>Ysgol Llanbedr is a fantastic school. The staff are amazing and so caring. We have very good facilities- more than nay other school in the area:- breakfast club, afterschool club, munchkins- offering wrap around care, astro turf, playing fields, ample parking in a beautiful environment. And the icing on the cake is that Ysgol Llanbedr is also a faith school which was also an important factor for our family. There is also talk of 100 new homes being built in the immediate area. I am sure that families moving into these would be requiring a village school of such quality. With our wrap around care, this will prove even more attractive to working parents.</p> <p>We have huge faith that our acting headteacher Mrs Bennett can bring the school back to full capacity as she is already proving to be a huge asset and her achievements to date our outstanding.</p> <p>redaction</p>
<p>Yes</p>	<p>Llanbedr is a unique school, a faith school, and English medium with a Christian ethos there is strong backing in Wales for 'faith in education'. They are consistently high performing schools with a strong pastoral care environment. Llanbedr school is in a state of growth again we have future plans centred on pupil numbers, and plans for extensions.</p> <p>We have put in place 'wrap around care' which has built up an excellent reputation. This has enabled working families to consider Ysgol Llanbedr over other schools in the area. Our current intake limit is 11 and the school would like to increase this t0 15.</p> <p>Our future would be:-</p> <ul style="list-style-type: none"> • Financially sustainable

	<ul style="list-style-type: none"> • Environmentally sustainable with initiative put in place around this • Continue to teach children in an idyllic setting with adequate parking • Put in place an ICT plan which was state of the art <p>All in all this school has worked too hard to put care in place for children together with forming future strategy plans for the 21st Century which incorporate:</p> <ul style="list-style-type: none"> • Achievement • Environment • Cost effectiveness • Setting • Pastoral care- health and well-being for children <p>Regards,</p> <p>redaction</p>
Yes	<p>The school offers us excellent faith provision which is active and relevant to the children's religious development. The provision of Munchkins childcare on site is not just a nice to have but essential to our lives as without it I would not be able to work full-time and thus provide for the family. The school is in a wonderful environment and should be considered for development as a green school that many more children in the area could benefit from. The buildings are sound and welcoming and the education both my sons have received is excellent.</p> <p>Most importantly the school is the hub of a vibrant and supportive community that has welcomed us and both my sons (eldest now at Brynhyfryd) - Through no fault of the children or families at the school we have suffered a run of issues with leadership that have now been rectified. Our numbers have been badly affected by this poor leadership and we are now seeing that numbers are rising again and the future looks very bright. Llanbedr school has always been an excellent school up until the last couple of years - it would be very wrong if the numbers at the school today were used as a determining factor of the schools future. Llanbedr is an excellent school with excellent teachers and it would be wonderful if both current pupils and future intakes are allowed the chance to grow and develop in this special place.</p>

Permission to publish response	Response
Yes	DC school is an undoubted success, turning away many children. The bilingualism allows most parents to be engaged with their child's education. A Welsh or English choice is <u>DEVISIVE</u> and threatening to English speaking parents who want their child to speak Welsh. The success of Llanfair should be built on and a fit for purpose new build should be planned as soon as possible. This would act as rural model primary catering for significant numbers of rural families.
No	redaction [REDACTED]
Yes	Ysgol Llanfair is a unique and thriving school and should remain at the heart of the community. However, the building itself will not be adequate in the near future. I feel that a new build should be considered, especially as the church have offered land in an ideal location.
No	redaction [REDACTED]
Yes	Llanfair school is an excellent school but the buildings and location next to the trunk road are negative factors. No child should be educated in portacabins. I would support building a new school in the area that would provide a 21 st century education through the medium of Welsh or English. I would like to see the removal of the church control.
Not Indicated	<p>Llanfair School is a successful and over-subscribed primary school. It has close ties with its local community, both with the Christian church tradition and the bilingual nature of the community. The faith aspect of the school is vital to the community in which it serves and enjoys close ties with the local church. The two work closely in many aspects of school life. Also Llanfair is a rare example of a truly bilingual school. The two villages which the school serves are both bilingual with English and Welsh families. The school provides an excellent welsh language learning opportunity for those who opt for this. There is also the option to learn through the medium of English still acquiring a good working knowledge of Welsh.</p> <p>A brief look at the school buildings reveals that the accommodation is not fit for purpose for the 21st Century. Indeed the school has not been fit for purpose for the final years of the 20th century. The school lacks a hall, adequate toilet facilities, a dining area and even no staffroom. Extension and rebuild seem unlikely options due to the shallow nature of the site and the proximity to an A road and bend.</p> <p>As further housing development in the area seems likely, thus increasing the population and number of children, a larger school with better facilities seems a viable option for the future. Although this will require financial outlay, it would be an investment for future generations of</p>

	<p>pupils in the two villages.</p> <p>Please support the excellent work of the school, the unique element of a true bilingual school in the North Wales area, the work of the faith community and the vibrant part the school plays within the communities of Llanfair and Pwllglas. The future of our villages, the town and the county require a decision with a clear vision of the future where our children are taught in modern accommodation within a safe environment with facilities that reflect the needs of all our children, facilities which our children deserve.</p> <p>Thank you.</p>
Yes	<p>Ysgol Llanfair is an excellent bilingual faith school which achieves high standards of education in a caring, family atmosphere. The size of the school allows a close community to be fostered, while allowing good opportunities for added value. I don't see any educational or pastoral benefit to federalisation with another school as Llanfair is full and high-achieving. Improvement to the school buildings (and possibly a new build) would be advantageous but not at the cost of losing Llanfair's unique educational character. I could not choose a better school for my children.</p>
Yes	<p>In support of this letter I would like to draw your attention to a few points regarding Ysgol Llanfair D.C.</p> <p>Although this is the local primary school, after visiting a variety of the local primary schools, when choosing where to send our children, we felt that it is totally unique school offering invaluable experiences for our children. Being a truly bi-lingual Welsh/English school has meant that our children have been able to be immersed in the Welsh language and ethos, along with being able to learn to read and write initially in their home language of English, before becoming competent with a second language of Welsh. We were given the choice of which language we wanted them to read and write with first. This is not offered in any other school in the area and has been proven to be a success by not only parents like myself, where I know there have been families out of area turned away as there is not enough space for them, but also by Ofsted inspectors.</p> <p>Also the fact that the school is a church school and has fantastic links with the church and local community is another reason why this school offers a balanced setting to educate our children. The teaching and team work amongst the staff is evident in everything they do from the concerts they provide to the day to day education our children receive being led by an inspirational head.</p> <p>Although so far I have sung the praises of the school there are areas for improvement. The main problem is the site. When my children were younger one of them closely missed being run over whilst crossing the road. Unfortunately there is no parking next to the school so the only way is to cross a very busy main road with limited visibility due to the bend in the road. At the time letters were written to both yourselves at the council and to local MPs however no satisfactory solution was ever reached.</p> <p>There is no school hall which has caused problems over the years as they have to cross the road to use the local village hall or be bussed to another primary school in the area wasting valuable teaching time and money.</p> <p>My children are now in the top end of the school and have to be educated in mobile classrooms and these are not ideal due to the variations in weather and the fact of not being connected to the main school for all its facilities.</p>

	To sum up the school offers a high level education BILINGUALLY in adequate premises. I hope you take into account my points above.
Yes	<p>Ysgol Llanfair provides my child with a well-balanced education in close supportive situation. The atmosphere created in this school I feel is second to none.</p> <ul style="list-style-type: none"> • The class sizes are manageable and allow each child the support it needs. It has also meant that each class becomes a close knit unit who play together well. • Although the religious aspect of the school is not essential to me the moral and ethical teachings which my son has learnt at the school are priceless • The children from Llanfair are on the whole being raised to be well balanced individuals and much of this is down to the dynamics of the school. • The school is bilingual. My son is learning through the English medium but his 'playground' Welsh is very good. We don't have a Welsh speaker influencing him at home so it is great that he has experience in school and is learning a 2nd language at such an early age making the learning of foreign language in the future much easier. • Ysgol Llanfair is a thriving school, it is oversubscribed and having to turn people away. • The school lacks some facilities which is available would enhance what is already there; a dining area, a hall and a flat playing field. • The location of the school does present its hazards when dropping off and picking up, as it's on the main Wrexham road on a bend and with multiple junctions. It can be dangerous when the minibus/bus are leaving. • The school plays an important part of the village community. It provides support during the year eg singing carols at Christmas time, coffee mornings etc. This village are appreciative of what the school does and the children learn an important lesson in community support.
Yes	We are extremely satisfied by all that Ysgol Llanfair offers and would only like this school to grow through improved facilities.
Yes	<p>Ysgol Llanfair DC should receive a purpose built new school to ensure its continued success into the 21st Century. There is no question that Ysgol Llanfair DC is an 'excellent example of a truly bilingual school- an example which should be followed by many bilingual schools throughout Wales'... the 'schools distinct feature is the sense of a family community and closeness to learners' (Estyn, June 2010)</p> <p>However, parents are well aware that the school building, of Victorian design, significantly reduces the day to day development of the school. The school cannot provide the following:</p> <ul style="list-style-type: none"> • A school hall, where the school as a whole can gather for morning service, or PE/dance lessons. Instead children are being bussed to Ruthin and back for 45 minute PE lessons.

	<ul style="list-style-type: none"> • Dining area. Children must pack up classes early in order that their classrooms can be used as dining areas. • There are insufficient and inadequate toilets, which results in some children opting not to use the toilets in school and 'holding on' until they get home. • There are no wet areas in the classrooms, which would allow better provision of the curriculum. • There is no staff room- staff eat their lunch hunched over small children's chairs/desks in empty classrooms. • There is no ICT suite to ensure effective and consistent development of ICT skills. • There is no meeting room for instrument lessons, speech therapy, medical visits, staff PPA's, meetings or group work. I once attended a meeting as a parent with a health professional regarding my son in a storage cupboard in a portacabin! • Finally parking/drop off is a health and safety nightmare. Children are bussed an extra 2 miles to Llysfasi in order that the bus can turn around to drop the children off safely. Children have to cross the main A525 road to get to school if dropped off by parents, as the nearest car park is in the village hall opposite. <p>The above points help to demonstrated that whilst Ysgol Llanfair is an excellent school with excellent results, it needs drastic investment to ensure it is able to meet the requirements of a 21st century school- that can only be provided with a new build school to cater for the children of Llanfair and surrounding area, including Pwllglas, Laneildan and Pentrecelyn.</p> <p>As for the obvious questions regarding an amalgamation/federation with Pentrecelyn, this would be unfeasible due to the different faiths of both schools, as well as Ysgol Llanfair being a bilingual school and Pentrecelyn being a Welsh school.</p> <p>However, I would think that if Pentrecelyn was closed, the parents would still be able to choose a local school at Llanfair, or a Welsh school at Pen Barras, depending on their priorities.</p> <p>Similarly, if Pentrecelyn was closed and a new local school built in Llanfair to incorporate these pupils, the money gained from the sale of the school site at Pentrecelyn (to say Llysfasi College) could be added to the funding required to build the new school at Llanfair."</p>
<p>Yes</p>	<p>Our village school is fantastic. An integral part of the community- what makes it unique in the area is the input of the church which truly enriches the school experience and the high standard of truly bilingual education. I firmly believe that all Welsh schools should follow this model as it caters for the needs of all children under one roof. It would be great to have a new '21st century' school where the amazing work done by Llanfair teachers and pupils could continue to flourish.</p>
<p>Yes</p>	<ol style="list-style-type: none"> 1. My children attend Llanfair and are very happy 2. Unique points to be noted about Llanfair: <ul style="list-style-type: none"> • Faith based school with the church in close proximity (a short walk) • Bi-lingual- the 2 languages are completely integrated so that all children leave completely bilingual. The classes are not separated

	<p>on language . Whole school culture is bi-lingual.</p> <ul style="list-style-type: none"> • Family atmosphere- older children care for little/younger ones • Excellent teaching- the Headteacher is hands on and is the classroom. The benefit of her skills and experience are paramount.
Yes	<p>My daughter is currently in year 5, as well my son is in nursery class in Ysgol Llanfair DC, and they are very happy there. It has a family atmosphere, where the older children play and help the younger ones. Everyone is valued and all play an important part in school life.</p> <p>We are a Welsh speaking family and my daughter is taking her education through the medium of Welsh. Because Llanfair is a bilingual school my daughter is doing well and not only with her Welsh but her English is also very good. We also choose Llanfair because it is a church school, religion is important to us as we attend Sunday school every Sunday. The standard of education is excellent in Ysgol Llanfair, as the Estyn report shows, this is due to the commitment and hard work of all the staff and especially Mrs Hughes, the headmistress. The success of the school is also evident from the increasing number of children who attend (we are the only school that is over capacity).</p> <p>Ysgol Llanfair is an excellent bilingual faith school, they nurture our children in a happy, safe and family orientated atmosphere. It is a very important part of the community not only in Llanfair but also Pwllglas. The only thing in my opinion that could change the school for the better is if we had a new school building. My children are the third generation in my family to attend Ysgol Llanfair DC. We want our children to be able to continue with the excellent education they are receiving in Ysgol Llanfair. It has a very happy and safe atmosphere and they love going every day.</p>

8. Ysgol Pen Barras

Permission to publish response	Response
Yes	It seems to me that vast majority of pupils are driven to Llanbedr school and once in the car there is very little extra journey time to Ruthin/Gellifor. Pen Barras seems to have many mobiles. Access and parking to it and Rhos Street is difficult. Logically I'd say for future we need Pen Barras moved to a new larger site.
Yes	We have chosen Welsh medium education for our children and would not like to have to take the out of their home town to receive this.
Yes	Mae gwir angen safle newydd ar gyfer Pen Barras yn arbennig o ysturid y nifer annebynion o ddsbarthiadau/ystafelloedd symudol sydd yno. Mae'n resyn bud plenty, ar ddechrau 21G yn gorfod croesi buarth ysgol ymhob tywydd, I ymweld at ty bach ac I gael dird o ddwr , ac

	mae'r nifer fawr o ystafelloedd symudol sydd yno yn pen anhamser I staff gydlynu gweithgareddau ar y cyd rhwng gwahanol ddsbarthiadau ac ir disgyblkion fathu ymdeimlad o 'berthyn' I un uned gynhwysfawr. Parcio hefyd yn fater o bwys. Diogelwch personol a gallu codi (unidentifiable) ymysg y cymuned leol.
Yes	Mae safon yr addysg yn ysgol Pen Barras yn cael ei effeithio gan y diffyg lle ac anaddasrwydd y safle. Gobeithio y bydd y Cyngor yn rhoi blaenoriaeth I ddiwallu yr angherion hyn.
No	redaction 
Not Indicated	Er gwybodaeth mae nifer o blant o ardal Llandyrnog yn trafefilio I Rhuthun I ysgolion Cymraeg/Saesneg er bod dim trafridiaeth ar gael.
Yes	Mae Pen Barras yn ysgol penigamp gyda awyrgylch ffynnianus a hapus. Mae'r safonau a'r gofal o'r radd flaenaf ac mae'r plant yn llwyddo er bod yr adeiladau'n anffafriol ac annerbynniol. Meddylwch pa safonau y byddai'r plant yma'n gallu eu gwredu pe bae ganddynt gyfleusterau adfdas I ysgol yn y 21G. Fedrai fod yn ysgol fyddain arwain y ffordd yng Nghymru. Fy Ddau ar y blaen ac maent wedi dioddef o ran adeiladau yn ddigon hir yn fy marn i.
Not Indicated	Ysgol gynradd Cyffylliog yw'r ysgol gynradd agosaf I ni yma- ond ohenydd fy mod yn gweithio lawn amser ac ohenydd y diffyg yn y ddarparnaeth yno o ran clwb brecwast/ar ol ysgol bu'r penderfyniad yn in angenrheidion a synhwyrol. Y mae Ysgol Pen Barras ar staff yn arbennig- trueni mawr am y safle.
Yes	Pryder mawr am gyflwr adeiladau a bob cantan uchel o ddisgyblion yn cael eu haddysg mewn cabbanau. Pryder am safle a dryfleusterau yr ysgol nad ydynt yn ddigonol ar gyfer nifer y disgyblion. Pryder bod y safle ar brif ffordd brysur heb safleoedd parcio a digon o farnau croesi diogel I'r plant.
Yes	Pen Barras site is not fit for purpose due to the lack of suitable amenities and mobile classrooms. We welcome an alternative solution being found but would want assurances that the current educational standard that my children receive would be maintained.
Yes	Please note I send my child to Pen Barras as this is our nearest Welsh school. I am very pleased with his education there although the school buildings are totally inadequate. This is not our nearest school but is our school of choice and therefore we make our own transport arrangements. Pen Barras is an excellent school and I really support the need for them to have a new facility.
Yes	Cyflwr gwael ac anaddas yr adeilad Ysgol Pen Barras. Mae rhan fwy af or ysgol mewn cabanau sydd yn rhy oer yn y gaeaf a rhy boeth yn yr haf. Mae'r neuadd a'r ffreutur yn fach o ystyried bod rhaid I 2 ysgol eu rhannu. Mynediad peryglus I'r ysgol. Gormod o draffig, ceir yn diffyg

	stopio l'r ddynes lollipop a unman diogel I ollwng y disgyblion.
Yes	I would like to express my support for the conclusion of the Cyffeillion Pen Barras 'case for change' report. This has been submitted as part of the review of education provision in the Ruthin area. The Council have previously assured the Welsh Government that all schools in Denbighshire would be fit for purpose by 2015 we hope that your review will conclude that a new facility on a new site will be delivered for Ysgol Pen Barras by 2015.
Yes	Rydw I'n teimlo fod cyflwr adeiladau Ysgol Pen Barras yn broblem fawr ac yn effeithio ar addysg fy mhlant yn dilyn y cyfarfod, ac ar ol dywed y bydd y broses yn cymryd hyd at 4 mlynedd, rydw I'n teimlo'n siomedig iawn y bydd plant yr ysgol yn gwynhebi addysg yn yr adeiladau hyn. NID wyf yn awyddus I blant Pen Barras a Stryd Y Rhos rhannu safle newydd- problemau rhannu neuadd a chae unwaith eto.
Yes	I do not feel Ruthin needs to English schools on separate sites in Ruthin. I feel the children at Pen Barras are being unfairly treated with the temporary classrooms, when their parents pay more council tax in this county or area. Why should Rhyl get more funding because it is economically deprived.
Yes	Mae gennym breder mawr an ansawdd adeiladau, diffyg cyfleusterau a phryder diogelwch safle Ysgol Pen Barras. Nid yw ein plant yn cael defnyddio'r cae chware pob dydd (yn enwedig yn ystod tymor yr haf) gyda phlant ai ben ei gilydd ar yr iard. Hefyf gan bod rhaid I Ben Barras a Stryd Y Rhos ranur neuadd mae'n effeithio a amserlen a gweithgareddau'r plant. Mae'r nifer fawr o gabanau ar gyfer plant BL3 i 6 yn fy mhryderu yn fawr. Hydesaf bydd Sir Ddinbych yn ymateb I'r materion yma wrth foderneiddio'r ddaspariaeth yn ardal Rhuthun.
Yes	<p>Y nein barn ni mae iechyd a diogelwch y plant yn Ysgol Pen Barras yn broblem ar hyn o bryd, a hynny yn yr ysgol ac wrth fynd yn ol ac ymlaen'r ysgol. Mae nifer o 'near misses' wedi bod a rhai plant wedi eu hanafu yn barod. Rhaid I unrhyw ysgol newydd sicrhau bod mynediad rhwydd I blant a rhieni o bob ardal o Rhuthun, gyda digon o lefydd parcio. Mae angen I'r ysgol ffurfio rhan o'r ffocws ar ddatblygiad yr iaith Gymraeg yn Rhuthun a'r ardal gyfagos ar gyfer plant a'u teuluoedd. Mae technoleg gwybodaeth yn mynd yn gynyddol bwysig a teimlwn fod y darpariaeth ar hyn o bryd yn gwbl annerbyniol. Rydm angen ysgol sy'n cynnwys yr adnoddau dysgu gorau, ac un sydd wedi chynllunio I sicrhau'r adnoddau gorau yn y tymor hir.</p> <p>Mae athrawon angen yr adnoddau angenrheidiol er mwyn cyflawni eu gwaith yn effeithiol, fydd wedyn yn sicrhau gwelliant mewn safonau. Hoffwn ysgol lle mae'r holl adnoddau o dan yr un to gan osgo'r angen I adael adeiladau'r ysgol/ neu groesi buarth. Hoffwn hefyd maes chwarae digon o faint lle mae'r plant yn gallu meithrin y talent amlwg sy'n bodoli'n barod. Mae'r cae chware presennol sydd yn cael ei rannu rhwng dwy ysgol yn gwbl warthus. Mae angen ysgol o faint yr adnoddau angenrheidiol er mwyn cyflawni eu gwaith yn effeithiol, fydd wedyn yn sicrhau gwelliant mewn safonau. Hoffwn ysgol lle mae'r holl adnoddau o dan yr un to gan osgo'r angen I adael adeiladau'r ysgol/ neu groesi buarth. Hoffwn hefyd maes chwarae digon o faint lle mae'r plant yn gallu meithrin y talent amlwg sy'n bodoli'n barod. Mae'r cae chware presennol sydd yn cael ei rannu rhwng dwy ysgol yn gwbl warthus. Mae angen ysgol o faint digonol sy'n caniatu I'r ysgol gyfan gwrdd ac I ganiatau gall rieni fynychu cyngherddau a digwyddiadau. Mae hyn yn allweddol wrth ddatblygu cymuned yr ysgol. Eto, mar rhannu un neuadd fach rhwn ddwy ysgol yn gywilyddus. Hoffwn adeilad sy'n groesawus I'n plant, I'n hathrawon ac ymwelwyr. Hoffwn adeilad sy'n ysbrydoli ein plant I gyrraedd eu llawn potensial ac sy'n amlygu eu gwerth fel pobl ifanc. Mae'r ysgol yn llwyddo er fod y cyfleusterau yn warthus- meddyliwch be fyddai'r ysgol medru cyflawni os darparir cyfleusterau addas.</p>

Yes	Mae safle Ysgol Pen Barras yn hollol anghywir I ysgol yn y roes modern yma. Mae'n anodd ei chywaedd os yn teithio iddi gyda char; reit ar ochr ffordd fawr gyda traffig sy'n gyson anwybyddw'r 30 M.Y.A; or safle lle mai dwy ysgol yn gorfod mannu adroddau prin (yn cynwys tir). Dwi'n aml yn ystyried hi'n wyrth bod y ddwy ysgol ar y safle yn ymdepi cystol!
Yes	Pen Barras is an exceptional school, the only issue is the site. It is very cramped and all junior lessons are taught in portacabins with no w/c facility so not ideal in terms of children having to walk across site to main buildings (safeguarding). Also dropping off and collection are difficult as no 'allocated' near school point for parking.
Yes	Gan eich bod yn gofyn yn Cwestiwn 3 I ni radio y ffactorau hynnu oedd yr iaith Gymraeg, a ni ddylech wedi holi a ffeindio allan faint o rieni sydd DDIM eisiau addysg Gymraeg i'w plant. Nid ydwyf yn hapus fy mod wedi gorfod graddio addysg Gymraeg yn yr holiadur yma yn yr run rhestr a safon yr adeiladau. Mae'n rhoi'r syniad I mi be mae Sir Ddinbych yn feddwl o addysg Gymraeg.
Yes	Ysgol Pen Barras is in a desperate need a better quality and bigger school buildings and facilities. At the moment Ysgol Pen Barras and Rhos Street school have to share the main school building and facilities within the school grounds. Ysgol Pen Barras has a high percentage of mobile classrooms compared to the capacity of the main building. The classes that are dependent are the nursery, year 3, year 4, year 5 and year 6 which some of the mobile class rooms do not have a toilet facility.
Yes	Quality of pre and after school care is key for many parents. The pastoral care and physical education provided by the school is also key to children's personal and physical development.
Yes	Mae angen mwy o gyflesterau ir holl blant sydd yn yr ysgol. Cae chwarae ddim iw rhanu hefo ysgol arall
Yes	<p>Rwy'n cyd-fynd yn llawr â'r argymhellion a amlinellir yn ymateb Cyfeillion Pen Barras a'r adroddiad Achos am Newid a gyflwynwyd i'r Cyngor yn ddiweddar mewn perthynas â'r adolygiad addysg yn ardal Rhuthun. Credaf fod safle cyfredol Ysgol Pen Barras yn gwbl anaddas. Mae'r adeiladau'n rhy hen i'w haddasu'n ddigonol, ac ni chredaf fod modd darparu addysg addas i'r 21ain ganrif mewn adeilad fel hyn. Yn ddelfrydol dylai bod ysgol i'r plant (a'r athrawon) lle gallant gymryd mantais o'r cyfnod sylfaen yn llawn, cael cyfleoedd addas i gymryd rhan mewn cerddoriaeth / perfformio (ystafelloedd cerdd / neuadd addas ble gall rhieni ddod i weld perfformiadau), campfa gydag ystafelloedd newid, ffreutur braf gyda digon o le i'r ysgol gyfan. Cyfleusterau ar gyfer coginio, garddio, technoleg gwybodaeth a'r cyfryngau.</p> <p>Digonedd o le y tu allan fel y gellir cael ymarfer corff beth bynnag fo'r tywydd. Lle addas hefyd ar gyfer y clwb brecwast a chlwb ar ôl ysgol, a chyfleusterau i gynnal gweithgareddau allgyrsiol ar ôl ysgol. Yn rhy aml ar hyn o bryd, caiff rhan elfennol o'r cwricwlwm, sef ymarfer corff, ei esgeuluso gan nad oes lle i'w gynnal mewn tywydd garw. Mae lle i gael awyr iach ac ymarfer corff yn hanfodol i ddatblygiad plant. Yn ychwanegol i hyn, mae angen safle sy'n diddymu'r risg iechyd a diogelwch presennol sy'n codi yn sgil y parcio o amgylch yr ysgol.</p> <p>Mae'n wyrth na fu damwain ddifrifol iawn ger tir yr ysgol - mae'n plant ni'n wynebu risgiau cwbl annerbyniol ond dyddiol Does gen i ddim gwrthwynebiad mewn egwyddor petai angen rhannu safle gydag ysgol cyfrwng Saesneg ar yr amod bod sicrwydd y byddai'r Gymraeg yn parhau i ffynnu.</p> <p>Golyga hyn yn ymarferol na fyddai felly'n addas iddynt gymysgu dros amseroedd egwyl ac amser cinio, achos yn sicr byddai'r Gymraeg yn gwanhau mewn amgylchiadau o'r fath. Hefyd, os byddai dwy ysgol yn rhannu safle, byddai angen sicrhau bod unrhyw gyfleusterau sy'n cael</p>

	eu rhannu yn caniatáu i'r ddwy ysgol gael yr un cyfleoedd teg ar gyfer ymarfer corff (y tu mewn a'r tu allan), perfformiadau a gwasanaeth, ac amser cinio. Nid yw hyn yn digwydd ar hyn o bryd, ac mae'r athrawon yn gorfod cyfaddawdu byth a hefyd ar feysydd allweddol o'r cwricwlwm.
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*24 respondents in total

9. Ysgol Pentrecelyn

Permission to publish response	Response
Yes	Pentrecelyn is a welcoming and thriving school providing an excellent Welsh medium education. It produces happy, confident, caring individuals and these factors should be considered alongside financial ones.
Yes	Ysgol Pentrecelyn serves the surrounding area, a rural community with quality Welsh medium education in a comfortable, effective and practical environment. It is thriving, the school is near capacity and the next two years will see it reach capacity, and is evident by the well-attended 'Ti a Fi' group. We have excellent, dedicated teachers and staff ably managed by an innovative and enthusiastic headteacher. Children in rural areas belong in village schools and Ysgol Pentrecelyn provides the best education and environment for the children in this rural Welsh community.
Yes	<p>redaction as I wanted them to learn through the medium of Welsh. Pentrecelyn school has a lovely friendly and family environment and my children are very happy there. I do not want my children in large classes as I feel they get a lot better education in smaller groups and if they are struggling they get the help they need straight away. It wouldn't be a shame if Pentrecelyn was to close or merge with another school as I don't feel the standard of teaching would be as good or up to standard it is now.</p> <p>Pentrecelyn is situated in an ideal location for local villages and closing the school would mean too much travelling for the children. I would not like to share a head teacher with another school as this is redaction redaction</p>
Yes	Journey times and distances need to be treated with caution as many children are transported to school by taxi due to unsafe walking routes. As a result, whilst the child may only be travelling 3 or 4 miles if it were a direct journey, because of pick ups/drop offs they can be on the taxi for 45 minutes.
No	<p>redaction</p> <p>redaction</p> <p>redaction</p> <p>redaction</p>
Yes	I chose to send my children to Ysgol Pentrecelyn for two main reasons, firstly as it is our local community school. I value the fact that we are

	<p>part of this community and that learning alongside their neighbours will instil a sense of responsibility in society in my children. The fact that all the classes are schooled together so closely and that the children share and support each other across the years is very beneficial in my view.</p> <p>Secondly for the schools category 1 Welsh status so that my children will be fully immersed and bilingual (I am an English speaker educated in Denbighshire but have lost my Welsh). By 2016 I will have 3 children in full time education and I will be very sad if they don't all get to attend Ysgol Pentrecelyn.</p>
<p>Yes</p>	<p>Question 6: We are in favour of our daughter receiving quality education in a local setting and not one where the prospect of spending excessive time travelling to and from school detracts from the opportunity to learn.</p> <p>Question 8: To be taught in the Welsh language is a right that the Welsh Assembly Government has taken great measures to ensure for our children. It is well known that a child learning two or more languages is more likely to succeed not just in academia but also in life. It is this that we are looking for, and hope to continue to receive, at Ysgol Pentrecelyn.</p> <p>In addition to this there is a family history where both mother and uncle (mother's brother) attended Ysgol Pentrecelyn and father also went to a similar village school in Rhewl. Village schools are part of our heritage and we are looking for this to continue for our daughter.</p> <p>Being taught in her own community means that the friends that she makes here will continue with her throughout life and that the community will thrive through the opportunity to keep our children local.</p> <p>Ysgol Pentrecelyn offers an excellent level of quality education and the inclusion of reception students with years 1 and 2 means that children with aptitude are identified and nurtured and not left to go "wanting" in their otherwise designated and isolated year groups.</p> <p>Ysgol Pentrecelyn is set on a quiet country road off the main road and has parking and dropping-off facilities which gives solace that the early morning and end of day routines are friendly and safe instead of being impersonal and hazardous.</p> <p>Finally the facilities provided at Ysgol Pentrecelyn encourage joyful learning for our daughter and not a tortuous and scary prospect that a five year old might feel if she were to be faced with the idea of having to travel miles to a new school in an area that was unfamiliar to her. Having a school garden, a playing field, separate dining facilities away from the classrooms, a school hall to occupy when bad weather prevails and a sizeable yard when the weather is fine is something that we fear will not be available to her if Ysgol Pentrecelyn was closed in favour of another of the county's existing or much-discussed new schools.</p> <p>It is with all of the above that we implore you to concede that Ysgol Pentrecelyn is worthy of retention in the County plan and to continue to support it in providing education for the primary school children of the present and the future for many years to come."</p>

	redaction
Yes	O fod yn tynnu cyllid allan o'r cyd destun am eiliad, paham fod llefydd gwag mewn ysgolion yn factor negyddol? A yw llefydd gweigion mewn ysbytai yn rhywbeth negyddol? Orid yw'r claf yn gallu manteisio ar fwy o amser a sylw gan y nyrs pan fo gwely neu ddwy yn wag ar y ward? Mae ratio athro/plenty yn factor bwysig aruthrol I mi.
Yes	I believe strongly in community. Rural schools contribute strongly to a sense of community and provide informal warm environment for education. Quality of education should be a primary concern to education authorities not expense. Our local village school is vital to our community.
Yes	I chose to send my children to Ysgol Pentrecelyn because it is a Welsh medium school, and also because my children are a fourth generation from my family to attend the school and I hope that many more generations can follow from this. I believe being a smaller village school, my children can get access to many more opportunities than they would in a larger school, and I also strongly feel they are much more confident getting the attention they need to help them with their education my children don't like school holidays because they want to be in school and as a parent what more could you ask for knowing they enjoy every aspect of their school life?
Yes	Bydd gen I 2 blentyn arall a fydd yn cychwyn yn yr ysgol o fewn y 3 blynedd nesaf. Mae cylch ti a fi yn cyfarfod yn yr ysgol bob bore mawrth gyde 11 plentyn fydd yn yr ysgol o fewn y 2 flynedd nesaf. Mae'r ysgol yn fau cyfarfod cymunedol ac yn demir gymdeithas leol gyfa yno I achlysuero tymhorol gydel y flwyddyn.
Yes	Tra medraf ddeall fod hybu dwyieithrwydd yn bwysig, ni ddylid gostwng safonau ieithyddol a di-raddio ysgol Cymraeg I sefylla ddwyieithog. Mae angen ysgol Cymraeg yng nghefn gwlad. Mae plant angen adnabod eu broydd genedigol a meithrin ymdeimlad o berthyn a magu gwreiddiau. Drwy hyn byddant yn datblygu yn unigolion syn deal, a gweld gwerth yn eu bro yn nes ymlaen yn eu bywydau, ac yn fwy parod I ymateb I sialensau a materion syn hanfodol I ffyniant a pharhad cefn gwlad. "Ble bynnag foy bydd ein braed, bydd Pentrecelyn y nein gwaed" cytgan can mileniwm a gyfansoddwyd yn yr ysgol.
Yes	We think as parents that the quality of education at Ysgol Pentrecelyn as class one Welsh speaking school is not replaceable, and with it only being 10 min from our home it is perfect for our daughter and our son who starts in 2014.
Yes	Fel rhiant I dri o blant mae gen I bryderon mawr ynglyn a'r adolygiad o ddarpariaeth addysg gynradd yn ardal Rhuthun. Mae'r boen meddwl i ni fel teulu orfod meddwl fod Cyngor Sir Ddinbych yn cysidro cau rhai o ysgolion cefn gwlad yn ardal hon. Mae'n bwysig iawn gen I bod fy mhlant yn mynychu ysgol naturiol cymraeg, ac bod eu haddysg gyradd trwy'r iath gymraeg. Nid hyn fyddai'r achos pe bai nhw'n mynychw ysgol ddwyieithog. Mae ysgol Pentrecelyn yn tyfu ar gyfradd llawer uwch nag unrhyw ysgol arall o'r 11 sy'n rhan o'r adelygiad a bydd yn cyrraedd ei huchafwm erbyn 2017 (os nad cyn hynny). Credaf y dylai ysgol sy'n tyfu ar gyfradd more uchel o hyn dderbyn sylw arbennig yn yr adolygiad. Ysgolion bychan cefn gwlad yw calon y gymdeithas mewn llawer o ardaloedd erbyn hyn gan fod capeli, siopau pentref ac ati wedi cau ar hyd y blynyddoedd. Pe bai'r ysgolion y ncau, dyna ddiwedd ar y gymdeithas mewn llawer ardal. Cynhelir cylch 'Ti a Fi' yn neuadd yr ysgol yn wythnosol a byddaf yn mynychu gyda fy mhlant ieuengaf bob wythnos. Mae hwn yn gyfle gwych

	I ddod I adnabod cymdogion a byddai'n golled fawr i nip e bai'r ysgol yn cau. Byddwn yn ddiolchgar iawn pe baech yn cysidro's holl ffactorau yn drylwyr iawn cyn gwneud unrhyw benderfyniad ynglyn a dyfodol Ysgol Pentrecelyn.
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*14 respondents in total

10. Rhos Street School

Permission to publish response	Response
Yes	Teaching Welsh to those that do not want to learn it is a waste of time, teach French, Spanish or German or a more popular language than Welsh!! <u>Not hard to do!!</u> I and my husband and children have all been born and bred in Wales- we are Welsh. However we <u>choose</u> not to speak Welsh. To force English schools in Wales to become bilingual is total discrimination against peoples freedom of choice!!
Yes	That Welsh medium education/Welsh language provision be improved further in English medium schools i.e further towards bilingualism.
Yes	I would hope any changes to primary provision does not result in schools being merged as children of a young age could find difficult transitions overwhelming and class sizes too large and standards of education would begin to suffer.
No	redaction
Yes	Larger class sizes would be detrimental to a child's learning. A change in school is disruptive to a child's learning. Smaller schools allow a better sense of community and values.
Yes	I am concerned that a new school will be built for one group of children and there will be no money left to improve existing facilities which are in dire need of modernisation. Why does Pen Barras have such a high intake if the mobile classrooms are not suitable?
Yes	I can not understand why this day and age WHY Pen Barras and Rhos Street school are segregated what message does this send to our children that they are different and shouldn't play with each other I think it sends out "wrong" messages and is discriminating and truly wrong!
No	redaction
Yes	I think DCC should not pay for taxis for transporting children to school. People who live in rural areas should either transport children themselves or use buses. I think it is a waste of money to taxi children a few hundred yards from my house to Pen Barras.
Yes	To close any of the schools would be catastrophic to the community.
Yes	Rhos Street and Pen Barras have long outcrown their respective buildings and I hope you will provide a much needed solution, taking into account the very important and historic foundations of Rhos Street.
No	redaction
Not Indicated	Our children have been attending Rhos Street School for the last 11yrs. It is an excellent school with many opportunities offered to the

	children. The introduction of Welsh at the school will help the children a great deal in readiness for Brynhyfryd. There is talk that Pen Barras will get the new school if built. If this was the case then there should be an investment made to the others.
Yes	I think that transport issues do not come into this. I would like the best for my children. The most important thing is the best education for my children, they deserve the best and I don't see how transport comes into this. The children of Ruthin should be treated equally.
Yes	Extremely happy with Rhos Street School building, extremely well kept following your recent works. If a new school was to be built would there be any funding to update Rhos Street? Would need to be a fair split between new school and existing school premises. Extremely happy that school is situated within the town- it is part of the community children able to take advantage of the towns facilities, library etc without added travel costs.
Yes	<p>I have so far been very impressed with the education provided at Rhos Street School for my daughter, she's only young but has progressed very well and the condition of her classrooms seems very good. I am concerned though that she has to eat her sandwiches at her classroom desk as they share the canteen with Ysgol Pen Barras. She has also missed out on PE in the hall due to Pen Barras getting priority over the hall for various things even when it's Rhos Streets time for using it. It is clearly not working two schools sharing the site. I am also concerned to think that my children going to an English first language school would be disadvantaged for doing so.</p> <p>I am Welsh and proud to be so, although my grandfathers were first language Welsh they did not pass the language on to my parents and therefore me. I studied Welsh second language and passed A Level but I do think it important for my children to study the core subjects through English and learn Welsh as a second language. If a determining factor of the consultation is on having Welsh first language provision then where does that leave my children? Are they to be considered less of a priority? Perhaps there should be more focus on bilingualism?</p>
Not Indicated	I don't even want to think about taking my children out of Rhos Street School as they are very happy there. Mr Bryn Jones has achieved so much in the time he has been at Rhos Street. His drive and enthusiasm to make Rhos Street the best it possible can be bringing the best out of the pupils is very encouraging as a parent. It has always been said that if a new school was to be built it would be automatically allocated to Pen Barras. This would be fine as long as the buildings left to Rhos Street would be brought up to the very same standard as the new school and not leave us looking like the poor relations!
Yes	Rhos Street School has good facilities and excellent academic standards. The shared site with Pen Barras is not ideal, but Rhos Street makes full use of the town centre facilities e.g. library, churches, businesses, and therefore needs to stay in the town centre to be part of this community. Should a new school be built for Pen Barras, for fairness, significant investment should also be made in Rhos Street buildings to bring it up to the same standard as a new 21 st century school.
Not Indicated	<ol style="list-style-type: none"> 1. Rhos Street School is fit for purpose. It has been redecorated, redesigned in areas such as breakfast club and reception. School is safe, well-kept and well-resourced environment. The classrooms are in good condition but having classrooms upstairs is not ideal. 2. The Llanrhydd street site is equally fit for purpose. It has been remodelled and the school went through hardship to get such a fine resource, however a split site is highly inconvenient.

	<p>3. Sharing a site with Pen Barras is highly problematic. The sharing of a hall, canteen, computer site and field, the congestion of parents, traffic and students all serve for a need for detailed procedures to be in place. This does need to be addressed.</p> <p>4. One focus of the consultation is having Welsh first language provision. I am hoping that this will not be a disadvantage towards Rhos Street, as the school has made long term efforts to promote bilingualism and Welsh as a second language.</p> <p>5. Standards at the school are extremely high and shows rising trends over the last four years. It has been place among the top 25% schools nationally in 2012 according to performance in most indicators.</p> <p>6. Concerned that there has been a developing culture that a new site will be claimed automatically by Pen Barras. However, Rhos Street is central to the town and students may miss out on activities if the school was relocated.</p> <p>7. If there is a new school build and Pen Barras was relocated, then the condition of the vacated areas of Pen Barra, do not reflect the condition of the main building of Rhos Street. This site would require extensive remodelling to match the standard of Rhos Street and also significant investment to bring it up to 21st Century standard and to match that of a new build.</p>
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**19 respondents in total*

11. Ysgol Rhewl

Permission to publish response	Response
Yes	<p>redaction</p> <p>Although I have listed quality of education as the factor which most influences my choice of school I would like to say that a child's happiness and how much they enjoy school is a much better bench mark when looking at choice of school and this should be considered.</p>
Yes	<p>My children are very settled and happy in our village school which we chose to be part of the village community. If the school is closed this will have a huge detrimental effect on village life. Why close a successful village school with healthy numbers? The school provides an excellent education in a small school. What happens in a big 'super school'? More children in a class could affect the quality of teaching?</p>
Yes	<p>I feel all the town schools are full to capacity and children should be taught in local village school. I am not prepared for my child to go in a taxi to school.</p>
Yes	<p>I chose a smaller village school for my children and moved to the village specifically for this. I believe well-being is much better catered for in smaller schools and teachers really get to know the children as they often teach them for longer periods of time and know how to engage and motivate them well.</p>
Yes	<p>Rhewl is an amazing school with fantastic staff. redaction</p> <p>This resulted in a very unhappy child who was not learning! I could not believe the change in him when he moved to Rhewl he became a confident and happy little boy again and his learning has improved dramatically. redaction</p> <p>. Rhewl is the only school in the area that can provide the help and support my son needs.</p>
Yes	<p>Rhewl school has small classroom numbers which is ideal for my children as they are very shy. Children are <u>very</u> happy at the school and settled. Has afterschool club which enables us to work full time.</p>

No	redaction [Redacted content]
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**7 respondents in total*

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Appendix 2



Modernising Education Programme

Review of Primary School Provision in the Ruthin Area

Proposal One:

Ysgol Clocaenog and Ysgol Cyffylliog

June 2013

Version: 05/06/2013

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1. Introduction

- 1.1 Denbighshire County Council has completed an Informal Consultation with eleven primary schools in the Ruthin Area.
- 1.2 As a consequence of the informal consultation exercise Denbighshire County Council wish formally to consult with all interested parties on a proposal which they consider would strengthen future provision.
- 1.3 The proposal that:

Denbighshire County Council would close Ysgol Clocaenog and Ysgol Cyffylliog on the 31st August 2014; and establish a new Area School on the existing sites from the 1st of September 2014.

2. Summary of proposal

First Phase

- 2.1 This formal consultation relates to a proposal to create the New Area School to serve both Clocaenog and Cyffylliog Communities. Throughout this document, this proposal is called the **Current Proposal**.
- 2.2 If the Current Proposal is agreed and implemented the first phase would see the existing Ysgol Clocaenog and Ysgol Cyffylliog close on 31st August 2014. The Area School would open on 1st September and would initially use the existing buildings in Clocaenog and Cyffylliog. The Cyffylliog site (the former Ysgol Cyffylliog) would offer Key Stage 1 (4 – 7 Years old) provision whilst the Clocaenog site (the former Ysgol Clocaenog) would offer Key Stage 2 (7 – 11 years old) provision. Throughout this document the creation of the Dual-Site Area School is called the **First Phase**.

Second Phase

- 2.3 The next phase would see the New Dual-Site Area School consolidated on a new site in the Clocaenog area. Throughout this document the movement of the New Dual-Site Area School onto a new site is called the **Second Phase** and the school operating from the new site is called the **New Area School**.
- 2.4 A consultation will take place with regards of any proposed new location for the new Area School.
- 2.5 It is envisaged that the New Area School would serve the 4 - 11 age range.

3. Consultation Process

- 3.1 This formal consultation process relates to the Current Proposal and both the First and Second Phase. This formal consultation is being carried out to ensure that all relevant parties have an opportunity to contribute to this important subject.
- 3.2 This formal consultation document has been sent to a wide range of potential consultees includingⁱ:
- a. Parents, teachers and ancillary staff of Ysgol Clocaenog and Ysgol Cyffylliog;
 - b. Chair of Governors and School Council of the following schools:
 - i) Ysgol Clocaenog;
 - ii) Ysgol Cyffylliog;
 - iii) Ysgol Pant Pastynog;
 - iv) Ysgol Pen Barras;
 - v) Ysgol Rhewl;
 - vi) Ysgol Bro Cinmeirch;
 - c. Church in Wales Diocese of St Asaph and Roman Catholic Diocese of Wrexham;
 - d. Headteachers and Chairs of Governors of all Denbighshire Schools;
 - e. Independent nursery providers in the Ruthin area;
 - f. Denbighshire Children and Young People's Partnership and the Early Years Development and Childcare Partnerships;
 - g. All Denbighshire County Councillors;
 - h. Assembly Members and Members of Parliament representing areas affected by the proposal;
 - i. Cyngor Cymuned Clocaenog;
 - j. Cyngor Cymuned Cyffylliog;
 - k. Cyngor Cymuned Derwen;
 - l. The Welsh Government;
 - m. Estyn; and
 - n. Relevant teaching and staff trades unions.
 - o. Taith
 - p. Gwasanaeth Effeithiolrwydd Ysgolion
 - q. North Wales Police and Crime Commissioner
- 3.3 This formal consultation document has also been published on the Denbighshire County Council website www.denbighshire.gov.ukⁱⁱ
- 3.4 The formal consultation period in respect of the Current Proposal will take place between 9th September and 18th of October 2013.
- 3.5 A series of formal consultation events will take place during this period. These include open workshops for parents to be informed further of the Current Proposal which will provide the opportunity for an open question and answer session around the various elements of the Current Proposal.

- 3.6 Events will also be held with children and young people at Ysgol Clocaenog and Ysgol Cyffylliog.
- 3.7 A supplementary versionⁱⁱⁱ of this formal consultation document has been produced for and made available to children and young people who are likely to be affected by the Current Proposal. The supplementary version has been written specifically to enable children and young people to understand better and engage with the formal consultation.
- 3.8 You are welcome to ask questions and let us have your views on the Current Proposal at the events mentioned above or to put your views in writing. Responses should be sent to Modernising Education Programme Team, Denbighshire County Council, County Hall, Wynnstay Road, Ruthin, LL15 1YN or by e-mail to modernisingeducation@denbighshire.gov.uk by no later than **18th October 2013**.
- 3.9 At the end of the formal consultation period all views received will be collated and considered before any recommendation is made to proceed to the next stage and issue a statutory notice.
- 3.10 It is anticipated that Denbighshire County Council's Cabinet will consider a report on the outcome of this formal consultation (including a recommendation from Council officers) on the 17th December 2013.

4. Power to make a decision

- 4.1 Denbighshire County Council is permitted to publish proposals to establish a new area school according to the School Standards and Organisation (Wales) Act 2013. Accordingly, the formal publication of the closure of the two existing schools may be carried out by the Council following the correct statutory procedure.

5. Background to the proposal

- 5.1 Denbighshire County Council's Cabinet approved the Modernising Education Policy Framework^{iv} in January 2009 to provide a platform upon which to review existing school provision.
- 5.2 The council is committed to providing a first class education for all children and young people in the county. As part of this commitment, the Council has agreed that 'modernising education provision' is a priority because we recognise the importance of having school buildings, learning environments and resources that meet the needs of 21st century Wales.
- 5.3 We know that we have to change and modernise education provision in the county, as improvements in education cannot be sustained without changes to the way education is provided. Schools need to be able to provide the best possible

learning experience so that children and young people in Denbighshire have the widest opportunities available to them and are able to reach their full potential.

- 5.4 In November 2012 Denbighshire County Council's Cabinet approved the commencement of an informal consultation on the future of primary education in the Ruthin Review. The informal consultation document highlighted a number of issues that needed to be addressed to achieve long term sustainability. These included:
- a. Sustainability of Schools and High Quality Provision
 - b. Surplus Places
 - c. Condition and Suitability of School Buildings (incl. use of Mobile Accommodation)
 - d. Recruitment of Head Teachers
 - e. Demand for Welsh Medium Education
- 5.5 The informal consultation ended on 22nd of March 2013 and Denbighshire County Council has carefully considered the issues raised during this period. In total over 63 letters and emails^v were received from stakeholders together with 195 questionnaires completed by parents. The findings of the informal consultation exercise have been compiled by the council and have been published on its website as part of the decision making process.

6. Current Provision

- 6.1 This section details the current provision at Ysgol Clocaenog and Ysgol Cyffylliog.

Ysgol Clocaenog

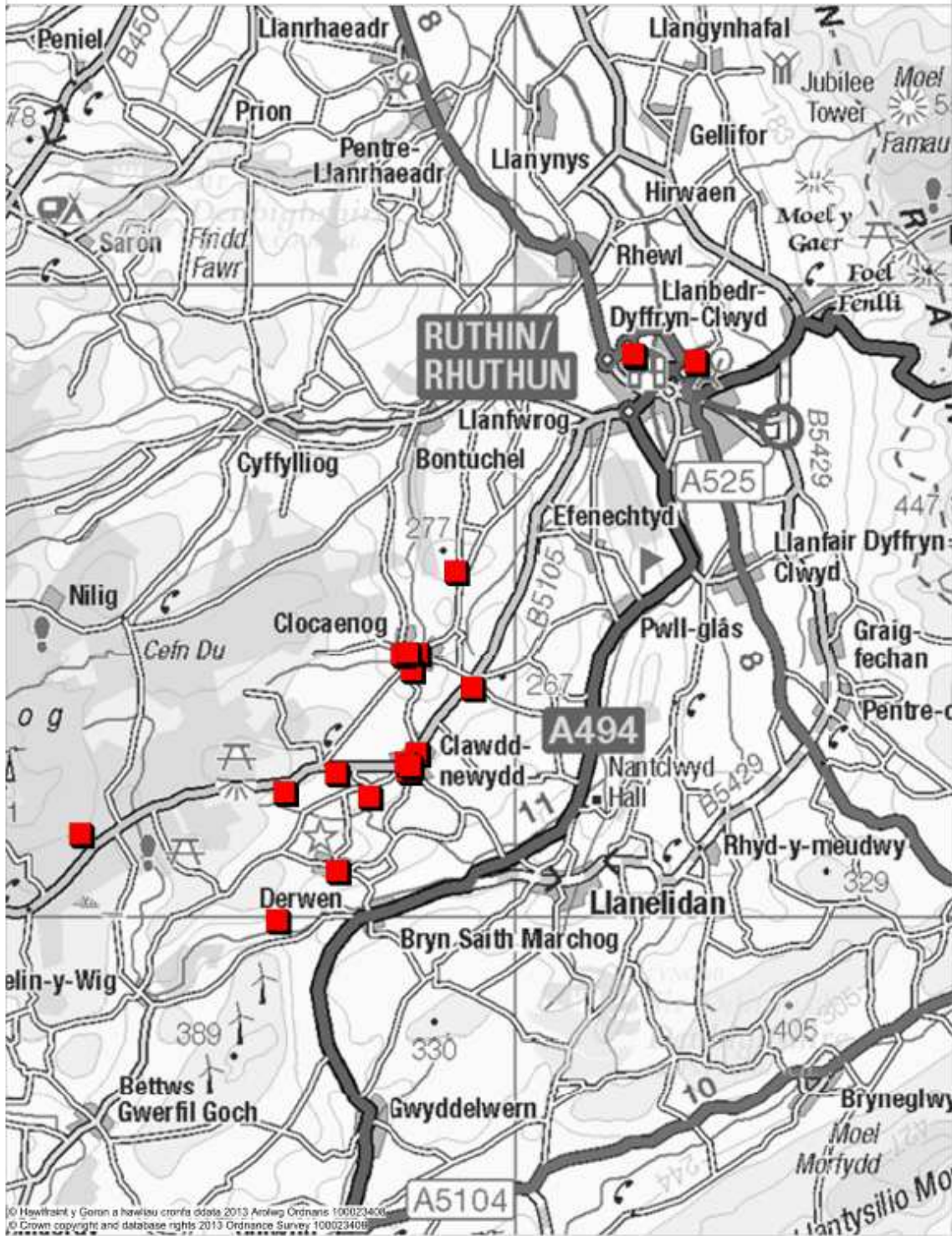
- 6.2 Ysgol Clocaenog is located in the centre of the village of Clocaenog and serves an age range of 4 – 11 years old. It is a Community Primary School predominately serving from the villages of Clocaenog, Clawddnewydd and Derwen and the surrounding area. This is illustrated in the diagram on page 6 which shows the postcode location of the home address for each pupil.



Dalgylch Ysgol Clocaenog Catchment



Graddfa/Scale: 1: 80000
Dyddiad/Date: 28/05/2013



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6.3 As of January 2013 Ysgol Clocaenog had 36 full time pupils. The pupil numbers have fluctuated over recent years as illustrated below:

Full Time pupil numbers – January PLASC				
2009	2010	2011	2012	2013
25	27	31	33	36

6.4 As of January 2013 the number of pupils in each year group was as follows:

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
7	6	6	7	5	1	4

6.5 The council’s forecast of future pupil rolls suggests that an increase in future pupil numbers will occur at the school as illustrated below:

Projected Full Time pupil numbers – January PLASC				
2014	2015	2016	2017	2018
39	45	47	47	48

6.6 The capacity of the school building has been calculated at 36 pupils. As of January 2013 the school had 0 surplus (empty) places; equivalent to 0% of the total capacity. The school is operating at capacity.

6.7 Educational Standards at the school are good. The school’s last Estyn Inspection was in October 2012^{vi} and the inspection report in summary commented as follows:

Current performance

The school is good because:

- pupils achieve good standards;
- the school provides a range of interesting and varied learning experiences that meet pupils’ needs;
- teaching is of good quality;
- effective leadership and an inclusive ethos create the best possible conditions for every individual to develop and thrive; and
- partnerships with parents and the local community are a strength.

Prospects for improvement

Prospects for improvement are good because:

- there is a clear vision that is conveyed successfully to staff, pupils, governors and parents;
- the school knows its own performance well;
- the headteacher, staff and governors are committed to continuous improvement;
- planning for improvement focuses on raising standards; and
- there is a willingness to continue to work with other schools in the cluster as an effective learning community.

Key Question	Ysgol Clocaenog Inspection Judgement
1. How good are the outcomes?	Good
2. How good is provision?	Good
3. How good are leadership and management?	Good
The school's current performance	Good
The school's prospects for improvement	Good

Key:

- Excellent** Many strengths, including significant examples of sector leading practice
Good Many strengths and no important areas requiring significant improvement
Adequate Strengths outweigh areas for improvement
Unsatisfactory Important areas for improvement outweigh strengths

Ysgol Cyffylliog

6.8 Ysgol Cyffylliog is located within the village of Cyffylliog and serves an age range of 4-11. The school serves predominately children from Cyffylliog, Bontuchel and the surrounding area. This is illustrated in the diagram on page 9 which shows the postcode location of the home address for each pupil.

6.9 As of January 2013 Ysgol Cyffylliog had 19 full time pupils. The pupil numbers have fluctuated over recent years as illustrated below:

Full Time pupil numbers – January PLASC				
2009	2010	2011	2012	2013
23	20	22	26	19

6.10 As of January 2013 the number of pupils in each year group was as follows:

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
5	4	5	1	3	1	0

6.11 The council's forecast of future pupil rolls suggests that an increase in future pupil numbers will occur at the school as illustrated below:

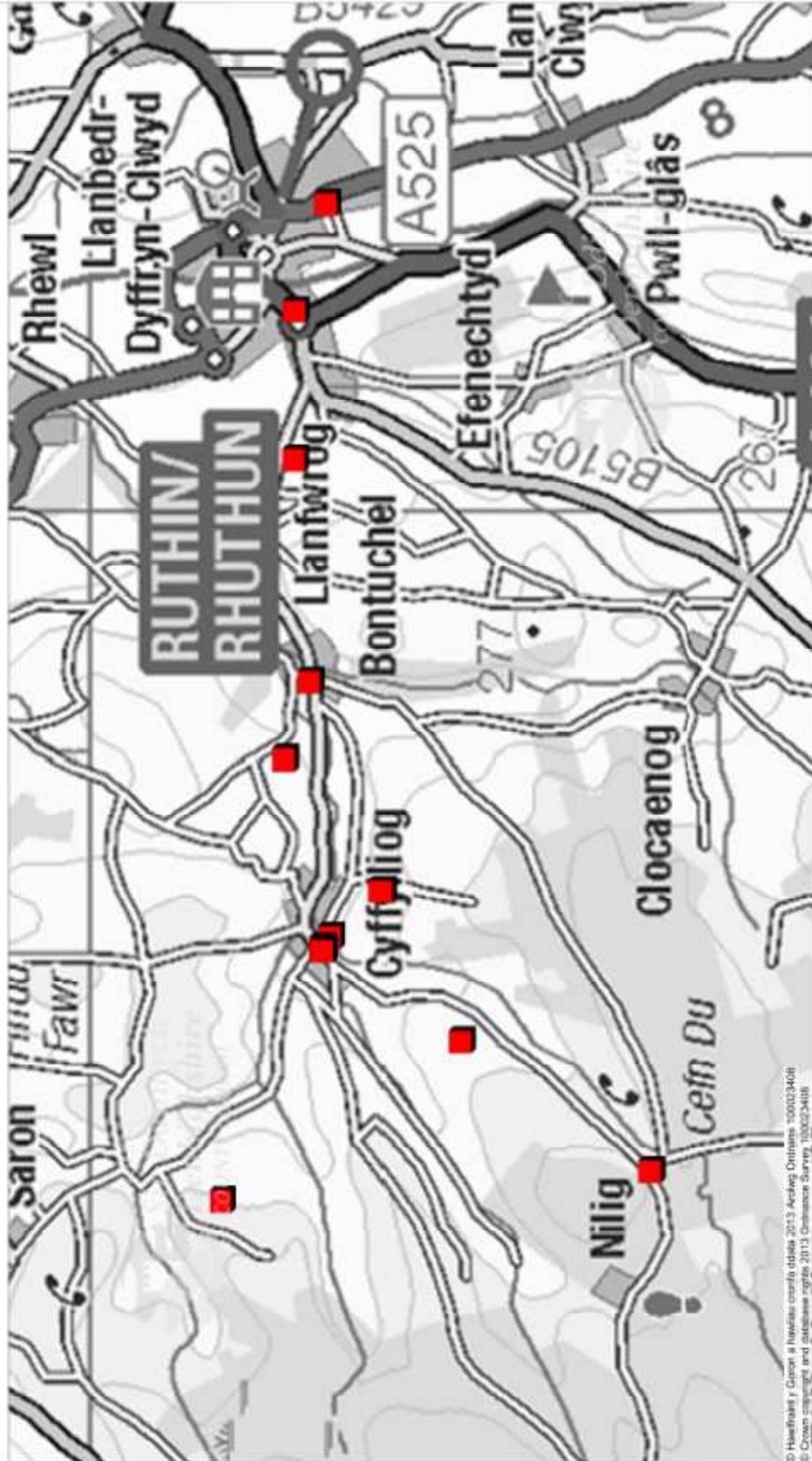
Projected Full Time pupil numbers – January PLASC				
2014	2015	2016	2017	2018
25	29	31	35	35

6.12 The capacity of the school building has been calculated at 45 pupils. As of January 2013 the school had 26 surplus (empty) places; equivalent to 57% of the total capacity.

Dalgylch Ysgol Cyffylliog Catchment



Graddfa/Scale: 1: 50000
Dyddiad/Date: 28/05/2013



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6.13 Educational Standards at the school are adequate. The school was inspected by Estyn in March 2011. The inspection report in summary commented as follows:

Current performance

The school is adequate because:

- all pupils make appropriate progress during their time at the school;
- attendance is very good and pupils enjoy coming to school;
- pupils enjoy a good range of interesting activities;
- equal opportunity is provided for all pupils in an inclusive school;
- the results of end of key stage 2 assessments have been inconsistent;
- reading and writing skills in Welsh at key stage 2 are adequate;
- the more able pupils are not challenged sufficiently to reach their potential.
- planning for teaching the skills and also the arrangements for assessment and assessment for learning are adequate, and
- the school does not conform fully with the requirements for safeguarding children.

Prospects for improvement

Prospects for improvement are adequate because:

- the commitment of the head teacher and staff to the pupils and school is sincere;
- parents and governors are very supportive of the work of the school;
- the school has good links with a wide range of partners;
- progress in response to the recommendations of the last inspection has been inconsistent;
- a number of the school’s managerial procedures do not have enough impact on improving pupils’ standards.

Key Question	Ysgol Cyffylliog Inspection Judgement
1. How good are the outcomes?	Adequate
2. How good is provision?	Adequate
3. How good are leadership and management?	Adequate
The school’s current performance	Adequate
The school’s prospects for improvement	Adequate

Key:

- Excellent** Many strengths, including significant examples of sector leading practice
- Good** Many strengths and no important areas requiring significant improvement
- Adequate** Strengths outweigh areas for improvement
- Unsatisfactory** Important areas for improvement outweigh strengths

Estyn Monitoring

As a result of the adequate judgment in the March 2011, the school were requested to produce an action plan that shows how it will address the recommendations. As a result Estyn monitor the school’s progress.

Result of the reinspection: May 2012

Ysgol Cyffylliog has not made enough progress in the key areas for action that were identified in the Section 28 inspection of the school in May 2012. As a result, and in line with the Education Act 2005, Her Majesty's Chief Inspector for Education and Training in Wales is of the opinion that the school needs significant improvement. The school will produce an action plan that will show how it will address the recommendations. Estyn will monitor the school's progress for a further 12 months.

7. Educational attainment

7.1 Educational standards at both schools over the past three years are shown below. However as a result of very small cohorts in each year a meaningful comparison with local and national averages is not possible

	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Clocaenog	33.3%	75.0%	100.0%	100.0%	100.0%
Ysgol Cyffylliog	50.0%	100%	50.0%	100.0%	100.0%
Sir Ddinbych/Denbighshire	76.50%	76.80%	78.10%	82.30%	83.50%
Wales – Average	75.50%	77.00%	78.20%	80.00%	82.60%

8. Alternative provision

8.1 Should the Current Proposal proceed, Denbighshire County Council would wish to see all pupils transfer to the New Area School to ensure that they continue to receive their education in a rural area and to a consistently high standard.

8.2 However, due to the nature of road links in the area parents/guardians, particularly from the Cyffylliog community, could wish to choose alternative provision. Accordingly, this section provides details of potential alternative, local authority maintained, provision on the periphery of the catchment areas of the existing schools. The nearest alternative school for villages within the area are as follows:

Ysgol Pen Barras

Type of School	Current Capacity	Surplus Places
Welsh /Community	252	32

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
35	32	38	22	34	27	35	223

Projected Pupil Numbers				
2014	2015	2016	2017	2018
215	219	216	224	217

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Pen Barras	97.00%	92%	97.14%	90%	96.77%

Ysgol Rhewl

Type of School	Current Capacity	Surplus Places
Bilingual / Community	82	27

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
10	7	6	10	11	4	7	55

Projected Pupil Numbers				
2014	2015	2016	2017	2018
53	56	52	48	49

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Rhewl	100%	66.7%	100%	100%	100%

9. Secondary Provision

It is not expected that the Current proposal will have a significant impact on Secondary Provision in the area. Both Ysgol Clocaenog and Ysgol Cyffylliog currently feed Ysgol Brynhyfryd and the new Area School will continue to feed Ysgol Brynhyfryd. The only implication for Ysgol Brynhyfryd would be an expected increase in pupils for the Welsh Medium stream due to the new school being a Category 1 school (Currently Clocaenog is Category 1 and Cyffylliog is Category 2).

10. Special educational needs provision

10.1 If the Current Proposal is approved and the work of the First Phase is carried out, change will be limited. The two existing schools will become one new school but the pupils will continue to be taught on the existing sites. The most significant change for a pupil would be a change in site and teacher. Accordingly, any pupils with special educational needs (**SEN**) who currently attend the schools will continue to receive the same education and support but the environment may change. The council will help pupils with SEN who experience difficulties because of the change from two schools to one.

10.2 The council appreciates that the move to a New Area School will result in greater change than operating one school on two sites. This will affect all pupils but it is likely to prove even more challenging to pupils with SEN. The council will take all practicable steps to minimise disruption and to assist such pupils with the transition.

10.3 The facilities available at a New Area School will be designed in consultation with Denbighshire County Council's SEN Education Officers, and the staff and pupils concerned. It is anticipated that this approach will produce improved conditions and so learning experience for pupils with SEN.

11. The proposal in detail - description and rationale

11.1 Denbighshire County Council has a responsibility to provide the best possible educational provision for children and young people. This proposal has been developed in line with:

- a. the Council's commitment to 'Modernising Education';
- b. the School Effectiveness Framework's aim of enabling all children and young people to develop their full potential; and
- c. the Welsh Assembly's 21st Century Schools Programme to improve school buildings and facilities.

- 11.2 There are a number of issues facing both schools that could impact on their ability to sustain educational standards and experiences into the future.

Educational case for change

- 11.3 Financial constraints limit the capacity of small schools to implement senior leadership structures that meet the requirements of teachers pay and conditions. The Current Proposal would see the development of leadership and management structures, to provide increased opportunities for staff development and progression.
- 11.4 The Current Proposal will offer greater opportunities for the two schools to work together to improve staff expertise that will lead to raising standards. For example:
- a. Teachers can work together to plan and prepare high quality lessons and standardise assessment and thus reducing the demands on individual teachers;
 - b. Peer observation of the best teachers lessons to develop consistently high teaching practice, and
 - c. Sharing resources to enable more efficient and innovative ways of working
- 11.5 A larger school will provide additional teaching capacity for smaller groups of pupils who are in need of extra support; including greater capacity for more able and talented pupils.
- 11.6 The two schools find it difficult to offer pupils a broad range of experiences in physical education; neither school has adequate indoor sports facilities for pupils.
- 11.7 A larger school will provide opportunities for pupils to be taught within a reduced age range.
- 11.8 A larger school will be able to respond to fluctuations in pupil number that are a feature of rural schools.
- 11.9 The proposal would reduce the current difficulty in recruiting head teachers which lead to vacancies and temporary appointments
- 11.10 All of the matters referred to in **paragraphs 11.3 – 11.9** above can be improved upon significantly by a combination of the First and Second Phases.

Adequacy of existing school buildings and sites

- 11.11 The condition of both schools is adequate. Both require investment to bring them up to a satisfactory standard. The Energy consumption per square meter are the highest within the review area (Clocaenog £15 / m² and Cyffylliog £18 / m²).

- 11.12 The catering facilities in both schools require investment. Space is limited in Cyffylliog and Clocaenog has meals cooked off site and consumed in a classroom.
- 11.13 Access to indoor Physical Education provision has significant barriers at both existing schools. The playing fields for both schools are conveniently located nearby but neither school have a hall space that can be used for Physical Education.
- 11.14 Both sites are in need of significant investment to enable both schools to provide a learning environment fit for purpose to meet the requirements of the 21st Century Schools Programme. Without expansion in the size of either school such a proposal would not address concerns over sustainability.

12. What is the proposed option?

- 12.1 This formal consultation relates to the Current Proposal, namely: to close Ysgol Clocaenog and Ysgol Cyffylliog to enable the establishment of an Area School serving the communities of Clocaenog, Cyffylliog and surrounding areas on the existing sites. In summary, the Current Proposal relates to the First Phase which entails the creation of a Dual-Site Area School.
- 12.2 A second phase would involve construction of a new school building in a location to be determined in the Clocaenog area. Clocaenog is deemed geographically the central location of the catchment of the new area school

What would this mean?

- 12.3 If the Current Proposal was approved:
- a. Ysgol Clocaenog and Ysgol Cyffylliog School would both close on 31st August 2014; and
 - b. The Area School would open on 1st September 2014 (initially on the existing sites in Clocaenog and Cyffylliog and utilising the existing buildings).
- 12.4 All children attending Ysgol Clocaenog and Ysgol Cyffylliog would transfer to the Area School; subject to parental preference. Whilst the Area School remains on two sites pupils would be taught on the existing school sites.
- 12.5 The Area School would have two distinct age ranges which would be linked to the particular sites. Initially as part of the first phase, the existing buildings at the Clocaenog site would provide 7-11 provision (Key Stage 2) and the existing buildings at the Cyffylliog site 4-7 provision (Key Stage 1). The table below shows the proposed capacity on the two sites, taking into account the change in use of teaching space:

Capacity: Area School			
	Nursery (part time)	Key Stage 1 (full time)	Key Stage 2 (full time)
Clocaenog site	0	0	40
Cyffylliog site	10	35	0
Total	10	35	40

This would provide an overall capacity across all the age ranges of 75 full time places and 10 part time places.

- 12.6 In terms of the leadership and management of the Area School, as of 1st September 2014 there would be one Governing Body, one Executive Headteacher and one group of staff. The Governing Body would include Parent, Denbighshire County Council, Teacher and Staff representation together with a number of Community Governors. Prior to the opening of the Area School, on 1st September, a Temporary Governing Body would be established and this would take key decisions regarding the appointment of the Headteacher and the supportive leadership team, the staffing structure for and name of the Area School, uniform policies etc.
- 12.7 As stated above in **paragraph 2.3** the intention of the Council would be to consolidate provision on to a single site, probably in the Clocaenog area. Any proposed move would be subject to further formal consultation. The vision for the New Area School would be a 4 - 11- provision serving 77 pupils.
- 12.8 Following the completion of the new school Denbighshire County Council would need to consider declaring the existing sites as surplus to requirements in accordance with the Modernising Education Policy Framework. It is anticipated that any proceeds from the disposal of surplus sites would be used to contribute to the overall costs of the new school building.

13. Admission arrangements for the Area School

- 13.1 The Area School would have a unified approach to admission arrangements and would be administered by the Denbighshire County Council's School Admissions service.

14. How will the final site location be determined?

- 14.1 The final site location for the New Area School, which will emerge from the Second Phase, will be carefully considered Denbighshire County Council.

- 14.2 In the first instance, the difficulties in expanding both current school sites within the existing boundaries to accommodate all pupils attending both schools have been acknowledged during site analysis.
- 14.3 The proposal submitted as part of the Informal Consultation stage by Ysgol Clocaenog identified 3 site options within Clocaenog:
- 14.3.1 Site A is a proposal to extend the current Ysgol Clocaenog site beyond the existing site boundary. This is identified as having the highest cost of all options due to added expense to ground works from working on a slope.
- 14.3.2 Site B & C are two nearby Greenfield sites identified by the Governors as potential suitable sites. Constructing a new site would have a lower cost than Option A and could be constructed without any impact on the existing school.
- 14.3.3 Site B identified by the School Governors has been allocated for Housing within the latest Local Development Plan.
- 14.4 The priority, in considering a new single location, has been to ensure, where appropriate, it can be accessible to a large percentage of current and future pupils. This would exclude Clawddnewydd and Cyffylliog as potential sites as a location in one of these villages would exclude the new school from being the 'Nearest Suitable School' for the other village. The distance between the villages is 5.5 miles.
- 14.5 More detailed feasibility work will be progressed at a later date to determine a preferred site which will enable Denbighshire County Council to enter into any negotiations which may be required with any third parties regarding land purchases etc.

15. What are the transport implications of this proposal?

Dual site

- 15.1 At present the current costs for 'Home to School Transport' for the two schools are £32,357 per year.
- 15.2 The current proposals will create an additional transport cost of approximately £39,140 per academic year as a result of transporting pupils between sites to allow for one key stage to be taught on each site.

Following move to a single site

- 15.3 Denbighshire County Council anticipates that, following completion of the First Phase, the majority of pupils attending the Clocaenog and Cyffylliog sites of the Area School would transfer to the New Area School; in the Clocaenog area.

- 15.4 Transport would be provided in the first instance in accordance with Denbighshire County Council's Transport Policy which states that free transport is provided for pupils who live more than 2 miles from their nearest suitable school.
- 15.5 The Council has recognised that the some pupils currently attending Ysgol Cyffylliog who reside on the outskirts of the village of Bontuchel may not be eligible for free transport should the Area School be located in Clocaenog. The council will examine the scope for discretionary free transportation for all pupils of the Area School who remain on the roll when the change of site takes place for a period of 5 years.
- 15.6 In view of what is likely to be a long timescale between the Current Proposal being approved and a new site becoming operational, it is difficult to estimate likely costs implications in respect of transport budgets. During the possible years (for which the Area School may operate until the Second Phase is approved), there will be a range of variables which will impact on any modelling, including changes in pupil numbers, transport costs etc.

16. What are the staffing implications of this proposal?

- 16.1 Should the Current Proposal be implemented, the Area School would have only one Headteacher. The Temporary Governing Body of the Area School would need to appoint the Headteacher and this could involve national advertisements or an internal appointment.
- 16.2 Denbighshire County Council, with agreement from the Temporary Governing Body, would apply its policies to reassure and clarify the position of staff.
- 16.3 A staffing structure would need to be developed for the Area School taking into account a number of factors including operating initially on two sites, delivering the curriculum, class sizes and budget implications.
- 16.4 While the Area School operates on two sites the council does not anticipate any major changes to the existing staffing structures other than the Headteacher and other leadership positions. However, final decisions regarding the new staffing structure would be taken by the Temporary Governing Body and the new Headteacher.
- 16.5 The council will recommend to the Temporary Governing Body that all teaching and associate staff posts for the Area School should be "ring-fenced" to the staff within the existing two schools.
- 16.6 As part of this formal consultation process there will be full consultation with all members of staff and the appropriate teaching unions.

17. What are the financial implications of this proposal?

First Phase – Two Sites

- 17.1 The cost of provision based upon the 2012/13 budget share is £5,342 per pupil at Ysgol Clocaenog and £7,857 per pupil at Ysgol Cyffylliog, compared with the Denbighshire average of £3,951.
- 17.2 It is estimated that the initial annual revenue savings from the closure of the two schools and opening of the Area School would be £18,522 each year after taking into consideration additional transport costs.
- 17.3 The savings would be retained within the education budget as part of the investment in the council's 21st Century Schools Programme.

Following move to a single site – Second Phase

- 17.4 In view of the range of variables associated with the move to a single site, at this stage it is more difficult to predict what the overall impact would be for the finances of the New Area School. Costs will be modelled taking into account the likely pupil numbers and floor areas based upon current projections.

18. How would any new school buildings work be financed?

- 18.1 The council would need to fund this proposal in its entirety utilising savings from the removal of temporary accommodation in other schools and capital receipts as this proposal wasn't included within the Band A projects for 21st Century Schools Funding.
- 18.2 As a result, the construction of the new school building would be subject to securing sufficient capital resources for the project.

19. What are the disadvantages of the proposal?

- 19.1 If the Current Proposal is approved the Area School will be located on the existing school sites in Clocaenog and Cyffylliog. Accordingly, the number and impact of any initial disadvantages will be minimised. The process would be managed to ensure that any disruption is kept to a minimum and should not impact on the children's education.
- 19.2 There would be a greater amount of disruption once the Area School moves to a single site. The new Governing Body, Headteacher and Denbighshire County Council would seek to minimise any disruption and where possible provide continuity for pupils and parents.

- 19.3 Upon the opening of the New Area School it is anticipated that more children will be required to travel further to school; subject to parental preference. Transport would be provided in accordance with Denbighshire's transport policy to meet the needs of pupils and to ensure travelling times are not excessive.
- 19.4 There would also be implications for staff at the current Ysgol Clocaenog and Ysgol Cyffylliog should the proposals be progressed for the development of an Area School. The role of the Headteacher would need to be carefully considered by the Temporary Governing Body. The approach to appointments to the role of Headteacher/Deputy Headteachers would be an issue for determination by the Temporary Governing Body which would need to consider whether the positions should be advertised nationally or appointed internally.
- 19.5 The new Headteacher and the Temporary Governing Body would be required to consider the staffing structure for the Area School. The Council would work initially with the Temporary Governing Body (and then with the Governing Body) of the Area School during these times and should the need arise would work with the current members of staff at both schools and/or the new area school to seek redeployment opportunities.

20. Alternative Options

- 20.1 Denbighshire County Council have given careful consideration to a range of alternative options as part of the development of the Current Proposal. In considering these options reference has been made to the main investment objectives of the council's 21st Century Schools Programme which are as follows:
- a. *Learning environments for children and young people aged from 3 to 19 that will enable successful implementation of strategies for school improvement and better educational outcomes;*
 - b. *Greater economy through better use of resources to improve efficiency and cost-effectiveness of the education estate and public provision; and*
 - c. *A sustainable education system with all schools meeting a 21st Century Schools Standard, and reducing recurrent costs and carbon footprint.*
- 20.2 Denbighshire County Council have also referred to the Critical Success Factors for this project. The main options to have been considered are as follows:
- Option 1.1 Maintain the status quo;
 - Option 1.2 Federate both Schools
 - Option 1.3 Undertake extension works at Ysgol Clocaenog;
 - Option 1.4 Close both Schools and establish an area school on the existing sites.
 - Option 1.5 Close both Schools and establish and build a new Area School;

20.3 The main advantages and disadvantages of each option are as follows.

Option 1.1 Maintain Status Quo (Do nothing)

Advantages	Disadvantages
This is the 'cheap' option as no additional investment expenditure is required.	Would not address issues regarding a projected deficit of provision at Ysgol Clocaenog and the surplus of places at Ysgol Cyffylliog.
	The two schools could face real issues regarding long term sustainability in regard to delivering the changing curriculum.
	There would be no flexibility within the schools to respond to fluctuating pupil numbers within the existing catchment of each school.
	Appointing a Head teacher for the schools may be difficult in the future by maintaining the current configuration.
	A lack of catering facilities / indoor hall space at Ysgol Clocaenog would not be rectified.

Option 1.2 Federate both Schools

Advantages	Disadvantages
No additional investment expenditure is required.	Would not address issues regarding a projected deficit of provision at Ysgol Clocaenog and the surplus of places at Ysgol Cyffylliog.
Appointing a permanent Head Teacher would be more viable in the future as the post would have no teaching commitment.	A lack of catering facilities / indoor hall space at Ysgol Clocaenog would not be rectified.
More opportunities to share resources and ensure long term sustainability of each school.	There would be no flexibility within the schools to respond to fluctuating pupil numbers within the existing catchment of each school.
Both schools would retain their identity.	

Option 1.3 Undertake extension works at Ysgol Clocaenog;

Advantages	Disadvantages
Designing and constructing additional fit for purpose facilities would significantly improve the learning environment for all pupils.	The current site is too small for any significant improvement.
Would enable the schools capacity to be amended to reflect the respective current demand for Ysgol Clocaenog.	Surplus places would remain at Ysgol Cyffylliog.
Would not lead to any significant changes in regard to school organisation proposals with potential alterations required to the capacity of Ysgol Clocaenog.	The two schools could face real issues regarding long term sustainability in regard to delivering the changing curriculum.
Would not require amendments to pupil travel arrangements.	The Head Teacher would retain a significant teaching commitment.

Option 1.4 Close both Schools and establish a new Dual-site Area School on the existing sites.

Advantages	Disadvantages
This is a 'cheap' option as no additional investment expenditure is required.	A lack of catering facilities space at Ysgol Clocaenog would not be rectified.
Appointing a permanent Head Teacher would be more viable in the future as the post would have no teaching commitment.	A lack of an indoor Physical Education space at both sites would not be rectified.
Resources and space would be organised across both sites according to current demand.	Transporting pupils from Clawddnewydd and Derwen to Cyffylliog on a long term basis would pose a risk to the sustainability of the school as alternative schools are nearer.

Option 1.5 Close both Schools and initially establish a dual site area school prior to building a new area school in Clocaenog.

Advantages	Disadvantages
Designing and constructing new fit for purpose facilities would significantly improve the learning environment for all pupils.	Potential risk that parents choose an alternative provision to the new School especially if they live at the periphery of the new catchment area.
Bringing together the delivery of both schools to a single campus could yield significant economies of scale.	Parents in the Clawddnewydd / Derwen area may move pupils to avoid them being transported to the Cyffylliog site.
A new area school will have sufficient capacity to absorb fluctuations in pupil numbers.	
Appointing a permanent Head Teacher would be more viable in the future as the post would have no teaching commitment.	
The long term sustainability of the school would be far more secure in regard to delivering the changing curriculum.	

20.4 The analysis of these options suggest that to meet the investment objectives and critical success factors that the option of closing both schools and establishing a single site area school should be considered as the preferred option.

Analysis of Options against Investment Objectives and Critical Success Factors

	Option 1.1 Do nothing	Option 1.2 Federate	Option 1.3 Extend Clocaenog	Option 1.4 Existing Site Area School	Option 1.5 New Area School
1 Improved Learning Environment	x	x	✓	x	✓
2 Greater Economy – Revenue Implications	x	x	?	x	?
2 Greater Economy – Capital	?	?	?	?	?
3 Sustainable Education system	x	✓	x	✓	✓
Critical success factors					
CSF1 Improved attainment and performance	?	?	?	?	?
CSF2 Improved school condition and suitability	x	x	✓	x	✓
CSF3 Reduction in surplus places	x	x	x	✓	✓
CSF4 Improved ability to appoint and retain permanent Head Teachers.	x	✓	x	✓	✓
CSF 5 Support the increase in demand for Welsh Medium Education	x	x	✓	?	✓
Summary	Discounted	Possible	Discounted	Possible	Preferred

21. Explanation of the statutory process

21.1 In order for the Current Proposal to be implemented, Denbighshire County Council is required to follow a procedure laid out by a combination of an Act of the Welsh Government and a statutory Code.

21.2 The requirements are as follows:

- a. Consultation held with people likely to be affected by the Proposal;
- b. Consultation report setting out details of the Consultation to be published on the council's website;
- c. Publication of the Current Proposal (also known as the 'statutory notice') with details such as the planned implementation date, how to obtain a copy of the consultation report and how to object:
 - i) on the council's website;
 - ii) posted on or near the main entrance of the two schools; and
 - ii) by providing affected schools with copies to distribute to parents.
- d. An objection period of 28 days from the date of publication allowing anyone who wishes to object to the Current Proposal to do so;
- e. Determination by the council (when, subject to the above process, the decision to implement the Current Proposal may be approved);
- f. Publication by the council of any objections and its response to them (within 7 days of the date of determination of the Current Proposal).

21.3 Please note that any response provided to the formal consultation will not be regarded as an objection to the Current Proposal. This is because the Current Proposal may change in response to the formal consultation. If you would like to object to the Current Proposal, please wait until it has been published (as described in **paragraph 21.2(c)** above) then follow the procedure set out on the statutory notice.

22. Community, Welsh Language and Equality impact

22.1 As the Current Proposal, if implemented, will result in the closure of two schools a further Equality, Welsh Language and Community impact assessments will be carried out.

23. Response Form

23.1 A response form for comments, including an opportunity for consultees to register their wish to be notified of publication of the formal consultation report, appears at the end of this consultation document.

ⁱ Section 41-45 School Standards and Framework Act 1998. It should be noted that this will be replaced by Section 48 School Standards and Organisation (Wales) Act 2013 later in 2013; Royal Assent has been received for the 2013 Act but at the time of publication, this section has not yet come into force.

ⁱⁱ The consultation document can be found in the School Organisation & Modernising section or you can follow this link [www.denbighshire.gov.uk/modernisingeducation]

ⁱⁱⁱ Formal Consultation Document for Children & Young People. This is available upon request from DCC [and/or from the DCC website in the School Organisation & Modernising section by following this link [www.denbighshire.gov.uk/modernisingeducation]

^{iv} Modernising Education Framework - available to read on request at DCC's offices in Ruthin or by visiting the website [www.denbighshire.gov.uk/modernisingeducation] in the School Organisation & Modernising section

^v Copies of these letters and emails from people who gave relevant consents are available to view on the DCC website by following this link [www.denbighshire.gov.uk/modernisingeducation] in the School Organisation & Modernising section. All personal details have been removed from the letters and emails.

^{vi} The Estyn report relating to both schools may be accessed by following this link www.estyn.gov.uk or visiting the DCC website in the School Organisation & Modernising section

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Appendix 3



Modernising Education Programme

Review of Primary School Provision in the Ruthin Area

Proposal Two: Ysgol Llanbedr Dyffryn Clwyd

June 2013

Version: 05/06/2013

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1. Introduction

1.1 Denbighshire County Council has completed an Informal Consultation with eleven primary schools in the Ruthin Area.

1.2 As a consequence of the informal consultation exercise Denbighshire County Council wish formally to consult with all interested parties on a proposal which they consider would strengthen future provision.

1.3 The proposal that:

Denbighshire County Council would close Ysgol Llanbedr on the 31st August 2014;

2. Summary of proposal

2.1 This formal consultation relates to a proposal to close Ysgol Llanbedr. Throughout this document, this proposal is called the **Current Proposal**.

2.2 If the Current Proposal is agreed and implemented Ysgol Llanbedr would close on 31st August 2014.

3. Consultation Process

3.1 This formal consultation process relates to the Current Proposal. This formal consultation is being carried out to ensure that all relevant parties have an opportunity to contribute to this important subject.

3.2 This formal consultation document has been sent to a wide range of potential consultees including¹:

- a. Parents, teachers and ancillary staff of Ysgol Llanbedr;
- b. Chair of Governors, Governors and School Council of the following schools:
 - i) Ysgol Llanbedr;
 - ii) Ysgol Borthyn;
 - iii) Rhos Street School;
 - iv) Ysgol Llanfair DC;
 - v) Ysgol Gellifor
- c. Church in Wales Diocese of St Asaph and Roman Catholic Diocese of Wrexham;
- d. Headteachers and Chairs of Governors of all Denbighshire Schools;
- e. Independent nursery providers in the Ruthin area;
- f. Denbighshire Children and Young People's Partnership and the Early Years Development and Childcare Partnerships;
- g. All Denbighshire County Councillors;
- h. Assembly Members and Members of Parliament representing areas affected by the proposal;
- i. Llanbedr Dyffryn Clwyd Community Council;

- j. Ruthin Town Council;
- k. The Welsh Government;
- l. Estyn; and
- m. Relevant teaching and staff trades unions.
- n. Taith
- o. Gwasanaeth Effeithiolrwydd Ysgolion
- p. North Wales Police and Crime Commissioner

3.3 This formal consultation document has also been published on the Denbighshire County Council website www.denbighshire.gov.ukⁱⁱ

3.4 The formal consultation period in respect of the Current Proposal will take place between 9th September and 18th of October 2013.

3.5 A series of formal consultation events will take place during this period. These include open workshops for parents to be informed further of the Current Proposal which will provide the opportunity for an open question and answer session around the various elements of the Current Proposal.

3.6 Events will also be held with children and young people at Ysgol Llanbedr and Ysgol Borthyn.

3.7 A supplementary versionⁱⁱⁱ of this formal consultation document has been produced for and made available to children and young people who are likely to be affected by the Current Proposal. The supplementary version has been written specifically to enable children and young people better to understand and engage with the formal consultation.

3.8 You are welcome to ask questions and let us have your views on the Current Proposal at the events mentioned above or to put your views in writing. Responses should be sent to Modernising Education Programme Team, Denbighshire County Council, County Hall, Wynnstay Road, Ruthin, LL15 1YN or by e-mail to modernisingeducation@denbighshire.gov.uk by no later than **18th October 2013**.

3.9 At the end of the formal consultation period all views received will be collated and considered before any recommendation is made to proceed to the next stage and issue a statutory notice.

3.10 It is anticipated that Denbighshire County Council's Cabinet will consider a report on the outcome of this formal consultation (including a recommendation from Council officers) on the 17th December 2013.

4. Power to make a decision

4.1 Denbighshire County Council is permitted to publish proposals to establish a new area school according to the School Standards and Organisation (Wales) Act 2013.

Accordingly, the formal publication of the closure of Ysgol Llanbedr may be carried out by the Council following the correct statutory procedure.

5. Background to the proposal

- 5.1 Denbighshire County Council's Cabinet approved the Modernising Education Policy Framework^{iv} in January 2009 to provide a platform upon which to review existing school provision.
- 5.2 The council is committed to providing a first class education for all children and young people in the county. As part of this commitment, the Council has agreed that 'modernising education provision' is a priority because we recognise the importance of having school buildings, learning environments and resources that meet the needs of 21st century Wales.
- 5.3 We know that we have to change and modernise education provision in the county, as improvements in education cannot be sustained without changes to the way education is provided. Schools need to be able to provide the best possible learning experience so that children and young people in Denbighshire have the widest opportunities available to them and are able to reach their full potential.
- 5.4 In November 2012 Denbighshire County Council's Cabinet approved the commencement of an informal consultation on the future of primary education in the Ruthin Review. The informal consultation document highlighted a number of issues that needed to be addressed to achieve long term sustainability. These included:
 - a. Sustainability of Schools and High Quality Provision
 - b. Surplus Places
 - c. Condition and Suitability of School Buildings (incl. use of Mobile Accommodation)
 - d. Recruitment of Head Teachers
 - e. Demand for Welsh Medium Education
- 5.5 The informal consultation ended on 22nd of March 2013 and Denbighshire County Council has carefully considered the issues raised during this period. In total over 63 letters and emails^v were received from stakeholders together with 195 questionnaires completed by parents. The findings of the informal consultation exercise have been compiled by the council and have been published on its website as part of the decision making process.

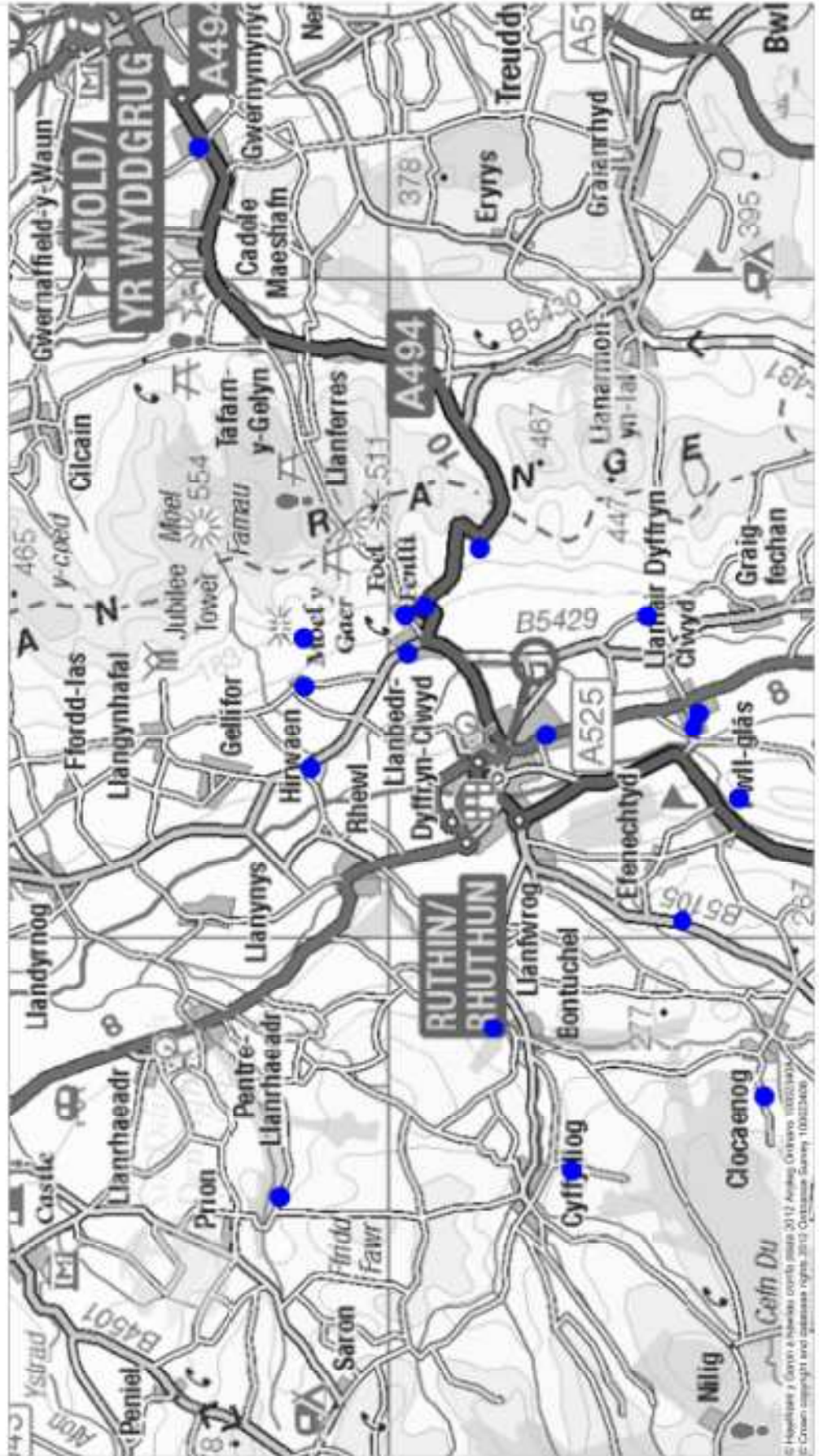
6. Current Provision

- 6.1 This section details the current provision at Ysgol Llanbedr.
- 6.2 Ysgol Llanbedr is located on the outskirts of the village of Llanbedr and serves an age range of 4 – 11 years old. It is a Voluntary Controlled Primary School and attracts pupils from a wide geographical area. This is illustrated in the diagram on page 5 which shows the postcode location of the home address for each pupil.



Graddfa/Scale: 1: 80000
 Dyddiad/Date: 05/11/2012

Dalgyich Ysgol Llanbedr
Catchment of Ysgol Llanbedr



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6.3 As of January 2013 Ysgol Llanbedr had 21 full time pupils. Pupil numbers have declined in the last 18 months and are illustrated below:

Full Time pupil numbers – January PLASC				
2009	2010	2011	2012	2013
67	63	59	37	21

6.4 As of January 2013 the number of pupils in each year group was as follows:

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
5	4	7	0	3	1	1

6.5 The council's forecast of future pupil rolls suggests that an increase in future pupil numbers will occur at the school as illustrated below:

Projected Full Time pupil numbers – January PLASC				
2014	2015	2016	2017	2018
24	27	28	32	29

6.6 The capacity of the school building has been calculated at 77 pupils. As of January 2013 the school had 56 surplus (empty) places; equivalent to 72.7% of the total capacity. The school is operating at capacity.

6.7 An analysis of the nearest suitable school for the current full time and nursery pupils identified the nearest suitable school as follows:

Name of Nearest Suitable School	Total
Gwernymynydd	1
Rhos Street	2
Ysgol Borthyn	3
Ysgol Cyffylliog	1
Ysgol Gellifor	1
Ysgol Llanbedr	5
Ysgol Llanfair DC	5
Ysgol Rhewl	3
Total	21

6.8 Currently the school has four nursery pupils, two of which attend the nearest suitable school.

6.8 The school's last Estyn Inspection was in June 2009 and the inspection report in summary commented as follows:

Current performance

Key Question	Llanbedr Inspection grade - 2009
1. How well do learners achieve?	2
2. How effective are teaching, training and assessment?	2
3. How well do the learning experiences meet the needs and interests of learners and the wider community?	3
4. How well are learners cared for, guided and supported?	2
5. How effective are leadership and strategic management?	3
6. How well do leaders and managers evaluate and improve quality and standards?	4
7. How efficient are leaders and managers in using resources?	2

Key:

Grade 1

Good with outstanding features

Grade 2

Good features and no important shortcomings

Grade 3

Good features outweigh shortcomings

Grade 4

Some good features, but shortcomings in important areas

Grade 5

Many important shortcomings

6.9 The school was inspected by Estyn in June 2009 and the recommendations of the inspection report were as follows:

In order to improve the school in the areas inspected, the staff and governing body need to:

R1 raise standards by addressing the shortcomings in Welsh second language and art and design at Key stage 2;

R2 improve pupils' bilingual competence;

R3 improve curriculum planning to ensure pupils' better progress in all subjects;

R4 improve communications with parents/carers;

R5 develop the self-evaluation system to consistently and rigorously monitor standards of work and the quality of learning.

7. Educational attainment

7.1 Educational standards at the school are good and have constantly stayed above the Denbighshire average over the past four years:

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Llanbedr	71.40%	83.30%	84.60%	100.00%	85.70%
Denbighshire Average	76.50%	76.80%	78.10%	82.30%	83.50%
Wales – Average	75.50%	77.00%	78.20%	80.00%	82.60%

8. Alternative provision

8.1 Should the Current Proposal proceed, Denbighshire County Council would wish to see all pupils transfer to Ysgol Borthyn to ensure that they continue to receive their education in a Faith Based provision in the area and to a consistently high standard.

8.2 However, due to the nature of the current catchment parents/guardians, particularly from outlying villages, could wish to choose alternative provision. Accordingly, this section provides details of potential alternative, local authority maintained, provision on the periphery of the catchment areas of the existing schools. The alternative provision available is as follows:

Ysgol Borthyn

Type of School	Current Capacity	Surplus Places
English Medium / VC	142	31

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
9	17	13	17	22	19	14	111

Projected Pupil Numbers				
2014	2015	2016	2017	2018
115	111	103	102	104

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Borthyn	87.5%	82.4%	58.8%	78.6%	92.3%

Rhos Street School

Type of School	Current Capacity	Surplus Places
English Medium / Community	189	24

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
23	23	25	23	18	26	25	163

Projected Pupil Numbers				
2014	2015	2016	2017	2018
152	146	147	142	136

	% achieving Level 4+ at Key Stage 2				
Year	2008	2009	2010	2011	2012
Rhos Street School	82.10%	86.70%	93.55%	93.33%	96.55%

Ysgol Gellifor

Type of School	Current Capacity	Surplus Places
English Medium/ Community	91	4

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
13	16	8	14	19	5	12	87

Projected Pupil Numbers				
2014	2015	2016	2017	2018
86	94	87	85	89

	% achieving Level 4+ at Key Stage 2				
Year	2008	2009	2010	2011	2012
Ysgol Gellifor	90%	91.7%	92.9%	92.31%	100%

Ysgol Bro Fammau

Type of School	Current Capacity	Surplus Places
English Medium / Community	135	43

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
8	15	11	10	11	13	24	92

Projected Pupil Numbers				
2014	2015	2016	2017	2018
80	79	79	81	82

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Bro Fammau	86.7%	87.5%	91.67%	100%	85.71%

Ysgol Llanfair DC

Type of School	Current Capacity	Surplus Places
Bilingual / VC	113	23

Current Full Time Pupil Numbers							
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
10	13	10	10	15	15	17	90

Projected Pupil Numbers				
2014	2015	2016	2017	2018
87	84	81	84	86

Year	% achieving Level 4+ at Key Stage 2				
	2008	2009	2010	2011	2012
Ysgol Llanfair DC	50%	100%	88.89%	91.67%	100%

9. Secondary Provision

It is not expected that the current proposal will have a significant impact on Secondary Provision in the area. Ysgol Llanbedr currently feeds Ysgol Brynhyfryd and all of the alternative schools feed Ysgol Brynhyfryd.

10. Special educational needs provision

10.1 If the Current Proposal is approved the most significant change for a pupil would be a change in school and teacher. Accordingly, any pupils with special educational needs (SEN) who currently attend the schools will continue to receive the same education and support but within a new environment. The council will help pupils with SEN who experience difficulties because of the change.

11. The proposal in detail - description and rationale

11.1 Denbighshire County Council has a responsibility to provide the best possible educational provision for children and young people. This proposal has been developed in line with:

- a. the Council's commitment to 'Modernising Education';
- b. the School Effectiveness Framework's aim of enabling all children and young people to develop their full potential; and
- c. the Welsh Assembly's 21st Century Schools Programme to improve school buildings and facilities.

11.2 There are a number of issues facing the school that could impact on their ability to sustain educational standards and experiences into the future.

Educational case for change

11.3 Ysgol Llanbedr currently has an acting head teacher. All schools are finding it increasingly difficult to appoint permanent head teachers; in small schools this is becoming even more challenging. Not being able to recruit a permanent head teacher could have a major impact on standards at the school.

11.4 Pupil numbers at Ysgol Llanbedr are very low with only 21 Full Time pupils on roll in January 2013. Pupil projections indicate a slight increase in pupil numbers over the next few years; however it is unlikely based on current projections that the school will increase substantially in size.

11.5 There are a number of challenges facing small schools. In addition to the difficulties recruiting head teachers, there is the challenge of providing a full, progressive and balanced curriculum. The opportunities for pupils are limited - e.g. opportunities for group work; limited scope for peer interaction and for developing relationships with peer groups; the ability to offer extra-curricular activities. Planning for the wide age range becomes even more time consuming and demanding. All of this in addition to increasing budget pressures.

- 11.6 Whilst there is no recommended school size, there comes a time when the pattern of decreasing pupil numbers in that school, below what is a 'normal' class size (30 pupils), then the opportunities and curriculum provided becomes impossible to deliver.
- 11.7 There should be opportunities afforded to pupils to interact with other pupils in their peer/ age group - these opportunities and experiences are essential aspects of development and part of school life. When there are no other pupils within the year group, then this opportunity is not available. Pupils learn from having to work and interact with groups of pupils of a similar age; 'competition' between pupils in both academic and extra-curricular events is healthy. Year groups of 1 pupil do not give pupils access to these opportunities.
- 11.8 Other schools in the area are larger than Llanbedr - they have a larger compliment of teaching staff, providing a range of expertise in various curriculum areas. Pupils will have the opportunity to interact with and learn from a larger group of teachers. A broader range of staff also provides increased opportunities for staff to specialise, nurture different experiences and develop their careers for the benefit of children at the school.
- 11.9 Pupils will be part of larger peer groups and have more opportunities to learn alongside their peers in groups and participate in group activities.

Adequacy of existing school buildings and sites

- 11.10 The condition of the school is adequate. The school would require investment to bring them up to a satisfactory standard. The energy consumption per square meter of the school is £11 / m².
- 11.11 The catering facilities at the schools require investment. Space is limited in the school and any significant increase in pupils would reduce available dining space.
- 11.12 Access to indoor Physical Education provision has significant barriers at the school. The Astro turf is an excellent resource conveniently located on the site but the school doesn't have a hall space that can be used for Physical Education.
- 11.13 The site is in need of investment to enable it to provide a learning environment fit for purpose to meet the requirements of the 21st Century Schools Programme. Without expansion in the size of the school such a proposal would not address concerns over sustainability.

12. What is the proposed option?

12.1 This formal consultation relates to the Current Proposal, namely: to close Ysgol Llanbedr.

What would this mean?

12.2 If the Current Proposal was approved Ysgol Llanbedr would close on 31st August 2014;

12.3 All children attending Ysgol Llanbedr would transfer to Ysgol Borthyn; subject to parental preference.

12.4 There would be no change in provision at Ysgol Borthyn and the school would retain its identity.

12.5 As the school is a Church in Wales School the existing building would revert to the Diocesan Authority.

13. Admission arrangements for Ysgol Borthyn

13.1 All children attending Ysgol Llanbedr would transfer to Ysgol Borthyn, subject to parental preference. The admissions arrangements for Ysgol Borthyn are administered by the Denbighshire County Council's School Admissions service.

14. What are the transport implications of this proposal?

14.1 Transport would be provided in the first instance in accordance with Denbighshire County Council's Transport Policy which states that free transport is provided for pupils who live more than 2 miles from their nearest suitable school.

14.2 The Council has recognised that the some pupils currently attending Ysgol Llanbedr (who don't live within the town of Ruthin) would not be eligible for free home to school transport should they choose to attend Ysgol Borthyn as they live within the catchment of Ysgol Llanfair DC.

15. What are the staffing implications of this proposal?

15.1 Should the Current Proposal be implemented all current staff members would be supported by Denbighshire County Council Human Resources Department.

15.2 As part of this formal consultation process there will be full consultation with all members of staff and the appropriate teaching unions.

16. What are the financial implications of this proposal?

- 16.1 The cost of provision based upon the 2012/13 budget share is £8,498 per pupil, compared with the Denbighshire average of £3,951.
- 16.2 It is estimated that the initial annual revenue savings from the closure of the school would be £53,458 each year.
- 16.3 The savings would be retained within the education budget as part of the investment in the council's 21st Century Schools Programme.

17. What are the disadvantages of the proposal?

- 17.1 If the Current Proposal is approved, education provision would cease to take place at Ysgol Llanbedr.
- 17.2 Upon the closure of the School it is anticipated that some children will be required to travel further to school; subject to parental preference. Transport would be provided in accordance with Denbighshire's transport policy to meet the needs of pupils and to ensure travelling times are not excessive.
- 17.3 There would also be implications for staff at the current Ysgol Llanbedr. Should the need arise DCC would work with the current members of staff at the school to seek redeployment opportunities.

18. Alternative Options

- 18.1 Denbighshire County Council have given careful consideration to a range of alternative options as part of the development of the Current Proposal. In considering these options reference has been made to the main investment objectives of the council's 21st Century Schools Programme which are as follows:

- a. *Learning environments for children and young people aged from 3 to 19 that will enable successful implementation of strategies for school improvement and better educational outcomes;*
- b. *Greater economy through better use of resources to improve efficiency and cost-effectiveness of the education estate and public provision; and*
- c. *A sustainable education system with all schools meeting a 21st Century Schools Standard, and reducing recurrent costs and carbon footprint.*

- 18.2 The main options to have been considered are as follows:

- Option 1.1 Maintain the status quo;
- Option 1.2 Federate the school
- Option 1.3 Establish an Area School on the existing site;
- Option 1.4 Close the school;

18.3 The main advantages and disadvantages of each option are as follows.

Option 1.1 Maintain Status Quo (Do nothing)

Advantages	Disadvantages
No additional investment expenditure is required in the building.	A permanent Head Teacher would need to be appointed and the Head Teacher would have a significant teaching commitment.
The existing Temporary Accommodation would be removed from the school generating savings.	The childcare provision on site would be removed unless the provision generated sufficient income to rent the Temporary Accommodation themselves.
	Would not address issues regarding a projected surplus of places at Ysgol Llanbedr.
	The limited catering facilities / lack of indoor hall space at Ysgol Llanbedr would not be rectified.
	Funding per pupil would remain the 2 nd highest in Denbighshire at £8,498 per pupil.
	The school would remain vulnerable to changes in Parental Preference due to low pupil numbers within immediate geographical proximity.

Option 1.2 Federate both Schools

Advantages	Disadvantages
This option requires no additional capital investment.	Would not address issues regarding a projected surplus of places at Ysgol Llanbedr.
Appointing a permanent Head Teacher would be more viable in the future as the post would have no teaching commitment.	The limited catering facilities / lack of indoor hall space at Ysgol Llanbedr would not be rectified.
More opportunities to share resources and ensure long term sustainability of each school.	There would be no flexibility within the schools to respond to fluctuating pupil numbers within the existing catchment of each school.
Both schools would retain their individual	The potential partner – Ysgol Borthyn,

identities.	would gain little from the Federation.
	The school would remain vulnerable to changes in Parental Preference due to low pupil numbers within immediate geographical proximity.

Option 1.3 Establish an Area school at Ysgol Llanbedr;

Advantages	Disadvantages
Designing and constructing additional fit for purpose facilities would significantly improve the learning environment for all pupils.	Would require significant changes in regard to school organisation proposals across the area with potential reduction in capacity / closure of numerous schools.
Would not require amendments to current pupil travel arrangements.	The Head Teacher would retain a teaching commitment.
	The school would have a low number of pupils who could walk to school due to its location on the outskirts of the village.
	The school would be vulnerable to changes in parental preference.

Option 1.4 Close the School

Advantages	Disadvantages
No additional investment expenditure is required.	Staff would be redeployed or made redundant.
Pupils would gain from being taught in single year group classes.	Denbighshire County Council would not benefit from the sale of the building.
Provision would retain a Faith element.	
Pupils would be educated in fit for purpose facilities.	
Pupils would be educated at a school which has a permanent Head Teacher and is in a strong position for retaining a Head Teacher.	

18.4 The analysis of these options suggest that to meet the investment objectives and critical success factors that the option of closing the school should be considered as the preferred option.

Analysis of Options against Investment Objectives and Critical Success Factors

	Option 1.1 Do nothing	Option 1.2 Federate	Option 1.3 Expand	Option 1.4 Closure
1 Improved Learning Environment	x	x	✓	✓
2 Greater Economy – Revenue Implications	x	x	?	x
2 Greater Economy – Capital	?	?	?	?
3 Sustainable Education system	x	✓	x	✓
Critical success factors				
CSF1 Improved attainment and performance	?	?	?	?
CSF2 Improved school condition and suitability	x	x	✓	x
CSF3 Reduction in surplus places	x	x	x	✓
CSF4 Improved ability to appoint and retain permanent Head Teachers.	x	✓	x	✓
CSF 5 Support the increase in demand for Welsh Medium Education	N/A	N/A	N/A	N/A
Summary	Discounted	Possible	Discounted	Preferred

19. Explanation of the statutory process

19.1 In order for the Current Proposal to be implemented, Denbighshire County Council is required to follow a procedure laid out by a combination of an Act of the Welsh Government and a statutory code.

19.2 The requirements are as follows:

- a. Consultation held with people likely to be affected by the Proposal;
- b. Consultation report setting out details of the Consultation to be published on the council's website;
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- d. An objection period of 28 days from the date of publication allowing anyone who wishes to object to the Current Proposal to do so;
- e. Determination by the council (when, subject to the above process, the decision to implement the Current Proposal may be approved);
- f. Publication by the council of any objections and its response to them (within 7 days of the date of determination of the Current Proposal).

19.3 Please note that any response provided to the formal consultation will not be regarded as an objection to the Current Proposal. This is because the Current Proposal may change in response to the formal consultation. If you would like to object to the Current Proposal, please wait until it has been published (as described in **paragraph 19.2(c)** above) then follow the procedure set out on the statutory notice.

20. Community, Welsh Language and Equality impact

20.1 Each school has completed a Community and Welsh Language assessment. As the Current Proposal, if implemented, will result in the closure of the school a further Equality and Community impact assessments will be carried out during the Formal Consultation.

21. Response Form

21.1 A response form for comments, including an opportunity for consultees to register their wish to be notified of publication of the formal consultation report, appears at the end of this consultation document.

ⁱ Section 41-45 School Standards and Framework Act 1998. It should be noted that this will be replaced by Section 48 School Standards and Organisation (Wales) Act 2013 later in 2013; Royal Assent has been received for the 2013 Act but at the time of publication, this section has not yet come into force.

ⁱⁱ The consultation document can be found in the School Organisation & Modernising section or you can follow this link [www.denbighshire.gov.uk/modernisingeducation]

ⁱⁱⁱ Formal Consultation Document for Children & Young People. This is available upon request from DCC [and/or from the DCC website in the School Organisation & Modernising section by following this link [www.denbighshire.gov.uk/modernisingeducation]

^{iv} Modernising Education Framework - available to read on request at DCC's offices in Ruthin or by visiting the website [www.denbighshire.gov.uk/modernisingeducation] in the School Organisation & Modernising section

^v Copies of these letters and emails from people who gave relevant consents are available to view on the DCC website by following this link [www.denbighshire.gov.uk/modernisingeducation] in the School Organisation & Modernising section. All personal details have been removed from the letters and emails.

DRAFT

Appendix 4



Modernising Education Programme

Review of Primary School Provision in the Ruthin Area

Ruthin Town Schools Brief

June 2013

Version: 05/06/2013

1. Background

1.1 Denbighshire County Council completed an initial consultation period with the 11 Ruthin area schools on 22/03/2013. As a result of the consultation it has been determined that further detailed analysis is required for the four town schools;

- Ysgol Borthyn, English Medium Church in Wales;
- Ysgol Pen Barras, Welsh Medium;
- Rhos Street School; English Medium;
- Ysgol Rhewl; Bi-lingual

1.2 This brief will provide a summary of the current provision and situation within these schools, outline the recommendations for the future of primary provision within the town and highlight the key findings from the initial feasibility studies undertaken on the current school sites. In addition the brief will provide a summary of feasibility work undertaken on sites within the town which have been marked as alternative sites should there be a new school build within the town.

2. Current Situation

2.1 The tables below contain information regarding current pupil numbers, capacity, nursery applications for September 2013, projected pupil numbers and surplus places;

Projected Pupil Numbers 2014-2018

School	2014	2015	2016	2017	2018
Borthyn	115	111	103	102	104
Pen Barras	215	219	216	224	217
Rhos Street	152	146	147	142	136
Rhewl	53	56	52	48	49

**Figures updated yearly following January PLASC*

Numbers on Roll (NOR) & School Capacity

School	NOR 2013	Nursery Admissions '13	Admission No.	School Capacity (Full Time)	Capacity provided by mobile
Borthyn	111	8	20	142	30
Pen Barras	223	33	36	252	156
Rhos Street	163	11	27	189	0
Rhewl	82	4	11	82	0

Surplus Places

School	Surplus Places	Surplus Places %	Projected Surplus Places 2017/18	Projected Surplus Places %
Borthyn	31	21.8%	40	28.2%
Pen Barras	29	11.5%	28	11.1%
Rhos Street	24	12.7%	47	24.9%
Rhewl	27	32.9%	34	41.5%

Language Category

Language Category	School
Category 1: Welsh Medium	Pen Barras
Category 2: Dual Stream Medium	Rhewl
Category 5: Predominantly English Medium	Rhos Street, Borthyn

3. Feasibility Study Results

- 3.1 During the initial consultation period a feasibility study was commissioned to undertake an assessment of the existing school sites. A site visit was made by the design and construction team with either the Headteacher or a school delegate present.
- 3.2 Feedback from other relevant departments has also been included within the feasibility study such as the Highways Team regarding traffic considerations and access.
- 3.3 In addition to the assessment sites the team were briefed to undertake an assessment of alternative sites within the Ruthin Town owned by Denbighshire County Council. This included the Glasdir site, land to the rear of Ysgol Brynhyfryd and land near the Llanfwrog playing fields. Only the Glasdir site was considered to be a viable option; the main issue was access to the sites.

Ysgol Borthyn

Site Visited 07/03/2013

Brief	Assessment of existing site (inc. playing fields) to assess potential maximum capacity of the site and ensure school's facilities are fit for purpose.
Site Analysis	Accommodation was generally well planned and in good condition. The new extension provides flexible accommodation with relatively small class bases and a central shared resource area. With current numbers the school requires the mobile classroom to provide suitable teaching space.
Energy Assessment	£8/m2 per annum- one of the best performing buildings.
Potential for Development	Restrictions to access of the site mean that there is not an ideal solution for further major extension work. There is not much scope to develop new facilities with easy access and there is no room to the front of the site.
Costs	210 capacity school: £2,015,209



Ysgol Borthyn front view

Ysgol Pen Barras and Rhos Street School Shared Site Site Visited 28/02/2013

Brief	Outline costs for building /refurbishment for either 315 FT or 210 FT pupils in a single school.
Site Analysis	<p>The inspection of the schools demonstrated that there are some fundamental problems with the layout of both the site and internal spaces.</p> <p>One of the main issues on the site is the plethora of mobile classrooms and other detached blocks of accommodation on the site.</p> <p>With the two schools operating on the site safeguarding/security issues have been highlighted as a problem.</p>
Highways Assessment	Serious road safety concerns expressed in regards to lack of parking/drop off/pick up facilities.
Energy Assessment	£8/m2 per annum energy costs- one of the better performing schools
Potential for Development	<p>Two options for development have been illustrated for a pupil capacity of 210 or 315. Both options indicate the provision of all the teaching accommodation within one building to allow for the removal of all mobile classrooms and detached dining block.</p> <p>Option to deliver a 210 school would only require a small extension to meet BB99 requirements however significant internal alterations and refurbishment would be required.</p> <p>The option to provide a 315 capacity school is illustrated by retaining the existing main school buildings, as is the case for the 210 capacity, but providing a larger extension. This option would involve less internal alteration as the encroachment of existing teaching and ancillary accommodation into the hall could be retained with additional hall capacity provided in the new extension combined with dining facilities and a new kitchen.</p>
Costs	<p>Option A (210 capacity) £2,739,145</p> <p>Option B (315 capacity) £3,427,636</p> <p>Option C (210 capacity-new build) £4,496,973</p>



Entrance to parking area to rear of Pen Barras (Detached dining block also seen to left of image)



Ysgol Pen Barras mobile classrooms



Rhos Street and Pen Barras Shared Site

Brief	It is required to examine the feasibility for increasing capacity within the current site to 105 pupils and the cost associated with this option.
Site Analysis	<p>The visit demonstrated that the school are making the most of the existing site. The first impression approaching the site is that the school is insubstantial and temporary in nature but work has been undertaken both internally and externally to create a stimulating environment for the pupils.</p> <p>The internal layout is reasonably laid out with adequate classroom and circulation areas, although consideration could be given to sound deadening in classroom areas to provide a better teaching environment.</p> <p>There is also no dedicated playing field but the community field is available for use by the school. There is a potential safety issue relating to access from the school to the community playing field as the existing lane is narrow and does not have footways.</p>
Energy Assessment	£14/m2 which is mid-range when compared to other schools in the review.
Potential for Development	There is no potential to increase the capacity to 105 capacity. Potential alternative sites in the village have been allocated for housing in the deposit Local Plan and hence there is no obvious alternative site for a school.
Costs	Refurbishment: £161,623



Ysgol Rhewl

Glasdir Site Evaluation

Brief	To provide indicative costs and options for providing primary education on the Glasdir site including a 315 Capacity School, a 420 Capacity School, 2x 315 capacity Schools, 2 x420 Schools and a combined 315 and 210 Capacity School.
Site Analysis	<p>The site currently owned by Denbighshire County Council measures approximately 0.17 hectares which falls slightly short of the range of areas recommended by BB99 for a 420 capacity school.</p> <p>The options for the provision of larger pupil numbers, combined schools or shared sites require further consultation with adjoining land owners and other interested parties before a strategy can be developed and costs allocated. Theoretical costs for the construction of suitably sized schools are included but they should be considered very approximate and it should not be assumed that they are even feasible without further investigation.</p>
Costs	<p>Option A (1x315 capacity): £6,300,345 Option B (1x420 capacity): £7,176,944 Option C (2x315 capacity): £ 11,009,559 Option D (2x420 capacity): £13, 504,573 Option E (210 & 315 combined): £7,877,381</p>



Glasdir Site: Schematic Massing Model

4. Recommendations for Ruthin Town Schools

4.1 Recommendations for the future provision within Ruthin are as follows;

4.1.1 Ysgol Borthyn

The school would remain open providing an English Medium Faith based education for the town and surrounding areas. With pupil projections remaining consistent for the foreseeable future the current surplus at the school would accommodate pupils displaced by the closure of Ysgol Llanbedr Dyffryn Clwyd subject to parental preference.

4.1.2 Ysgol Pen Barras and Rhos Street School Shared Site

Both schools are currently operating on a shared site on Rhos Street in the Eastern area of the town; the schools share a number of facilities such as the school hall, school canteen and playing fields. There are issues on the Pen Barras site which include the poor condition of the school building in addition to 61.9% of school places being provided via mobile classrooms.

It is recommended that a further detailed feasibility study should be commissioned to determine the consequences of the following two options;

- The construction of a new 1.5 form entry school on the Glasdir site with an adjoining 1 form entry school.
- The construction of a single 1 form entry school on the Glasdir site whilst undertaking an extensive programme of refurbishment and remodelling on the present shared site.

4.1.3 Ysgol Rhewl

The recommendations for the future of Ysgol Rhewl will be decided in conjunction with any future development on the Glasdir Site.

5. Informal Consultation Response Overview

5.1 The tables below provide an overview of issues raised by stakeholders during the informal consultation period. The responses are broken down by individual school;

5.1.1 Ysgol Borthyn

No.	Point/Issue Raised	No. of respondents who raised issue
1	Quality of education and of the teaching staff at Ysgol Borthyn	9
2	Faith provision	7
3	Family ethos at the school	5
4	Closure of Ysgol Borthyn would impact on the community	2
5	Provision of English Medium Education	1
6	Support for SEN pupils	1

*12 respondents for Ysgol Borthyn

5.1.2 Ysgol Pen Barras

No.	Point/Issue Raised	No. of respondents who raised issue
1	New site for Pen Barras	11
2	Issues with current shared site i.e. health and safety, condition of buildings on PB site	15
3	Wrap-around-care provision	3
4	Welsh Medium Education provision	4
5	Excellent standard of education and teaching	5
6	Mobile classrooms are an issue especially with pupils having to cross yard in adverse weather	7

*24 respondents for Ysgol Pen Barras

5.1.3 Rhos Street School

No.	Point/Issue Raised	No. of respondents who raised issue
1	Parity between schools regarding allocation of funding for schools; if spent on one school it would be unfair	6
2	Good standard of education and teaching at Rhos Street	5
3	Issues at the current shared site such as health and safety and shared resources such as school canteen and hall	5
4	Community links and involvement	3
5	Would not want class sizes to be any larger than they are at present i.e. through a merger	2

**19 respondents for Rhos Street School*

5.1.4 Ysgol Rhewl

No.	Point/Issue Raised	No. of respondents who raised issue
1	Community links and involvement	3
2	Excellent standard of education and teaching at Ysgol Rhewl	3
3	Small class sizes are beneficial for the pupils	2
4	Wrap-around-care provision	1

**7 respondents from Ysgol Rhewl*

***The responses are from Question 8 of the questionnaire that was sent to all parents as part of the summary consultation document*

6. Proposed Timescales

6.1 Timescales for the implementation of recommendations set out in this document are as follows;

- Detailed Feasibility Study: July-September 2013
- Strategic Investment Group/Cabinet: October 2013
- Formal Consultation Period: November-December 2013
- Cabinet Briefing: February 2014 (03/02/2014)
- Cabinet: February 2014 (18/02/2014)
- Changes come into effect: On completion of construction (estimated 2017)

Appendix 5



Modernising Education Programme

Review of Primary School Provision in the Ruthin Area

- Proposal 4: Ysgol Llanfair DC and Ysgol Pentrecelyn**
Proposal 5: Ysgol Bryn Clwyd and Ysgol Gellifor
Proposal 6: Ysgol Bro Famau

June 2013

Version: 05/06/13

Proposal 4: The Way Forward for Ysgol Llanfair DC and Ysgol Pentrecelyn

1.0 Introduction

This brief provides a proposed way forward for two schools in the Ruthin area;

- Ysgol Llanfair DC;
- Ysgol Pentrecelyn;

2.0 Recommendation:

Phase 1 – Retain both schools and recommend for both Governing Bodies to enter into discussions regarding forming a federation. Denbighshire County Council would seek for an agreement to be in principle by January 2014 with a view to the federation being established by 1st of September 2014.

Phase 2: To close both schools and establish a new area school in Llanfair DC as part of Denbighshire County Council's Band B proposals (2019 onwards). This phase is subject to sufficient capital being available and being secured.

3.0 Rationale

The geographical proximity of both schools lends itself for greater collaboration between the two schools. The Federation model allows for a formal partnership to develop between both schools whilst retaining their individual identities.

When Welsh Government Band B funding becomes available (Expected 2019) it is recommended that a proposal is submitted to establish a new area school for the area located in Llanfair DC as a second phase. A new area school would provide an improvement in facilities on what is provided currently in both schools where there are shortcomings, creating a suitable school to maintain provision for the area in the long term.

4.0 Alternative Options

4.1 Maintain the status quo

Surplus places would remain in the schools. A permanent Headteacher would be required for Ysgol Pentrecelyn.

4.2 Establish a new school for Llanfair DC only and retain the status quo in Ysgol Pentrecelyn

Ysgol Pentrecelyn would retain a surplus, would require a Permanent Head teacher and would be vulnerable to changes in parental preference towards a new school in Llanfair.

4.3 Close both Schools and establish a new area school permanently on a new site in Llanfair DC immediately.

The funding required to implement the new build would not be available until Band B of the 21st Century Schools Funding. Therefore currently this option cannot be delivered in light of commitments to other proposals.

4.4 Close Ysgol Pentrecelyn

The current facilities and capacity for Welsh Medium education in the Ruthin area is insufficient to accommodate the closure of Ysgol Pentrecelyn. There is insufficient capacity in Llanfair DC and the facilities at Ysgol Pen Barras are not currently a suitable alternative to provision at Ysgol Pentrecelyn.

5.0 Additional Information

Language Category

Language Category	School
Category 1: Welsh Medium	Pentrecelyn
Category 2: Dual Stream Medium	Llanfair DC

Numbers on Roll (NOR) & School Capacity

School	NOR 2013	Nursery Admissions '13	Admission Number	School Capacity (Full Time)	Capacity provided by mobile
Llanfair DC	90	10	16	113	54
Pentrecelyn	31	2	8	56	0

Surplus Places

School	Surplus Places	Surplus Places %	Projected Surplus Places 2017/18	Projected Surplus Places %
Llanfair DC	23	20.35	84	25.7
Pentrecelyn	25	44.64	46	17.9

6.0 Site Analysis

Ysgol Llanfair Site Visited 20/03/2013

Brief	Assessment of existing site (inc. playing fields) to assess potential maximum capacity of the site and ensure school's facilities are fit for purpose.
Site Analysis	<p>The classroom areas in the main building are reasonably well related, allowing some flexibility in use, but some of the ancillary areas are cramped and poorly arranged.</p> <p>The school is reliant on two mobile classrooms to provide classrooms for years 5 & 6 with year 4 located in a first floor area.</p> <p>Areas of concern: Access to the first floor is via a narrow staircase. Alternative fire escape from the first floor is required as a matter of urgency. Toilet provision is below the statutory minimum for the current pupil numbers. No separate hall or dining facilities. Road safety concerns for drop off / pick up of children.</p>
Energy Assessment	£11/m ² per annum.
Potential for Development	<p>There does not appear to be acceptable solutions to the provision of parking/drop off/pick up facilities on the existing site with concerns about the safety of the existing arrangement.</p> <p>As a result development isn't recommended.</p>
Costs	Refurbishment only: £153,983

Ysgol Pentrecelyn Site Visited 06/03/2013

Brief	Assessment of existing site (inc. playing fields) to assess potential maximum capacity of the site and ensure school's facilities are fit for purpose.
Site Analysis	<p>An option to develop the site to cater for 105 pupils has been illustrated but it is probably pushing the capacity too far. To achieve the required area the extension would need to be two storeys with attendant problems of access, including the provision of new lift and escape stairs.</p> <p>Any Development would require the extension of 30mph speed restriction.</p>
Energy Assessment	£10/m ² per annum.
Potential for Development	An option to develop the site to cater for 105 pupils has been illustrated but it is probably pushing the capacity too far. To achieve the required area the extension would need to be two storey with attendant problems of access, including the

Costs	provision of new lift and escape stairs.
	Any Development would require the extension of 30mph speed restriction.
	Extension: £1,951,885 Refurbishment: £119,849

7.0 Informal Consultation Response

7.1 A summary of the issues raised during the Informal Consultation can be found in Appendix 1. Section 2.6.7 and 4.3 refer to Ysgol Llanfair DC and Section 2.6.9 and 5.2 refer to Ysgol Pentrecelyn.

Proposal 5: The Way Forward for Ysgol Bryn Clwyd and Ysgol Gellifor

1.0 Introduction

The brief relates to two schools in the Ruthin area;

- Ysgol Bryn Clwyd;
- Ysgol Gellifor;

2.0 Recommendation:

Retain both schools within the existing Federation and request the Governing Body to:

- a) Moving one or both schools along the Welsh Language Continuum
- b) Address the current imbalance in pupils between both schools

3.0 Rationale

During the informal consultation stage it was recommended that Ysgol Bryn Clwyd would be included within Ruthin review despite its close geographical proximity to Denbigh. This was because the recommendation of the review is solely for the Federation of Ysgol Bryn Clwyd and Ysgol Gellifor.

One of the matters queried during the informal consultation stage was the language categories of both schools. Currently both schools are identified as Category 5 which means that only the minimum amount of Welsh has to be taught in the schools. Moving along the Welsh language Continuum would see the minimum amount of Welsh taught in the schools increase as a response to the views of stakeholders.

The imbalance of pupils attending each school is still apparent, 87 pupils currently attend Ysgol Gellifor and 23 pupils attend Ysgol Bryn Clwyd. Therefore it is emphasised that the Governing Body addresses the imbalance in pupil numbers between the two schools. The current catchment of Ysgol Gellifor is illustrated on page 8 of this document.

4.0 Additional Information

Type of School	Ysgol Gellifor – Category 5 English Medium Ysgol Bryn Clwyd – Category 5 English Medium
FTE Pupil Numbers	Gellifor – 87
January 2013 PLASC	Bryn Clwyd – 23
Capacity	Gellifor – 91 Bryn Clwyd – 71
Surplus Places January 2013	Gellifor – 4

	Bryn Clwyd – 48
Nursery Applications September 2013	Gellifor –10 Bryn Clwyd – 1

5.0: Site Analysis of Ysgol Gellifor

Comments from site Analysis	The inspection didn't identify any fundamental problems with the existing arrangement of the building. There is concern that the staff accommodation is all at first floor level and accessible via a steep and narrow staircase. The School has no car parking facilities on site.
Energy Costs	£9 /m2
Potential for Development	The lack of parking facilities is considered an important consideration to any major growth on site.
Cost of Refurbishment / Extension	£321,371 (Refurbishment)

* Please note that no site analysis has taken place at Ysgol Bryn Clwyd as they were not originally included in the consultation.

6.0 Informal Consultation Response

A summary of the issues raised during the Informal Consultation can be found in Appendix 1 section 2.6.5.

7.0 Catchment of Ysgol Gellifor

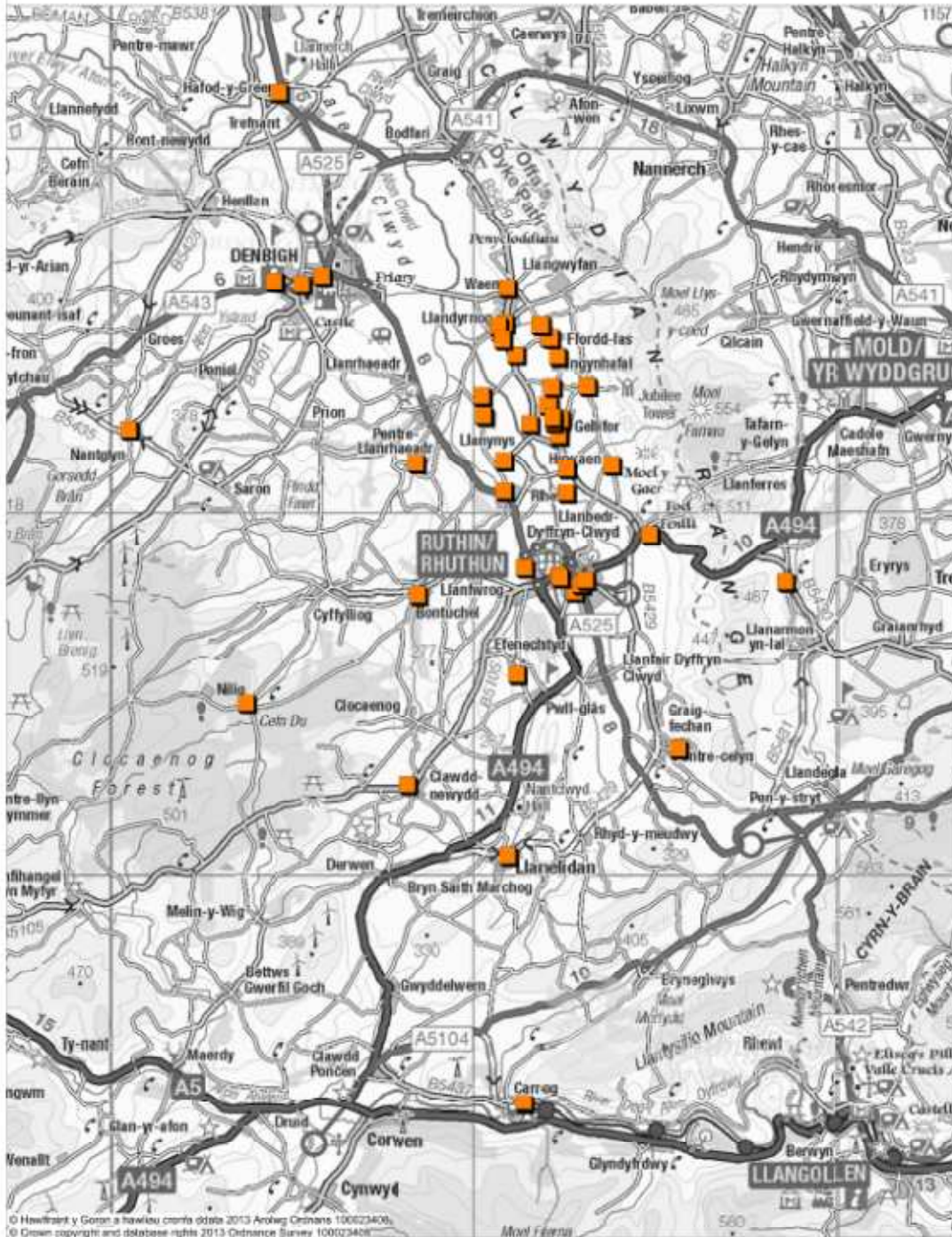
See page 8.



Dalgylch Ysgol Gellifor Catchment of Ysgol Gellifor



Graddfa/Scale: 1: 140000
Dyddiad/Date: 26/02/2013



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Proposal 6: The Way Forward for Ysgol Bro Famau

1.0 Introduction

The brief relates to Ysgol Bro Famau;

2.0 Recommendation:

It is recommended that Ysgol Bro Famau is retained. It is the only school in a large geographical area. Surplus places are significant and therefore it is recommended that the Governing Body review how space within the school is used to ensure current capacity represents use by the school.

3.0 Rationale

The school utilises the space on both sites and the distribution of pupils on both sites are good. The capacity of the school is much larger than current pupil numbers but consideration needs to be given to the fact that surplus places are distributed on two sites. A review of capacity would ensure that capacity figures represent the current use by the school.

4.0 Additional Information

FTE Pupil Numbers January 2013 PLASC	92
Capacity	135
Surplus Places January 2013	43
Nursery Applications September 2013	7
Pupils living within the catchment area	95

5.0: Site Analysis

	Llanferres	Llanarmon yn Ial
Comments from site Analysis	<p>The internal inspection demonstrated that recent extensions have provided much needed facilities but that some of the existing teaching spaces are quite small and awkwardly shaped.</p> <p>The existing conservatory was identified as a space that could be improved due to problems with stepped access, roof leaks and lack of heating.</p> <p>There is a potential conflict between school staff/pupils and vehicular traffic was noted as an issue when accessing the MUGA/playground.</p>	<p>An internal inspection demonstrated that there were no significant issues with the arrangement of the ground floor accommodation and that the most recent work to refurbish the school house and link it to the main school building was a worthwhile improvement.</p> <p>Additional nursery toilets would be a worthwhile investment.</p> <p>Catering facilities are restricted and are transported from the Community Hall.</p>
Energy Costs	£16 /m2	£11 /m2
Potential for Development	There is scope to extend the building to accommodate 105 FTE on site. This would require the removal of an area of habitat which would require an ecological assessment.	There is little scope to extend the school without impacting negatively on external space.
Cost of Refurbishment / Extension	£1,454,451 (Extension and Refurbishment)	£159,631 (Refurbishment)

6.0 Informal Consultation Response:

A summary of the issues raised during the Informal Consultation can be found in Appendix 1, section 2.6.2.

Ruthin Area Review of Primary School
Provision
07 June 2013

Equality Impact Assessment

Ruthin Area Review of Primary School Provision

Contact: Carwyn Edwards, Customers and Education Support
Updated: 07/06/2013

1. What type of proposal is being assessed?

A service review or re-organisation proposal

2. Please describe the purpose of this proposal

To determine if the existing primary school provision is suitable, sustainable and identify ways to improve primary provision specifically within the Ruthin area.

3. Does this proposal require a full equality impact assessment?
(Please refer to section 1 in the toolkit above for guidance)

Yes	
-----	--

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken
(Please refer to section 1 in the toolkit for guidance)

We have identified all stakeholders prior to commencing the review. We have engaged with stakeholders by post, public meeting and online. All correspondence with stakeholders was available bilingually (Welsh and English). All venues for public meetings were identified as accessible and took place after 6pm to ensure that working families were not excluded. Details of all meetings were sent at least 2 week in advance.

5. Will this proposal have a positive impact on any of the protected characteristics?
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

It will be determined during the review to what extent we will be able to advance equality of opportunity by addressing issues on school sites which limit access to users or potential users.

6. Will this proposal have a disproportionate negative impact on any of the protected characteristics?

Currently specific proposals have been put forward for cabinet decision. On approval to consult each proposal will be evaluated individually prior to and during consultation.

The impact of the proposal on equalities will be assessed prior to any decision being taken to move towards implementation of proposals.

7. Has the proposal been amended to eliminate or reduce any potential negative impact?

No	<If yes, please provide detail>
----	---------------------------------

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

Yes	<If yes please complete the table below. If no, please explain here>
-----	--

Action(s)	Owner	Date
All proposals will be evaluated prior to publication for formal consultation.	CE	30/06/2013

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal will be reviewed at the appropriate stage.

Review Date:	07/06/2013
--------------	------------

Name of Lead Officer for Equality Impact Assessment	Date
Carwyn Edwards	07/06/2013

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

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Report To: Cabinet

Date of Meeting: 23rd June 2013

Lead Member / Officer: Councillor Julian Thompson-Hill /Paul McGrady

Report Author: Richard Weigh, Chief Accountant

Title: Finance Report

1. What is the report about?

The report gives details of the council's revenue budget and savings as agreed for 2013/14. The report also provides a summary update of the Capital Plan as well as the Housing Revenue Account and Housing Capital Plan.

2. What is the reason for making this report?

The purpose of the report is to provide an update on the council's current financial position.

3. What are the Recommendations?

Members note the progress against the agreed budget strategy.

4. Report details

The report provides a summary of the council's revenue budget for 2013/14 (**Appendix 1**). The council's net budget is £192m. At the end of May, there is a forecast under spend on service and corporate budgets of £45k (0.04%). The position on school budgets is a forecast positive movement on balances of £322k. Non-delegated school budgets are forecast to be under spent by £150k – the majority relating to the breakfast club initiative. As reported last month, the proposal is for this to be used as a contribution to fund school formula protection and this is now included as a commitment.

Appendix 2 to the report shows the progress to date against the savings highlighted in the Medium Term Financial Plan for 2013/13. A savings target of £3.061m was agreed for the year and currently 39% are reported as achieved (£1.186m).

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

The 2012/13 position has now been finalised and this report assumes the recommendations to carry forward service balances of £1.1m are approved by full council. Narrative supporting service forecasts is detailed below:

Highways & Environment Services – Although the Environment and Highways Services is currently showing a nil variance the following points should be noted:

- There are still a number of high value efficiencies that are in progress. These will be monitored closely over the coming months and progress on achieving these efficiencies will be reported in future monitoring reports.
- The number of school days in the 2013/14 financial year is higher than usual (196 days). This is likely to adversely impact on the School Transport service area. The impact of this has yet to be finalised and it is currently projected that any overspend in this area will be able to be maintained within the overall Highways and Environment budget.

School Improvement & Inclusion – Detailed work is ongoing to provide a robust estimate for out of county placement costs and recoupment fees. These budgets have under spent in recent years however they remain volatile as they are based on both pupil numbers and often complex negotiations between authorities. Depending on need, each placement can be high value therefore minor changes in pupil numbers can alter the projected outturn significantly.

Adults & Business Services - The national requirement to protect social care budgets has resulted in additional funding within the year of £905k. This will be used to fund a number of projects aimed at reducing revenue costs in the future. At this stage, the assumption is that most of the additional funding will be spent within the year. Given the nature of some of the projects proposed, it is possible that some expenditure may roll into 2014/15. This assumption is reflected in the latest outturn forecast.

Schools - at the end of May the projection for school balances is £3.192m, which is a positive movement of £322k on the balances brought forward from 2012/13 (£2.870m).

The **Housing Revenue Account (HRA)** budget is also included within Appendix 1 for reference but HRA resources are separate funds and can only be used in the provision of council housing services. The HRA budget for 2013/14 is set assuming that capital expenditure of £890k is funded from revenue resources, meaning there was a budgeted reduction in HRA balances of £103k. However the Housing Subsidy payment is likely to be less than originally forecast, meaning HRA balances will remain static. The Housing Capital Plan is forecast to spend £8.1m and the Welsh Housing Quality Standard should be achieved by the end of 2013/14.

Reforms of the Housing Subsidy system in Wales are still thought likely to be implemented by April 2014. There are no further updates on progress at a national level to report.

<u>Housing Revenue Account Summary 2013/14</u>	
<u>May 2013</u>	
Expenditure	£'000
Housing Management & Maintenance	5,477
Capital Charges	3,075
Subsidy	3,094
Provision for Bad Debts	131
Revenue Funding Capital Expenditure	890
Total Expenditure	12,667
Income	
Rents	12,500
Garages	159
Interest	8
Total Income	12,667
HRA Balance Brought Forward	1,046
In Year Surplus /(Deficit)	(0)
HRA Balance Carried Forward	1,046

<u>Housing Capital Plan</u>	
<u>May 2013</u>	
	£,000
Planned Expenditure	8,182
Funded By:	
Major Repairs Allowance	2,400
Revenue Contribution	890
Receipts	18
Prudential Borrowing	4,874
Total	8,182

A summary of the **Capital Plan** is enclosed as **Appendix 3**. The approved general capital plan is £40.4m and expenditure to the end of May is £1.6m. Also included within Appendix 3 is the proposed expenditure of £6.8m on the **Corporate Plan**. The Corporate Plan aims to deliver investment of over £110m in schools, social care facilities and roads over the coming five years and the cash requirement through the period is over £22m. Some of this should come from capital receipts but the majority will come from existing cash reserves or from budget resources identified to produce cash to fund capital investment activity. At the end of 2012/13, it is assumed that reserves of £10.3m will be in place, leaving £11.7m required to deliver the Plan. The 2013/14 budget specifically earmarked resources of £600k to be allocated to the Corporate Plan Reserve.

Appendix 4 gives an update of the major capital project within this year's Capital Plan.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

Individual services are responsible for carrying out impact assessments on their saving proposals contained within the budget. A summary EqIA was submitted to Council in February 2013 as part of the budget approval process.

8. What consultations have been carried out with Scrutiny and others?

Service challenges were held with each head of service and each challenge included representatives from scrutiny committee and Cabinet. Corporate Plan and Budget workshops were held with members in September, November and December. The capital plan was approved by council following scrutiny by the Strategic Investment Group and recommendation by cabinet.

9. Chief Finance Officer Statement

Services are expected to deliver the savings agreed through the Service Challenges and budget setting process. It is important that services continue to manage budgets prudently and that any in-year surpluses are considered in the context of the medium-term financial position. Indications are that government funding settlements for 2014/15 and beyond will be worse than the estimates previously provided. This will become clearer following the UK Government spending review on June 26th.

The Council has approved an ambitious Corporate Plan. Underpinning the affordability of the Plan are key assumptions around revenue budgets and cash. The scale of the Corporate Plan means that it will span a 5-7 year horizon and will undoubtedly mean that as it develops, there will be timing differences between planned and actual assumptions around the use of cash. This may mean that earmarked reserves may increase until commitments are made. It is crucial however to appreciate that if resources are diverted through the life of the Plan, the Council will have to decide which of the projects previously identified it would want to cancel.

At the end of May, the council's borrowing totalled £133.264m at an average rate of 5.77%. Investment balances were £24.1m at an average rate of 0.86%.

10. What risks are there and is there anything we can do to reduce them?

This is the most challenging financial period the council has faced and failure to deliver the agreed budget strategy will put further pressure on services in the current and future financial years. Effective budget monitoring and control will help ensure that the financial strategy is achieved.

Specific risks are apparent when dealing with capital projects and can include expenditure or time overruns, funding issues and other non-financial considerations. A robust approval mechanism and close financial monitoring

and reporting, along with effective project management procedures, help to minimise these risks.

The HRA is undertaking a considerable capital investment to improve the housing stock and using borrowing and grants to fund the works. Any borrowing must be affordable and the regular monitoring and annual approval and viability assessment of the Housing Stock Business Plan ensures that this is so.

11. Power to make the Decision

Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET MONITORING REPORT 2013/14

Forecast as at 31/05/2013	Net Budget	Budget 2013/14			Projected Outturn			In-year Transfer to Reserves £'000	Variance			Net %	Variance Previous Report £'000
	2012/13	Expenditure	Income	Net	Expenditure	Income	Net		Expenditure	Income	Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000		£'000	£'000	£'000		
Business Planning & Performance	1,370	1,667	-237	1,430	1,725	-295	1,430	58	-58	0	0.00%	0	
Legal & Democratic Services	1,513	2,066	-553	1,513	2,039	-526	1,513	-27	27	0	0.00%	0	
Finance & Assets	7,058	14,042	-7,024	7,018	13,624	-6,606	7,018	-418	418	0	0.00%	0	
Highways & Environmental Services	20,893	37,185	-17,045	20,140	29,260	-9,120	20,140	-7,925	7,925	0	0.00%	0	
Planning & Regulatory Services	2,621	4,230	-1,699	2,531	4,247	-1,716	2,531	17	-17	0	0.00%	0	
Adult & Business Services	31,865	47,728	-14,429	33,299	44,984	-11,730	33,254	-2,744	2,699	-45	-0.14%	0	
Children & Family Services	8,913	9,423	-626	8,797	9,745	-948	8,797	322	-322	0	0.00%	0	
Housing & Community Development	2,103	3,454	-1,701	1,753	3,143	-1,390	1,753	-311	311	0	0.00%	0	
Communication, Marketing & Leisure	5,224	10,708	-5,273	5,435	10,033	-4,598	5,435	-675	675	0	0.00%	0	
Strategic HR	901	1,277	-376	901	1,438	-537	901	161	-161	0	0.00%	0	
ICT/Business Transformation	1,935	2,695	-760	1,935	2,561	-626	1,935	-134	134	0	0.00%	0	
Customers & Education Support	1,983	2,465	-505	1,960	2,281	-321	1,960	-184	184	0	0.00%	0	
School Improvement & Inclusion	4,444	11,847	-6,988	4,859	7,235	-2,376	4,859	-4,612	4,612	0	0.00%	0	
Total Services	90,823	148,787	-57,216	91,571	132,315	-40,789	91,526	0	-16,472	16,427	-45	-0.05%	0
Corporate	5,997	46,441	-28,701	17,740	46,441	-28,701	17,740	0	0	0	0.00%	0	
Transfers to Corporate Plan Reserve	1,700	600	0	600	600	0	600	0	0	0	0.00%	0	
Precepts & Levies	4,569	4,593	0	4,593	4,593	0	4,593	0	0	0	0.00%	0	
Capital Financing	12,656	13,230	0	13,230	13,230	0	13,230	0	0	0	0.00%	0	
Total Corporate	24,922	64,864	-28,701	36,163	64,864	-28,701	36,163	0	0	0	0.00%	0	
Council Services & Corporate Budget	115,745	213,651	-85,917	127,734	197,179	-69,490	127,689	0	-16,472	16,427	-45	-0.04%	0
Schools & Non-delegated School Budgets	61,643	70,995	-7,156	63,839	72,872	-9,505	63,367	150	2,027	-2,349	-322	-0.50%	0
Total Council Budget	177,388	284,646	-93,073	191,573	270,051	-78,995	191,056	150	-14,445	14,078	-367	-0.19%	0
Housing Revenue Account	-71	12,772	-12,670	102	12,667	-12,667	0	0	-105	3	-102		0

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Appendix 2 Medium Term Financial Plan Update 2013/14
Update to 31/05/2013

<u>Ref</u>	<u>Action</u>	<u>Status</u>	<u>Saving</u> <u>£'000</u>	<u>Total</u> <u>£'000</u>
General				
A2	Reduce Contingency for balances and impact of Recession	Achieved	300	
A3	Convert Essential Car Users to Casual	Achieved	200	
A10	Modernising the Council	In progress	200	
A7	Costs of Democracy	Achieved	17	
				717
Support Services				
C6	ICT Printer Rationalisation Project	In progress	25	
C7	Finance & Assets	Achieved	100	
	Energy - Reduced Consumption	In progress	100	
	Capital Financing Budget	Achieved	100	
				325
Service Challenges				
Communication, Marketing & Leisure				
Da5	Remove leisure subsidy by increasing income	In progress	70	
Dk1	Modernise Library Service Provision	Achieved	77	
				147
Environmental Services				
Db1	Increase certain bulk waste charges	In progress	5	
Db2	Renegotiate recycle and disposal contracts	In progress	225	
Db5	Regional Waste Procurement budget	Achieved	81	
Db6	Succession Planning	Achieved	15	
Db10	Service Redesign (Street Cleansing)	In progress	138	
Db13	Cemeteries - increase charging & reduce improvement	Achieved	10	
Db15	Free School Meals - increase take-up	Achieved	5	
Db15a	Reduced Subsidy of School Meal Service	Achieved	50	
Db16	Countryside - AONB	Achieved	-20	
Db17	Stores	Achieved	-45	
Db18	Recycling Parks	In progress	100	
Highways & Infrastructure				
EC17	Traffic & Road Safety	In progress	50	
EC18	Highway Maintenance DLO	In progress	150	
				764
Planning and Public Protection				
EC21	Review Pest Control	In progress	10	
EC23	Review of Building Control	In progress	20	
EC26	Review of Pollution Control	In progress	20	
EC29	Review of Management	In progress	40	
				90
Adult Social Services				
Df1	Cefndy Healthcare - reduced subsidy	In progress	46	
Older People				
Df5	Externalise elements of Home Care	Achieved	15	
Df8	Impact of investment in reablement	In progress	75	
Df9	Residential Care - Impact of Extra Care	In progress	155	
Mental Health				
Df11	Management Changes	Achieved	19	
Df12	Partnership Efficiency Savings	Achieved	26	

	<u>Status</u>	<u>Saving</u> <u>£,000</u>	<u>Total</u> <u>£'000</u>
Adult Social Services (con'd)			
Physical Disability & Impairment			
Df13	ISIL Scheme	Achieved	12
Df14	Reablement Intervention	In progress	26
Df15	Telecare	Achieved	20
Other Adult Services			
Df17	Systems Thinking and Vacancy Control	In progress	80
			474
Children & Family Services			
Staffing			
Dj4	Social Workers - reduction in caseload	Achieved	108
Dj7	Review of Bryn Y Wal Residential Service	Achieved	109
Dj8	Reduction in Independent (external) Placement Provision	In progress	63
Pressures			
Dj18	In-house Fostering	Achieved	-35
Dj20	Legislative changes	Achieved	-28
			217
Housing & Community Development			
Various Small savings in Housing			
Dc1	Review of Regeneration	In progress	1
Db18	Regeneration Service Redesign	In progress	10
			34
REGIONAL WORKING/COLLABORATION			
ENW1	Education Regional Board	In progress	55
ENW2	Social Care Regional Board	In progress	35
ENW2	Social Care Regional Board	Deferred	65
			155
OUTSOURCING			
G2	Bodelwyddan Castle	In progress	28
G3	Clwyd Leisure	In progress	50
G4	ECTARC	Achieved	5
			83
Other Cultural/Heritage activities			
H2	Ruthin Craft Centre	Achieved	20
H3	Llangollen Pavilion	Achieved	25
H4	Heritage facilities	In progress	10
			55
Total Savings 2012/13			3,061
Summary:			
		£'000	%
Savings Achieved/Replaced or Pressures Confirmed		1,186	39
Savings In Progress/Being Reviewed		1,810	59
Savings Not Achieved or Deferred and not replaced		65	2
Total		3,061	

General Capital Plan

Capital Expenditure

Total Estimated Payments
Contingency

Total

Capital Financing

1 External Funding

2 Receipts and Reserves

3 Prudential Borrowing

5 Unallocated Funding

Total Capital Financing

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
	£000s	£000s	£000s	£000s	£000s	£000s
Total Estimated Payments Contingency	31,125 94	39,487 1,000	2,022 1,000	399 1,000	1,000	1,000
Total	31,219	40,487	3,022	1,399	1,000	1,000
<u>Capital Financing</u>						
1 External Funding	22,610	25,298	6,130	4,705	4,571	4,571
2 Receipts and Reserves	3,002	4,226				
3 Prudential Borrowing	5,607	10,963	607	265		
5 Unallocated Funding	0	0	-3,715	-3,571	-3,571	-3,571
Total Capital Financing	31,219	40,487	3,022	1,399	1,000	1,000

Corporate Plan

Total Estimated Payments

Capital Financing

1 External Funding

2 Receipts and Reserves

3 Prudential Borrowing

Total Estimated Funding

Total Estimated Payments	0	6,804	16,320	35,445	35,591	15,979
<u>Capital Financing</u>						
1 External Funding		1,064	6,878	17,135	11,762	5,999
2 Receipts and Reserves		2,222	1,900	7,896	6,350	3,630
3 Prudential Borrowing		3,518	7,542	10,414	17,479	6,350
Total Estimated Funding	0	6,804	16,320	35,445	35,591	15,979

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Appendix 4 - Major Capital Projects Update May 2013

Rhyl Harbour Development

Total Budget	£10.116m
Expenditure to date	£ 7.599m
Estimated remaining spend in 2013/14	£ 2.453m
Future Years estimated spend	£ 0.041m
Funding	WG £2.950m; WEFO £5.766m; Sustrans £0.700m; RWE £155k and DCC £0.545m
<i>Comments</i>	<p>Rhyl Harbour Cycle & Pedestrian Bridge Work continues on the discharge of the remaining planning conditions.</p> <p>Quayside Units, Public Square & Extended Quay Wall Tenders for the harbour building have been received and it is hoped to award the contract by the end of June 2013.</p> <p>Costs The projected expenditure is currently £23k under the available budget, and to date none of the Council's capital contingency has been used.</p> <p>A grant application has been submitted to WREN in respect of a picnic area and an improved boardwalk in the dune. The outcome will be known in August 2013.</p> <p>A first stage application for Coastal Community funding in respect of a boat mover and improvements in the boatyard has been successful, and a second application is due to be submitted in July. The outcome will be known in September 2013.</p> <p>Programme The onsite works related to the construction of the bridge and enabling works contract commenced on 30th July 2012. The bridge is now 3 weeks behind the programme and is due to complete by 21st July 2013.</p> <p>The first bridge deck has arrived on site and has been installed. The installation of the second deck has been delayed until early July following the theft of cable from the site.</p> <p>The enabling works contract is due to complete by mid August. The quay wall, which includes the extended quay wall and turning circle are progressing well.</p> <p>A temporary Harbour Masters office together with a visitor centre is now located at Rhyl Harbour, and will</p>

	<p>remain for the duration of the works. The Harbour Master has recently been appointed to post.</p> <p>The finishes to the square and the building will be subject to subsequent works contracts; these are likely to complete in march 2014, which is within the funding deadlines.</p> <p>Publicity & Marketing A naming competition for the bridge has been undertaken and the name selected is Pont y Ddraig.</p>
Forecast In Year Expenditure 13/14	£3.307m

Bee and Station

Total Budget	£1.146m
Expenditure to date	£1.026m
Estimated remaining spend in 13/14	£0.120m
Future Years estimated spend	£Nil
Funding	ERDF £0.510m; SRA £0.395m; THI £0.168m; DCC £0.073m
Comments	The project has now successfully completed. One tenant has agreed terms to move in to part of the building and discussions are taking place with other potential tenants.
Forecast In Year Expenditure 13/14	£0.179m

Rhyl Going Forward

Total Budget	£10.244m
Expenditure to date	£ 5.440m
Estimated remaining spend in 13/14	£ 4.804m
Future Years estimated spend	£Nil
Funding	WG £10.244m
Comments	<p>Honey Club Demolition of the Honey Club has commenced recently. The works are anticipated to last about 8 weeks, with completion expected by the end of July 2013. The last phase of demolition will be 25/26 West Parade.</p> <p>The Development Agreement is in its final draft, and it is hoped that both parties will be in a position to sign shortly.</p> <p>West Rhyl Housing Improvement Project A grant award of £10m has been received from the Welsh Government to aims to transform an area within the heart of West Rhyl. A number of acquisitions have been made to date.</p>

	<p>A Public Inquiry for the compulsory purchase orders took place at Rhyl Town Hall at the end of May. A report will be issued by the Inspector in the next few weeks and will be sent to the Welsh Government Minister for a decision.</p> <p>It is hoped to carry out initial demolition works on Gronant Street during July 2013. The grant is available until the end of March 2014.</p>
Forecast In Year Expenditure 13/14	£5.328m

Denbigh High School Gymnasium Activity Studio

Total Budget	£0.491m
Expenditure to date	£0.483m
Estimated remaining spend in 13/14	£0.008m
Future Years estimated spend	£Nil
Funding	DCC £0.341m; Prudential Borrowing £0.150m
Comments	<p>This project involves the replacement of the existing gymnasium structure with a new gymnastic dance activity studio.</p> <p>The new facility will continue to be used by Denbigh High School and Denbigh Leisure Centre to deliver its community sports and school curriculum programme.</p> <p>Work has been successfully completed with handover on 18th April 2013.</p>
Forecast In Year Expenditure 13/14	£0.045m

Ruthin Leisure Centre Development

Total Budget	£1.416m
Expenditure to date	£0.524m
Estimated remaining spend in 13/14	£0.892m
Future Years estimated spend	£NIL
Funding	Prudential Borrowing £1.416m
Comments	<p>Contractors started on site at the end of March 2013, and works are progressing well. The completion and handover of the All Weather Pitch Works is scheduled for August 2013. Works to the extension and car park are likely to be complete by September 2013. Overall, the project is on programme and on budget.</p>
Forecast In Year Expenditure 13/14	£1.370m

Prestatyn Library Re-location

Total Budget	£0.845m
Expenditure to date	£0.420m

Estimated remaining spend in 13/14	£0.425m
Future Years estimated spend	£NIL
Funding	DCC £0.545m; Cymal £0.300m
Comments	Council have approved the re-location of the library to 21 Kings Avenue. Issues relating to the tenant relocation have resulted in a delay to the construction stage. It is hoped that the project will be able to commence mid June 2013, allowing for an opening of the new library in the Autumn.
Forecast In Year Expenditure 13/14	£0.458m

Welsh Medium Area School – Ysgol Maes Hyfryd Site

Total Budget	£1.413m
Expenditure to date	£0.089m
Estimated remaining spend in 13/14	£1.098m
Future Years estimated spend	£0.226m
Funding	WG £1.2m; DCC £0.213m
Comments	<p>Ysgol Bro Dyfrdwy opened as a new school replacing Ysgol Llandrillo and Ysgol Maes Hyfryd on the 1st January 2013, and will initially operate on the two sites.</p> <p>The Welsh Government has provided £1.2m funding as part of the wider 21st Century Schools Programme. This will enable the new school to move to a single site following a significant extension and refurbishment to the current Ysgol Maes Hyfryd site.</p> <p>It is hoped that works will start on site towards the end of June 2013, with completion envisaged by August 2014.</p>
Forecast In Year Expenditure 13/14	£1.101m

North Denbighshire Welsh Medium Provision

Total Budget	£4.749m
Expenditure to date	£0.820m
Estimated remaining spend in 13/14	£3.030m
Future Years estimated spend	£0.899m
Funding	WG £3.061m, DCC £1.688m
Comments	<p>The Welsh Government has provided funding as part of the transitional 21st century Schools Programme. This approval will allow for improvement works to be undertaken at three Welsh Medium schools.</p> <p>Ysgol y Lllys, Prestatyn This project will deliver an extended, remodelled and refurbished school for 420 pupils. Work commenced on site during April 2013, and is currently on programme. It is anticipated the scheme will be complete by August</p>

	<p>2014.</p> <p>Ysgol Twm o'r Nant, Denbigh This project will deliver additional school hall accommodation and teaching areas. Tender submissions were higher than anticipated and extensive work has been undertaken by Design and Construction with the contractor to identify cost savings. This has resulted in a delay to the anticipated start date, and work is now scheduled to start during the last week of June. The completion date remains at May 2014.</p> <p>Ysgol Dewi Sant, Rhyl This project has delivered improved circulation within the school through the construction of an additional staircase at the rear of the school, additional and refurbished toilets and cloak areas, including the provision of a DDA accessible toilet. The scheme has now successfully completed with handover on 9 April 2013, in time for the Summer term.</p>
Forecast In Year Expenditure 13/14	£3.083m

Ysgol Dyffryn Ial

Total Budget	£0.918m
Expenditure to date	£0.348m
Estimated remaining spend in 13/14	£0.550m
Future Years estimated spend	£0.020m
Funding	DCC £0.898m; Other Contributions £0.020m
Comments	This project will provide for a new school building extension with a link to the existing Llandegla Memorial Hall. This will enable pupils who are currently taught from the Bryn Eglwys site to move to the Llandegla site. Whilst the project is currently 5 weeks behind schedule, it is hoped handover will be on 20 th September 2013, and that all pupils are accommodated at the Llandegla site for the start of the forthcoming Autumn term.
Forecast In Year Expenditure 13/14	£0.646m

Highways Programme Works

Total Budget	£4.108m
Expenditure to date	£0.095m
Estimated remaining spend in 13/14	£4.013m
Future Years estimated spend	£Nil
Funding	Prudential Borrowing
Comments	An allocation of £4.108m was made to progress highways capital works as part of the 2013/14 Capital Bid process. A report was recently provided to all Councillors setting out the proposed schemes.
Forecast In Year Expenditure 13/14	£4.108m

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Report To:	Cabinet
Date of Meeting:	25 th June 2013
Lead Member / Officer:	Lead Member for Social Care Adult and Children's Services/ Head of Adult and Business Services
Report Author:	Service Manager South Locality
Title:	Mental Health Partnership

1. What is the report about?

Adult Mental Health Services are currently provided for the citizens of Denbighshire by way of the Conwy and Denbighshire Adult Mental Health Partnership. The report describes that arrangement and asks Cabinet to consider and agree to a new partnership between the Council and BCU to deliver the same range of services.

2. What is the reason for making this report?

The current partnership arrangement is due to end on 3rd July 2013 and a Cabinet decision is required to enable a new partnership arrangement to be agreed.

3. What are the Recommendations?

- 3.1 It is recommended that the current Conwy and Denbighshire Adult Mental Health and Social Care Partnership end on 3rd July 2013.
- 3.2 That as an authority we remain committed to the model originally developed when creating the Partnership but that this should now be reflected in a Memorandum of Understanding between the Council and BCU for the provision of these services.

4. Report details

- 4.1 The Conwy and Denbighshire Adult Mental Health and Social Care Partnership (The Partnership) was established on 4th July 2005 for an initial four year period and extended on 4th July 2009 for a further four year period that expires on 3rd July 2013.
- 4.2 The Partnership brought together the mental health services for adults provided by the then Conwy and Denbighshire NHS Trust, along with the social care services provided by Conwy County Borough Council and Denbighshire County Council for this service user group into a single integrated organizational structure. The Partnership was hosted by health as lead agency for mental health service provision.

- 4.3 The Partnership was created and underpinned by a formal legal agreement under what was then S31 of The Health Act 1999 (later becoming a S33 agreement). Staff employed by each of the three partners were seconded into the new partnership although they continued to be employed by and governed by the terms and conditions of their original employer. We have already written to all of our staff indicating that the Partnership will end formally on 3rd July 2013 but that this will not have any impact on the day to day operation of the service or to the conditions of their employment.
- 4.4 The Partnership Agreement provided for agreement on common policies and procedures across the service; ensured that the integrated model would fulfil all of the statutory responsibilities of the partner agencies; enhance operational links; reduce duplication and improve the coordination of services; ensured that all stakeholders participated fully in decision making in respect of the planning and development of services and reflected the recommendations and guidance pertinent at that time to this service area. A scanned copy of the original report to Cabinet in February 2005 along with a Cabinet Briefing Paper from the same time is attached as appendix 1 and 2 for information.
- 4.5 The changes resulting from the creation of BCU and the development of the Clinical Programme Group model which manages the adult mental health services across North Wales has made it increasingly difficult to manage the current partnership along side arrangements elsewhere within the CPG for mental health services in the rest of BCU's catchment area. This along with the requirement to respond to The Mental Health (Wales) Measure 2010 prompted a review of the current arrangements with respect to the Partnership in Denbighshire.
- 4.6 Many of the principles enshrined in the thinking that led to the creation of the partnership underpin the Measure which now sees mental health services in Denbighshire managed under a single integrated management structure which in essence is no different from the Partnership arrangement. From a Denbighshire perspective this arrangement continues to have a strong social care influence and we are fortunate that the Denbighshire County Manager is from a social care background. This potholder is responsible for the management of all of the community health and social care practitioners within the adult mental health service in Denbighshire.
- 4.7 A key principle of the work done to develop the original Partnership arrangement was the involvement of service users, their carers and the voluntary sector. While in recent months some of these arrangements have not been as robust as we would have liked them to be we along with our health partners are committed to developing the role of these groups further as the service develops.
- 4.8 The ending of the current Partnership and the creation of a Memorandum of Understanding between the Council and BCU will not have any impact on service delivery. Staff will continue to be collocated alongside health

colleagues and work in an integrated way that is essential to the delivery of modern mental health services.

- 4.9 The Performance Management agenda at both a national, corporate and service specific level has grown considerably since the original partnership agreement was developed. Although these areas are referenced in the current agreement, the requirements are not specific nor are they robust in terms of requiring health as host agency to provide us with reports in a detailed and timely way. The new Memorandum of Understanding is much clearer in this regard and will require BCU to provide us with the necessary information as part of a more timely and regular process.

5. How does the decision contribute to the Corporate Priorities?

This decision will support the need to ensure that vulnerable people are protected and able to live as independently as possible and also ensures that the service is delivered efficiently and effectively.

6. What will it cost and how will it affect other services?

This decision will not have any financial impact on the authority and will be delivered within the existing budget provision. It is not anticipated that it will impact on other areas of service provision.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

This decision does not require an EqIA as detailed in the attached template at Appendix 3 of this report.

8. What consultations have been carried out with Scrutiny and others?

The proposals have been discussed with key staff involved in the Partnership and will be formally discussed with BCU at Denbighshire Health and Social Care Board on 14 June 2013. Cabinet will be advised if there any specific issues arising from the meeting.

9. Chief Finance Officer Statement

The change of legal agreement should not raise additional financial implications but this should be kept under review. Governance arrangements should be checked to ensure that any delegated powers granted under the previous agreement are still valid going forward.

10. What risks are there and is there anything we can do to reduce them?

There are no risks associated with this decision however if Cabinet were not to agree to the maintenance of the integrated model of service provision then this would have an negative impact of the quality of the service provision available in Denbighshire.

11. Power to make the Decision

Not included

Appendix 1

AGENDA ITEM NO: (CABINET 2003 -) REPORT TO CABINET

CABINET MEMBER: COUNCILLOR PAULINE DODD

DATE: 22nd February 2005

SUBJECT: PARTNERSHIP AGREEMENT UNDER S31 OF THE HEALTH ACT 1999 FOR THE INTEGRATION OF ADULT MENTAL HEALTH SERVICES IN CONWY AND DENBIGHSHIRE

1 DECISION SOUGHT

Endorsement of Legal Partnership Agreement for Conwy & Denbighshire Adult Mental Health and Social Care Partnership

2 REASON FOR SEEKING DECISION

- Formal agreement from the Cabinet is required for the creation of the S31 Partnership Agreement in respect of the Integrated Adult Mental Health and Social Care Partnership between Denbighshire County Council Social Services Department, Conwy Borough Council Social Services Department and the Conwy & Denbighshire NHS Trust.
- A range of stakeholders have been intensively involved in the development of the Partnership Agreement. They have been key members of all the Task Groups. In particular the agreement has been meticulously examined by financial and legal officers of the County Council. Staff and Service Users have also been thoroughly involved in the development of the document and this has resulted in the production of a Partnership Agreement which is acceptable to all parties.

The Agreement provides for:

- The creation of a single integrated organisational structure for providing adult mental health services in Conwy & Denbighshire.
- Agreement of common policies & Procedures to be adopted across the whole aspect of the service.
- Reduction in duplication and improved coordination of services.
- All stakeholders to participate fully in decision making & planning of services.
- Reflection of recommendations and guidance of Social Services Inspectorate for Wales, National Service Framework for Mental Health, Wanless Report & other adopted and future strategic documents.
- Ensuring the integrated model fulfils all statutory responsibilities.
- Enhancement of operational links with allied agencies & services.

3 POWER TO MAKE THE DECISION

- **Section 31 of The Health Act 1999**

The joint Flexibilities' partnership arrangements are outlined under Section 31 and have been developed to give NHS bodies and local authorities the flexibility to respond effectively together to improve services wither by Pooling of Budgets, Integration of Services or lead Commissioning arrangements. The current Section 31 Agreement commits Denbighshire County Council to the Integration of Services in terms of a unified management structure. A further development may be the pooling of Budgets, but this would require further Cabinet approval.

4 COST IMPLICATIONS

- Each agency will designate to the Partnership its current base budget allocation for Mental Health services and each will be subject to its current accountability arrangements. For Denbighshire County Council this equates to a revenue budget of 1.4 million. The total designated amount for the service will be 10.6 million.
- Internal interviews for the Operational Manager post will be held on 22nd February and following the outcome of that there may be a small further contribution required from Denbighshire towards a share of the costs of this new post, which would be £19,000 and met from within current resources.

5 FINANCIAL CONTROLLER STATEMENT

- The Partnership should provide a more efficient and effective service than currently.
- Any costs arising from establishing the Partnership must be met from within existing resources.
- The proposed Partnership structure does not change the managerial or financial control arrangements for Denbighshire County Council resources and the Council's Financial Regulations will still apply.
- Pooled budgets have been introduced at this stage and therefore there is no commitment to meet any overspending that may occur elsewhere within the Partnership. Any proposals for future pooling of budgets will need to be the subject of a further report to members following a full review to include Central Finance.
- The Council's financial contribution to the partnership must be limited to the budget highlighted in paragraph 4.
- The budget will still be part of the Personal Services base and is not ring fenced.

6 CONSULTATION CARRIED OUT

In addition to the partner agencies extensive consultation has been out with:

- Conwy Local Health Board
- Denbighshire Local Health Board
- Service User & Carer Groups
- Voluntary sector – Unllais, Mind, Hafal
- Staff and Union representatives involved in task groups

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

Fulfils the Corporate Partnership agenda and is in keeping with the principles of the Health Act 1999 Flexibility arrangements.

8 RECOMMENDATION

Endorse the S31 legal Partnership Agreement for Conwy & Denbighshire Adult Mental Health and Social Care Partnership.

Appendix

- 1. Briefing Paper for Cabinet.**

Appendix 2

Briefing Paper for Cabinet

Partnership Agreement under S31 Health Act 1999 The Integration of Adult Mental Health Services in Conwy and Denbighshire

Purpose of Paper

Endorsement of Legal Partnership Agreement for Conwy and Denbighshire Adult Mental Health and Social Care Partnership.

Reason for Submission of Paper

This paper has been produced to advise of the progress in regard to the creation of the S31 Partnership Agreement in respect of the Integrated Adult Mental Health and Social Care Partnership.

The Section 31 partnership arrangements outlined under “Joint Flexibilities” in the 1999 Health Act have been developed to give NHS bodies and local authorities the flexibility to respond effectively together to improve services. This can be achieved by joining up existing services or by developing new coordinated services. These arrangements build on existing joint working, but offer the opportunity for further innovative approaches to user focused services. In line with this, the Conwy and Denbighshire Adult Mental Health and Social Care Partnership is currently being implemented and will go live on 4th July 2005.

The agreement is between:

- Conwy & Denbighshire NHS Trust
- Conwy County Borough Council
- Denbighshire County Council

And endorsed by:

- Conwy & Denbighshire Local Health Boards

The key aims and objectives of the partnership are:

- **To create a single integrated organisational structure for providing adult mental health services in Conwy and Denbighshire.**

Bringing together the current Mental Health services provided by the two Councils and the Trust under one umbrella called the Partnership Board. The Trust will be the host organisation with staff from the Councils seconded for the four year period of the agreement (Clause 6.1). Council staff will retain existing terms and conditions of employment during this period.

The councils shall continue to appoint existing and new Approved Social Workers (ASWs). While all social care staff will be seconded, specific ASW duties will be

outside of the agreement and remain with the Councils (13.5 and 13.6). The terms and conditions applicable to seconded staff are covered in clauses 13.7 – 13.9 of the Agreement.

Staff from Human Resources departments of all three organisations have been involved in the discussions relating to these matters as have Trade Union Representatives. The Staff Management Agreement which is attached as Schedule 4 to the Legal Agreement outlines the agreed common personnel policies to be used within the Partnership.

- **To agree common policies and procedures to be adopted across the whole aspect of the services**

In addition to the personnel policies referenced above, work has been undertaken on a number of operational policies and procedures that govern the interface between service users and staff. Some of these already existed as joint documents but have not been included in the Legal Agreement.

- **Reduce duplication and improve coordination of services**

The creation of a single management structure that spans all three organisations will contribute to the reduction of duplication. The overarching operational management post will lead to improved coordination of the services.

- **To enable stakeholders to participate fully in decision making & planning of services**

A range of stakeholders have been committed and involved in the development of the Partnership. They have been key members of all of the Task Groups and their involvement will be maintained through the new Partnership Board. In particular the Service User perspective has been encouraged and this has resulted in the production of a Service User Strategy Document and the creation and funding of a support officer post to assist Service Users in their Partnership Board functions.

- **To reflect recommendations and guidance of SSIW, NSF, Wanless Report & other adopted strategic documents**

The stated aims and objectives of the Partnership are consistent with the existing guidance as outlined above and have the capacity to embrace new recommendations and guidance as they are developed.

- **To ensure the integrated model fulfils all statutory responsibilities**

The Council's Legal Service Manager has been involved in drawing up the legal agreement and has thus ensured that the interests of the Authority are properly protected. In order to assist in formulating the agreement members of the Legal Task Group have drawn on examples of legal agreements from:

- Voluntary sector – Unllais, Mind, Hafal
- Staff and Union representatives

As well as representatives from the above groups being actively involved in all of the task groups a number of information sharing events have been held. In addition monthly newsletters have been widely distributed and minutes of all task group meetings have been made available.

Implications on Other Policy Areas

Fulfils the Corporate Partnership Agenda and is in keeping with the principles of the Health Act 1999 Flexibility arrangements.

Background Papers

Health Act 1999 S31 flexibility mechanisms
Legal Agreement Integration of Adult Mental Health Services in Conwy and Denbighshire (Draft 5 December 2004)

Contact Officers:

Helena Thomas, Service Manager South Localities
Heather Rimmer, Joint Flexibilities Implementation Manager

Appendix 3

Mental Health Partnership
4th June 2013

Equality Impact Assessment

Mental Health Partnership

Contact: Helena Thomas Service Manager:South
Locality
Updated: 04.06.2013

1. What type of proposal / decision is being assessed?

Other

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

Purpose of the proposal is to replace an existing S33 Partnership Agreement between DCC/ CCBC and BCU with a Memorandum of Understanding between DCC and BCU in relation to the provision of adult mental health services.

3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

<Please Select>

This change will not effect the day to day provision of service to service users or their carers nor will it impact on the terms and conditions. deployment or working practices of members of staff.

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken
(Please refer to section 1 in the toolkit for guidance)

<Type here>

5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

<Please summarise any likely positive impact and identify which protected characteristics will benefit>

6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

<Please summarise any disproportionate negative impact and identify which protected characteristics will be affected>

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

<Please Select> | <If yes, please provide detail>

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

<Please Select> | <If yes please complete the table below. If no, please explain here>

Action(s)	Owner	By when?
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>

<Please describe>	<Enter Name>	<DD.MM.YY>
<Unrestricted editing to insert additional rows>	<Enter Name>	<DD.MM.YY>

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	01.10.2013
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Name of Lead Officer for Equality Impact Assessment	Date
Helena Thomas	04.06.2013

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

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MEMORANDUM OF UNDERSTANDING

in respect of

ADULT MENTAL HEALTH SERVICES

between

DENBIGHSHIRE CC

and

BETSI CADWALDR UNIVERSITY HEALTH BOARD

Dated:-

Memorandum of Understanding---Adult Mental Health Services

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- Schedules/Appendices/Reference Documents
- Signatories

Memorandum of Understanding---Adult Mental Health Services

Section 1---Parties, Date, Background, Objectives

1.1 This is a Memorandum of Understanding in respect of Adult Mental Health Services, between:-

- (i) Denbighshire CC
- (ii) Betsi Cadwaldr University Health Board

These two organisations thereafter referred to as “the Parties” or by their individual designations ie DCC and BCUHB

1.2 The Memorandum of Understanding is dated July 4th 2013 and will be reviewed annually unless either of the Parties requests this be held earlier

1.3 The Memorandum of Understanding is being established consequent upon the cessation of a Partnership Agreement between the Parties, in order to clarify respective roles, functions and responsibilities of both in the joint delivery of mental health services for the population of Denbighshire

1.4 The Memorandum of Understanding aims to set out clearly the undertakings given by each of the Parties and which will be operated in the spirit of mutual trust

1.5 The Memorandum of Understanding will be delivered within the context of Welsh Government legislation and policies, notably the Mental Health Measure and Together for Mental Health. Other relevant documents are listed in Appendix 1

1.6 The Objectives of entering into this Memorandum of Understanding are to ensure that community mental health services are delivered jointly

between the Parties through a multi-disciplinary approach which meets outcomes for both **people who use services** and organisations

1.7 The Memorandum of Understanding signifies a statement of intent to **integrate** across a broad range of areas and to work together for the benefit of **people who use services in Denbighshire** and to the mutual benefit of the Parties. The Memorandum of Understanding is not legally binding

1.8 The Memorandum of Understanding applies to people a)aged 18-65 years who are eligible for support from Mental Health Community services and b) aged 65+ years with a functional mental health illness

Section 2---Definitions/Interpretations

Hopefully most of these will come from S 33/MHM etc !

Section 3---Aims and Principles

3.1 Mental Health Services aim to be flexible, prompt and evidence based. The Service includes assessment of mental health needs and provision of a range of individual, family and group interventions which are designed to assist recovery, restore functional skills and abilities and enable social inclusion

3.2 By utilising these interventions, the independence and citizenship of **people who use services** will be maximised and they will be able to promote their own life choices

3.3 Three core principles underlie the planning and delivery of Mental Health services:-

- Care and treatment will be holistic
- Care and treatment will be co-ordinated and integrated
- **people who use services** will be involved and engaged

3.4 The Aims and Principles for Mental Health Services are set out in more detail within the County Operating Framework.

Section 4---Governance

4.1 BCUHB have the responsibility for the delivery of services within this Memorandum of Understanding. DCC will be fully engaged in the development and in the performance management of the service, through membership of the strategic service group (See 6.2)

4.2 There is an expectation that public service bodies and the individuals within them are able to demonstrate and account for:-

- Sound operational delivery which accords with national and local policy
- Robust performance management
- Proper and efficient use of public money
- High quality services

4.3 The manner in which the above will be evidenced is detailed within Sections ????? and Schedules YYYY

4.4 This evidence will be presented at Strategic service meetings to be held between the Local Authority Head of Service and BCUHB Associate Chief of Staff on a regular basis (no less than quarterly)

Section 5---Service User and Carer engagement

5.1 Engagement with service users and carers is a fundamental building block of Mental Health Services, both in respect of individual care and treatment planning, but also in the plans for service change and development

5.2 The County Operating Framework includes further detail of this commitment

5.3 In respect of Carers, staff within Mental Health Services will comply with the requirements of the Carers Measure (Wales) Strategy and the Carers Strategy

Section 6---Workforce---

6.1 As identified within the County Operating Framework, an integrated health and social care management framework is deemed to deliver the most effective, holistic services. This enables the sharing of expertise and resources to meet the changing and demanding nature of the work

6.2 In order to ensure sound operational practice, Mental Health Services will:-

- be co-located; with health and social care staff working in and from the same premises, with integrated working practices and shared objectives
- **operate within a single line of management** with appropriate supervision for the individual professions
- have a joint organisation development plan that embraces all aspects of the health and social care interface, and has shared information management and data collection protocols and processes
- have **regular** team meetings

6.3 Service Capacity and Workload

6.3.1 As identified within the County Operating Framework, service capacity will be measured utilising an **appropriate** workload management system. This will ensure that work is appropriately prioritised, staff are able to provide a quality service and a sound business case can be made, should there be need for additional resources

6.4 Roles and responsibilities

6.4.1 As agreed within the County Operating Framework, BCUHB will have responsibility for the **management** of the County teams

6.4.2 Each staff member contributes both professional and generic skills to the team. Details of the roles and responsibilities of all team members are detailed in the County Operating Framework.

6.5 Posts, numbers, service structure and work bases

6.5.1 The Structure chart is attached as Schedule Y

6.5.2 Neither party will make changes to their staffing compliment (**posts/ designation or banding**) without initial discussion with the other Party

6.5.3 Services will be based in BCUHB premises and BCUHB will not cross charge for accommodation costs; this to include telephony

6.5.4 IT equipment will be provided and maintained as within the current Partnership Agreement

6.6 AMHPs

6.6.1 These workers are members of the Adult Mental Health Teams and as such will be supported by relevant organisational policies and procedures eg Lone Working.

6.6.2 Joint agency responsibilities for AMHPs are specified within the Mental Health Act 2007 Code of Practice

6.6.3 Section 4 of the above clarifies the responsibility of DCC to ensure there are sufficient AMHPs available to carry out their roles under the Mental Health Act

6.7 Community Support Service

6.7.1 At the outset of the Memorandum of Understanding, current arrangements in respect of the Community Support Service will remain.

6.7.2 A review of the current service model will be undertaken between CCBC, DCC and BCUHB

6.8 Recruitment—

6.8.1 Each Party will recruit staff according to their own procedures, but where appropriate the Panel will include representation from the other Party

6.9 Supervision and Appraisal—

6.9.1 The process by which Supervision and Appraisal is undertaken, is detailed in the County Operating Framework

6.9.2 Staff members will be subject to the policies and procedures of their employing body

6.10 Training and Development

6.10.1 Training and Development will be actioned as detailed within the County operating Framework

6.10.2 The full range of training opportunities within each organisation will be open to all staff

6.11 Grievance and disciplinary procedures

6.11.1 In respect of Grievances, the policies and procedures of the employing body of the staff member who lodges the grievance will be utilised

6.11.2 Where a member of staff of one Party is the subject of a grievance from staff of the other Party, a joint process with support from Personnel officers from each Party will be formally agreed

6.11.3 In respect of a disciplinary matter, the policies and procedures of the employing body of the person under investigation will be utilised.

6.11.4 The Parties will ensure that early warning is given to each other where disciplinary action is being considered

6.12 Health and Safety

6.12.1 Each Party has a duty of care to ensure that there are in place proper arrangements for the health and safety of their employees.

6.12.2 The Parties recognise the need to have in place policies to maximise the safety of staff with unpredictable service users or those known to be violent and abusive. The Parties agree to disclose any material evidence and facts relevant to the health and safety of staff and to share all risk assessments.

6.12.3 BCUHB as having responsibility for the management of the service will ensure that respective policies are in place consistently across the service and that internal processes of notification and record keeping are complied with

6.12.4 Responsibility for premises and associated health and safety requirements and liabilities remain with the Party owning the property

Section 7---Concerns, Complaints and Compliments

7.1 Both Parties will ensure that service users and carers are informed of their rights to complain if they are not satisfied.

7.2 In respect of a Complaint concerning the Service, the procedures of BCUHB will pertain

If the outcome of the investigation leads to a staff member being disciplined, S 6.11 above, will pertain

7.4 Where a Complaint is formally investigated by one of the Parties, the other will provide all necessary assistance with the investigation

Section 8---Performance and Data

8.1 Data sets agreed by both parties for the monitoring of service quality are attached as Schedule ? and will be considered at the **strategic** service meetings

8.2 The responsibility for the collation of data required by each Party lies with the County Manager

Section 9---Information sharing

9.1 The Parties **will develop** an information sharing protocol. This allows for the sharing of information regarding **people who use services**, in order to ensure the effective functioning of the service and to comply with relevant legislation

Section 10---Finance and Resources

10.1 Both Parties will share information re current budget and expenditure for Mental Health Services

10.2 No significant change to budgets will be made by either Party, without discussion with the other

Section 11---Case Recording and Service Reporting, include Risk management

11.1 The County Operating Framework contains detail of the operational practices for Mental Health Services

11.2 **NB I have not commented on the different use of systems (Paris/ Myrddyn etc)—is this necessary**

Section 12---Liability and Insurance

Not sure if this needed—Janet Hughes to advise

Section 13---Events prior to MoU

13.1 The Parties will indemnify and keep each other indemnified against all liabilities arising directly or indirectly from any events, acts or omissions in

related to respective statutory functions prior to the date of the Memorandum of Understanding

I lifted this from the Agreement—thought we needed to say something and again will ask Janet Hughes to advise

Section 14—Operational and Governance Issues

14.1 Both Parties will comply and ensure their staff comply with all statutory requirements, national and local; this to include guidance on conduct and probity

14.2 Both Parties are committed to an approach to equality and equal opportunities, as evidenced in their respective policies

14.3 Provision of services in Welsh, will be as agreed within Section 8 of the Mental Health Measure.

Section 15---Review of Service

15.1 The Parties agree to carry out an annual review of the Service, to which Local Authority Head of Service and BCUHB Associate Chief of Staff shall be invited to attend. This to be held no later than YYY and will include:-

- evaluation of performance against agreed measures
- review of targets and priorities for the forthcoming year
- service changes proposed
- response to, and preparation for, legislative changes

Section 16---Confidentiality

16.1—Except as required by law each of the Parties will keep confidential all documents and papers which it receives in connection with the other and which are marked to indicate that they should not be disclosed. This clause relates specifically to issues pertaining to the organisation and should not impact on the rights of staff under employment legislation

Section 17---Public Relations/ Media engagement

17.1 The Parties will co-operate and consult with each other in far as is reasonably practicable, having regard to the nature and urgency of the matter in the public domain.

17.2 Where one of the Parties is considering a change to service delivery this will be discussed with the other at an early stage, to ensure debate prior to the matter being made public

Section 18—Entire MoU

18.1 No change will be made to the Memorandum of Understanding unless in writing and signed by authorised officers of both Parties

Schedules/Appendices/Reference Documents

To include—

- **Data set**
- **Structure chart**
- **NSF—Together for Health**
- **MHM statement and Code of Practice**
- **County Operating Framework**
- **Carer’s Measure Strategy**
- **List of other relevant WG docs—to include forthcoming Social Services and Wales (Wellbeing) Bill**

Signatories

Report To: Cabinet Report
Date of Meeting: 25 June 2013
Lead Member / Officer: Cllr Bobby Feeley/Phil Gilroy
Report Author: Deborah Holmes-Langstone
Title: The Future of Cefndy Healthcare

1. What is the report about?

This report is about Cefndy's past performance and explains why Cefndy's future rests heavily on much needed investment. Although financial & service performance has been good, the fact that Cefndy has delivered ongoing efficiencies has inhibited the service from investing in its factory infrastructure.

2. What is the reason for making this report?

Denbighshire County Council made a commitment (in the Corporate Plan) to support Cefndy's future existence by approving capital investment; this report explains why investment is needed. The report gives detail and justification for capital investment and provides options for new plant that will enable the service to move forward and become sustainable without the need for ongoing revenue support from Denbighshire County Council

3. What are the Recommendations?

1. That Members consider Cefndy's Business Case for investment and support the proposal for investment (option C), subject to agreement from the Strategic Investment Group.

2. That Members support an approach to Welsh Government for a Capital Investment Grant to cover the full costs in recognition that the impact of the removal of the business's DWP funding would create a far greater pressure on the benefit system without this investment.

4. Report details.

4.1 Cefndy Healthcare is a Denbighshire County Council supported business that exists to provide meaningful employment and training to 60+ people, of whom 45 have a disability. Cefndy's contribution to local employment and training breaks down as follows:

- In employment – 60
- Disabled in employment – 45
- Work Opportunities people with Learning Disabilities attending – 2
- School placement – 1

Cefndy has been in existence since 1976 and was historically underpinned by a budget contribution from the Council. In the last 5 years Cefndy has reversed the trend of increasing dependency on Denbighshire's financial underpinning, by

delivering commercial growth and financial efficiencies (see Appendix 1 – Business Plan).

4.2 Over the last 5 years Cefndy has:

- Increased sales performance by +£1m (now £3.8m)
- Reduced financial dependency on DCC by over £200k

4.3 However, the challenges that now face the organisation compromise the sustainability of the business/service and at worst, could even threaten Cefndy's viability of existence if not addressed.

4.4 Options:

- a. Carry on with the existing plan and remove DCC subsidy, accepting that this may result in likely job losses and reduce business development activity. This in turn would be likely to reduce the social ethos impact ie, the support for disabled people being in employment within Denbighshire.
- b. Maintain a level of subsidy for an extended period, recognising that Cefndy will still not be able to invest, but will allow it to maintain its social ethos and disabled employment provision, whilst consolidating its business so that over time it will be able to support its own investment needs.
- c. Capital Investment as per the Corporate Plan, so allowing Cefndy to address the risks faced and become more efficient and able to cope with the loss of DWP funding.

The Recommendation is for Option C – by allowing investment that will lead to financial sustainability without DCC budget

5. How does the decision contribute to the Corporate Priorities?

Cefndy, supports the following Council Priorities:

- Developing the local economy and our communities
- Protecting vulnerable people and ensuring they are able to live as independently as possible

Furthermore, investment in Cefndy is included as a specific priority within the Corporate Plan

6. What will it cost and how will it affect other services?

It will cost £500k from Adult Services Reserves. There is no impact on other Services either within Social Services or any other Council Department.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

The conclusion of the EqIA is that this proposal, if approved, protects jobs for disabled people who are otherwise restricted in finding employment. The gap between disabled people's employment rates and those of non disabled people is greater in Wales than in the UK as a whole.

8. What consultations have been carried out with Scrutiny and others?

This proposal has been prepared by the Board, which includes 3 elected Members, and assessed by the Head of Adult & Business Services and the Chief Finance Officer. It has been discussed by Performance Scrutiny, who wholeheartedly supported Option C as a means to continue providing much needed employment to disabled adults in Denbighshire. The Strategic Investment Group are to consider the detail of the financial proposal in their meeting in July.

9. Chief Finance Officer Statement

An allocation of £500k has been earmarked for investment in Cefndy in the council's Corporate Plan. A detailed business case is to be presented to the Strategic Investment Group for consideration before being approved by Council. The capital investment should mitigate against the potential loss of grant funding and help facilitate the removal of direct council budgetary support. Cefndy's sales and costs should be kept under review in future to ensure continued compliance with local authority trading restrictions.

10. What risks are there and is there anything we can do to reduce them?

The main risk is that monies will not be available to Cefndy to invest and address the other risks. Such investment is critical in addressing the risks faced, namely:

- Potential redundancy situation for disabled people working at Cefndy, in light of the withdrawal of DWP funding (£225k per annum from October 2015)
- Escalating costs (employment and operational) through machinery breaking down regularly (30 yrs old). Viability under threat.
- The safe working environment being jeopardised by lack of investment (DCC's Fire Risk Assessment in 2012 identified several areas for improvement including, heating/lighting and compartmentation).

11. Power to make the Decision

Council Constitution/Part 2 Articles of the Constitution/para 6.3.4(ch), "In exercise of their scrutiny functions, Scrutiny Committees may: make recommendations to the Cabinet and/or Council arising from the outcome of the scrutiny process"

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BUSINESS CASE

Project/Activity Name:	Draw down of Corporate Plan Investment in Cefndy
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Project Sponsor:	Phil Gilroy	Directorate:	Adult & Business Services
Project Manager:	Deborah Holmes-Langstone	Service Area:	Cefndy Healthcare & Manufacturing
Form completed by:	Deborah Holmes-Langstone	Date of Proposal:	23.5.13

PROJECT TYPE

Within Denbighshire's Project Management Methodology projects are broadly categorised into three types. Please mark a cross in the box that best describes your project.

BUSINESS DEVELOPMENT PROJECT – which is concerned with bringing about some form of organisational change e.g. new method of delivering a service, new software system, etc.	✓
CONSTRUCTION PROJECT – which is concerned with the creation of a new building or structure, or the significant alteration, refurbishment, extension or maintenance of an existing building or structure.	
PROGRAMME – which is a collection of projects and other items of work managed coherently together e.g. maintenance schemes, grant schemes, highway repair and construction scheme, etc	

PROJECT SCALE

Different sizes of projects require different amounts of management control. Denbighshire's Project Management Methodology provides a matrix to assess the scale of your project (please see page 4 of the Project Management Handbook – Lotus Notes/Denbighshire Information Centre/Project Management/Project Management Handbook). Please mark with a cross your assessment of this project's scale.

Small	<input type="checkbox"/>	Medium	<input type="checkbox"/>	Large	<input checked="" type="checkbox"/>
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BACKGROUND INFORMATION

This section should provide a brief description of the project/activity you propose to undertake and the reason it is required. You should assume that the reader has no background knowledge.

<p>Cefndy Healthcare & Manufacturing is a department within Adult & Business Services and is a factory based in Rhyl that exists to provide meaningful employment and training to disabled people. Cefndy's business is the manufacture and supply of tubular steel products used by disabled people and the elderly. Customers include the public sector (NHS & Social Services), businesses (both UK and export), charities and consumers.</p> <p>Cefndy employs 45 disabled people and also provides meaningful daytime activities for 3 people with a learning disability. All employed enjoy Denbighshire County Council's Terms & Conditions of employment. Disabilities include physical and sensory impairment, mental health challenges, learning disabilities and behavioural challenges. Cefndy's factory is located in Rhyl and Cefndy is one of the largest Rhyl employers.</p> <p>Whilst Cefndy's business has grown consistently since 2008, it's budget from DCC has reduced in line</p>
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APPENDIX 1

with efficiency expectations and by 2014 it aims to be operating at zero budget. However the financial position is compromised by a further reduction in income c/o the Dept of Work & Pensions "Workchoice" funding ceasing in 2015/16 and this amounts to a £225-£250k based on £4800 per head for each disabled person employed.

The net profit impact of loss of both DCC budget and DWP "Workchoice" funding will equate to a net loss of £113k by 2015/16.

This business case proposes that if investment in new plant is approved, the deficit will be recoverable – or rather, will be avoidable.

For information, Cefndy has been in operation since 1976. All plant is now very aged, very costly in terms of poor efficiency and breakdowns and productivity is constrained by antiquated processes and out of date performance standards. In addition, the Fire Risk Assessment of July 2012 highlighted areas for critical improvement, namely compartmentation risks, the need for fire alarm upgrade, improved heating and emergency and general lighting. Property Services have a £30k budget (funding) for FRA works but this does not cover full costs.

Investment in Cefndy, will therefore ensure the sustainability of the service going forward and ensure that the Corporate Priorities below are maintained. The priorities Cefndy contributes to are:

- Vulnerable people are protected and are able to live as independently as possible
- Developing the local economy

OUTPUT/PRODUCT

The output/product should always be something tangible and physical:

- For **Business Development projects where there is no capital investment**, the output/product will be the result of project e.g. a policy or strategy document, a re-structured organisation, an event.
- For **Business Development projects where there is a capital investment requirement** the output/product will be what is actually purchased with the funding e.g. a new software system.
- For **Construction projects**, the product/output will always be some type of building or structure, and it is helpful if this section of the Project Proposal form can include a brief description of the building giving an indication of the proposed size and use if known.

- 2 x new CNC benders
- 1 x new parts for the Powder Coating Plant (the casing is fit for purpose, only mechanical parts being replaced)
- 1 x new Compressor
- Fire Alarm upgrade
- General Lighting upgrade
- New Heating System
- Repair to concrete gutter support beam within Powder Coating Section

BENEFITS

The benefits are the quantifiable and measurable improvement resulting from completion of the project/activity outputs detailed above. All projects/activity should deliver some benefits, and consideration should be given to economic, environmental, social and business benefits.

- Sustainable disabled employment
- Increased productivity/to counter the loss of DWP funding ie, allow Cefndy to match expenditure to income
- Reduced costs eg, breakdown of machinery causes increased costs of production with the need to sub-contract at times of breakdown in order to maintain contractual terms. Even short term breakdowns inflate costs as overtime is then needed to "catch up".
- Heating & lighting systems that comply with H&S requirements

APPENDIX 1

PERFORMANCE INDICATORS

Performance Indicators are measures of success which can be used to assess whether the benefits (NOT the output/product) detailed above have been delivered. Where appropriate, these indicators should relate to those detailed in the relevant Directorate and/or Service Business Plan.

Performance Measure/Indicator	Current Baseline	Target (14/15)	Target (15/16)	Target (16/17)
Reduced gas costs	Savings as follow	-£9,747.93	-£9,942.89	-£10,141.75
Reduced electricity costs		-£14,973.50	-£13,310.29	-£13,460.02
Increased productivity		+28%	+28%	+28%

KEY STRATEGIC DOCUMENT

In which one key strategic document is this project referenced? For example, all construction projects should be detailed in the relevant Service Asset Management Plan (SAMP). Business improvement investment should be detailed in the Service Business Plan or Denbighshire's Improvement Plan.

Denbighshire's Corporate Plan 2012-17 page 10

OVERARCHING AIMS / CORPORATE PRIORITIES

This section should identify how the project/activity supports Denbighshire's overarching aims and/or corporate priorities

- Vulnerable people are protected and are able to live as independently as possible
- Developing the local economy

TIMESCALES

This section should outline the desired timescales for the activity. It should include all gateways and other key milestones including when the project/activity is proposed to commence and when the project/activity will be complete (and the output detailed earlier achieved).

Date	Milestone
July 2013	Approval of Cabinet to draw down on corporate reserve
Aug 2013	Order placed for mechanical parts for Powder Coating Order placed for compressors Repair of concrete beam in Powder Coating
Sept 2013	Tender written for CNC benders
Nov 2013	Compressors installed
Nov 2013	Tenders returned and evaluated
Nov 2013	New heating & lighting systems installed
Dec 2013	Fire Alarm upgrade
Dec 2013	Powder coating refurb (Xmas holiday shut down to minimise production disruption)
Jan 2014	Place order for CNC's
April 2014	Installation & trialling of new CNC's

BIODIVERSITY IMPACT

Will this project impact on a habitat that supports living organisms (plant or animal)?	Yes		No	X
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CAPITAL COSTS – BUSINESS DEVELOPMENT PROJECTS

Please provide details of any capital funding that has already been spent on the project:	
Enter details of cost element below:	Total
Feasibility (surveys, market research, etc)	Ops Manager work time
Client side project management	Service Manager
OTHER (please enter)	Property Services
OTHER (please enter)	Procurement Services for tendering
TOTAL	

Please provide details of the capital funding requirement (not including amount already spent):				
Enter details of cost element below:	2014/15	2015/16	Future Years	All Years Total
Feasibility (surveys, market research, etc)				
Client side project management				
ICT infrastructure and hardware				
Building alterations				
Design Team Fees (architects, QS, etc)				
Furniture				
Other professional support (legal, etc)				
Marketing/Consultation				
External Project Support (gateway review, etc)				
OTHER (PDF Marketing Brochure)				
OTHER – 2 X CNC BENDERS & software/tooling	£350,000	£0	£0	£0
OTHER – 1 X MECHANICAL PARTS REPLACEMENT IN POWDER COATING	£110,964	£0	£0	£0
OTHER – 1 X COMPRESSOR	£5,800	£0	£0	£0
OTHER (Lighting System)	£16,291	£0	£0	£0
OTHER (Heating System)	£11,000	£0	£0	£0
OTHER (Concrete beam repair – from Fire Risk Assessment)	£7,000	£0	£0	£0
OTHER (Fire alarm upgrade – from Fire Risk Assessment)	£15,000	£0	£0	£0
TOTAL	£516,055	£0	£0	£0

Please provide details of proposed capital funding sources					
Enter details of funding source	Status:	2014/15	2015/16	Future Years	Total
Corporate investment	Applied	£500,000			
TOTAL		£500,000			

REVENUE COST IMPACT

If the activity will result in a requirement for additional revenue funding, please provide details below:			
What is the impact of this project in terms of the <u>annual</u> revenue requirement for:	Existing Revenue Budget	Post-project Revenue Budget	Increase/Decrease
staff costs (salaries and associated) – Direct Labour	£812,705 in 2013	£787,331 in 2016 (allowing for +1% pa possible pay inc)	–£25,374 by 2016
staff costs (salaries and associated) – Management, Supervisors, Administration, Technical Staff	£502,452 in 2013	£517,577 in 2016 (allowing for +1% pa possible pay inc)	+£15,125 by 2016 (allowing for increase up scales)
energy costs (heating, lighting, ICT, etc)	£78,802	£54,944	–£23,858 average over 3 yrs

Please provide brief details of the revenue impact of this project:

- Where revenue savings are forecast, you should detail what is proposed for the saving (e.g. reduction of an existing revenue budget, re-allocation of revenue to alternative services area, etc)
- Where revenue increases are forecast, you should provide details of how the revenue shortfall will be addressed. In this instance you should also append a three year surplus/deficit forecast.
- Details of any one-off revenue cost requirements that may be required post-project implementation (e.g. recruitment, redundancies, etc). DO NOT include any costs detailed in the capital section of this Business Case

See Appendix 3 (Detail going to Strategic Investment Group 3 July)

CARBON MANAGEMENT IMPACT

Forecasts:	Annual (current)	Carbon Equivalent	Annual (Post Project)	Carbon Equivalent	Carbon Variance
Energy consumption: (UNIT = kWh)					
CNC	78,700		69,900		
Powder coating	217,500		183,750		
Compressors	20,000		16,000		
Lighting	?		?		
Mileage of Denbighshire Fleet vehicles: (UNIT = miles travelled)					
Tonnes of waste produced going to landfill: (UNIT = tonnes)					
Tonnes of waste produced being recycled: (UNIT = tonnes)					
Mileage of Business Travel (personal vehicles): (UNIT = miles travelled)					
TOTAL CARBON EMISSIONS	316,200 (ex lighting)		268,750 (ex lighting)		

RISK ASSESSMENT

Assuming that the activity detailed in this Business Case is approved, please assess the level of risk associated with delivering the project in the key areas detailed below by ticking the appropriate box.

Risk description	Low	Med	High
That utility savings will not be delivered		C2	
That plant breakdown will continue to interrupt production schedules		D3	
That costs will be more than the budgeted amount		D2	
That increased productivity will not be as anticipated	D4		

Please provide brief details of any other specific risks associated with the development and delivery of this project.

- That delays in being able to procure new plant/machinery/heating and light systems and will enhance the risk of escalation of costs and incidents of breakdown
- That in the event that critical plant became unusable within the period that approval is being sought, Cefndy would not be able to produce (some work could be sub-contracted but not all) but would still be liable for the salaries of its staff
- That failure to produce would expose Cefndy and the Council to penalty clauses and re-charging from other public sector bodies Cefndy is contracted to supply to.
- That sickness absence is likely to increase in the winter months if a warm, effective heating system is not secured.

OPTIONS APPRAISAL

Option title:	Do Nothing				
Please provide brief details:					
If Cefndy were to carry on and do nothing, there is an increased likelihood of costs increasing (ageing plant, outdated and inefficient heating/lighting systems)					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	X	Time	Takes longer to deliver	X
	Costs the same			Takes the same to deliver	
	Costs less			Is quicker to deliver	
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	X		Worsens benefits	X
What is the main reason this option has not been selected?					
The increased costs combined with the loss of revenue from DCC and DWP will mean Cefndy's future is in jeopardy and disabled people will likely be out of work as a result.					

Option title:	Request ongoing DCC revenue budget				
Please provide a brief description of this option:					
If DCC were to continue with a financial subsidy, Cefndy could weather the storm of loss of DWP funding					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	X	Time	Takes longer to deliver	X
	Costs the same			Takes the same to deliver	
	Costs less			Is quicker to deliver	
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	X		Worsens benefits	X
What is the main reason this option has not been selected?					
There would be a revenue strain on Adult & Business Services budgets and this would still not address the issue of inefficient processes that are creating unnecessary cost					

Option title:	DCC put capital investment into Cefndy				
Please provide brief details:					
That new plant, machinery, heating and lighting systems be approved					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more	X	Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	
	Costs less			Is quicker to deliver	X
Quality	Improves the quality	X	Benefits	Improves benefits	X
	Is the same quality			No impact on benefits	
	Is a lower quality			Worsens benefits	
What is the main reason this option has been selected?					
Option 3 is recommended as this would allow					

APPENDIX 1

PROCUREMENT STRATEGY

If the project involves any financial expenditure, please provide details of how you intend to procure the services/goods/works

For the procurement of the CNC Benders there would need to be a OJEU tendering process given the level of expenditure; for the Powder Coating refurb, we would still need to tender, but on a local level with adverts.

For the Compressors we already have 2 quotes for but in actual fact do not need this.

Property Services have sourced quotes for Heating and Lighting systems and would employ their processes to procure.

BUSINESS CONTINUITY

Please provide any details of how this project might/will impact on business continuity and/or disaster recovery plans

This investment has a positive impact on business continuity as service level agreements will be written into any contracts, whereby response/repair will be within 24 hours of any fault.

FEASIBILITY REQUIREMENTS

YOU ARE NOT REQUIRED TO FILL IN THIS SECTION UNLESS YOU ARE SEEKING FUNDING FOR FURTHER PROJECT FEASIBILITY

Please provide brief details of the feasibility activity you propose to undertake and the reason it is required.

Please provide details of proposed feasibility funding sources:	Amount required
<ul style="list-style-type: none">• Service Area existing budget	
<ul style="list-style-type: none">• Asset Management Feasibility Budget (for construction projects requiring less than £5,000 feasibility funding)	
<ul style="list-style-type: none">• Capital Budget (for projects requiring more than £5,000 feasibility funding)	
<ul style="list-style-type: none">• EXTERNAL FUNDING (please enter source)	
TOTAL FEASIBILITY FUNDING REQUIREMENT	

By virtue of paragraph(s) 13 of Part 4 of Schedule 12A
of the Local Government Act 1972.

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**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Section 1: CNC Tube Manipulators (aka Benders)

Investment Options - Machinery:

The CNC Benders:

As part of the process of considering options, detailed research has been conducted on machinery available, the needs of Cefndy and the particular benefits of one particular model over another. As can be seen from the below, 8 models (3 manufacturers) have been considered. The E-Turn 32 (by an Italian company, BLM) appears to be the most effective for Cefndy's current and future needs.

Total Cost – to include tooling and ancillary software: £350,000

Key features	Elect 42	E-Turn 32	E-Turn 42	CA Liner 542E	CA Liner 632	CA 942E	CA 1042	RVB 35
Bend all CH samples submitted for evaluation		*	*		*	*	*	
Automatically bend L/H & R/H		*	*		*	*	*	*
All electric drives (no hydraulic drives)	*	*	*				*	*
Cost < 350k for 2 x m/c's & all ancillaries	*	*		*	*	*		
UK based service dept	*	*	*					
% Rating	60%	100%	80%	20%	60%	60%	60%	40%

Utility Savings:

The below table provides information on existing electricity costs and potential savings. This is based on replacing 2 x CNC Benders.

The figures reflect:

- 8 hours per day run time
- Unit electricity cost 0.105p (confirmed)
- Consumption info provided by BLM based on their electric machine v their old hydraulic DB40 equivalent.
- The £3'669.75 saving is based on 1 machine, £7'339.5 for both.

Equipment	KWH's used pw	Cost per week	KWH's used per yr	Cost	New KWH's used pw	Cost	New KWH's used per yr	Cost	£ Savings
CNC Bender 1	787	£82.64	39350	£4,131.75	88	£9.24	4400	£462.00	-£3,669.75
CNC Bender 2	787	£82.64	39350	£4,131.75	88	£9.24	4400	£462.00	-£3,669.75

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Efficiency Savings/Increased Productivity:

The table below demonstrates an efficiency saving of 28% on the current cycle time achieved with Cefndy's CNC benders, if replaced by new equivalent. The detail below is based on 1 manufacturer's figures (BLM, which is currently the preferred company). All others however produce comparable savings and prior to purchase, a tendering process would be undertaken. A cross section of 4 parts was provided in batches of 100 (400 parts in total) to put through; as can be seen, time currently taken per 100 parts is 4.40 minutes on the Cefndy benders; the new model would do the same in 3.2 minutes.

PRODUCT	PROGRAMME NO.	NO. OF BENDS	LENGTH OF TUBE	1ST. CYCLE	2ND. CYCLE	3RD CYCLE	AVERAGE	Time per 100 in minutes	
DB40 Addison									
C280 ARM	NEW107	8	1943	44.8	44.8	44.8	00:45	01:15:00	
X220 LOWER BRACE	NEW201	4	1640	21.7	22.3	22.1	00:22	00:36:40	
X220 BACK	NEW202	7	2389	33.8	34	33.9	00:34	00:56:40	
	NEW324	8	1690	33.6	33.1	33	00:33	00:55:00	
NEWT59/T60	NEW418	6	1880	33.3	33.7	33.3	00:34	00:56:40	
Elect 42 BLM								04:40:00	
C280 ARM	NEW107	8	1943	29	29	29	00:29	00:48:20	
X220 LOWER BRACE	NEW201	4	1640	15	15	15	00:15	00:25:00	
X220 BACK	NEW202	7	2389	25	25	25	00:25	00:41:40	
	NEW324	8	1690	29	29	29	00:29	00:48:20	
NEWT59/T60	NEW418	6	1880	23	23	23	00:23	00:38:20	
								03:21:40	72.02%

1. Cefndy could therefore produce +28% products with the same amount of labour
2. Cefndy could reduce or re-apportion labour and still produce the same amount of parts

In addition to this saving, the technology of the new machines allows for further savings:

- There is a "multiple tool stack", which means that when bending different diameters of steel, there is no need to change tool each time (as currently). The Operations Manager advises that this provides an additional 30 minutes per day saved
- A further 1 hour per day time saving per machine ie, 2 hours in total with 2 machines relates to the following additional benefits:
 - The "electric drives" on the new machines means that unlike with the hydraulic machines currently used, set up will be immediate. Currently manual set up means that with every new batch there is wastage in scrap for set up.
 - The multiple stack referred to previously also enables a smoother effect on production as current batches of same diameter have to be grouped to reduce the number of set ups. Producing in this way is inflexible and inefficient.

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

The total impact then of having the 2 new CNC's is:

1. 5 hrs a level of output that would currently take 8 hrs
2. The predicted efficiency is 37.5% (this assumes a 25% cycle saving across all parts & a 12.5% saving in set-up time or 1 hr per day)
3. The 2 machines give an additional 6 hrs capacity per day on a standard 8 hr day.

Financial Aspect:

- Based on the total time spent bending in 2011/12, a total of 24,103 minutes or 401 hours would be saved by having the increased capacity of +28% cycle time. This equates to 10.8 weeks of work bending.
- In addition, the 1 hour per day saving in set up time, equates to 500 hours per year (based on a 50 week working year, allowing for Christmas shut-down and Bank Holidays).
- The value of Cefndy's hourly total manufacturing output is currently £1,429 per hour
- The total of 900 hours saving therefore equates to £1,284,003 possible increase sales revenue through acquisition of new benders and this supports the sustainability of Cefndy many years into the future.

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Section 2 : Powder Coating:

Investment Options - Machinery:

The Powder Coating Section does not require full replacement, but the plant needs upgrading and modifying. Such modification will include all “working parts” and will deliver the same as a new facility but at a fraction of the price, in light of the fact that booths and track are already in place.

Total Cost of Replacement & Upgrade - £110, 964

Areas for improvement are as follows:

- Pre-treatment upgrades
- Drying oven upgrades
- Stoving oven upgrades
- Powder coating booths
- Conveyor modifications
- Electrical wiring

Utility Savings:

The powder coating plant provides potential for savings on gas consumption. The recommended option is for replacement or upgrades of all plant items, rather than replacement of the casing as well. The upgrade would be substantial and provides the following efficiency savings:

Upgrade detail	% saving gas
Stove oven burner is 10 years old plus, at some point however it has been fitted with new control valves. The new style burner we are proposing is a more efficient burner due to the design of its combustion head. Stoving oven current consumption will be 280kw/hr. New consumption will be 240kw approx.	5%
New air curtains will be designed in such a way as to minimise cold air ingress into the oven as is currently occurring. This continual influx of cold air is one of the biggest loads on the burner. The new curtains will minimise this resulting in a greatly reduced load on the burner	10%
The existing pre treatment burner (As Stoving Oven Burner). Pre treatment current consumption 380kw/hr approx. New consumption with spray save will be 305 kw approx.	5%
Spray Save System within the drying oven. This consists of a stainless steel fully welded manifold which is fed from a pump fitted to stage one on the pre treatment plant. The solution is pumped from the tank through the manifold and returning back to the tank. This will heat up the solution which greatly reduces the loading on the burner. Drying oven current consumption 210kw/hr approx. New consumption will be 190kw approx.	20%

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Utility Savings:

	Kwh's used per hour	Hourly Cost	Kw Unit Cost	New Kwh's used	New Hourly cost	Saving per hour
Powder Coating & Degreasing Plant	870	£20.94	£0.02	735	£17.69	-£3.25

	No of days being used pa	No of hours per day used	Saving per hour	Annual Saving
Powder Coating & Degreasing Plant	250	12	-£3.25	-£9,747.93

The above consumption is based on a conservative 80% usage
(ie, burners up to temperature and then they cut in/out to maintain consistent temperature)

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Section 3 : Compressor:

Investment Options - Machinery:

Following on from a recent failure of the Sullair ES8 (15kW) compressor at Cefndy, 2 companies have visited to quote on a new compressor and as a result have logged data to get an indication of the actual air requirement. It has been found that an 11kW compressor would be more than adequate for Cefndy's needs and this would provide utility cost savings

Total Cost of new Air Compressor - £5800 + VAT

Utility Savings:

The current compressor is, what is called, a "fixed" speed unit; the proposed new version would be both "fixed speed and energy efficient variable speed" ie, they would speed up and slow down to match the capacity of air required.

The typical annual electricity saving this would give is detailed below.

Energy cost per kW/hr	£0.11	
Saving from new Compressor	20%	
Compressor spec	11	kW/hr
Saving in kW/hr	2.2	kW/hr
Annual consumption (hours)	4000	
2.2 kW/hr x 4000 hours	8800	per year consumption
£ saving based on per kW/hr cost	£924.00	

In addition, the Enhanced Capital Allowance (ECA) on a variable speed compressor (£2734) is greater than a fixed speed (£1854) and allows for a first year 100% tax off-set, equating to in the first year and then the above £924 every year thereafter.

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Section 4 : Health & Safety

The Fire Risk Assessment of July 2012 revealed the need for the following improvements; Property Services have achieved a funding budget of £30k but there is a shortfall as shown:

Spend required	Total Cost	Cost covered by Property Services	Balance to be covered by Cefndy	Balance needed from Corporate Reserve
Fire Compartmentation	£26,000	£26,000	£0	£0
Emergency Lighting Upgrade	£7,000	£4,000	£3,000 From revenue budget	£0
Fire Alarm Upgrade	£15,000	£0	£0	£15,000
General Lighting Upgrade	£16,200	£0	£0	£16,291
Repair to concrete support beam	£7,000	£0	£0	£7,000
Heating system	£11,000	£0	£0	£11,000
Totals	£82,200	£30,000	£3,000	£49,291

Utility Savings:

The figures provided below indicate annual savings for a new lighting scheme which we are advised will improve performance and safety of the installation as a whole.

Lighting		
Energy cost per kW/hr	£0.09	
Lighting load reduction	8.2	kW/hr
Total annual savings	£4,900.00	

Heating units are outdated and inefficient and Property Services have priced up works at a cost of £11,000 for overhead heaters.

Heating Recovery:

The Principal Energy Manager of DCC is currently investigating costs for a heat recovery system by extracting the waste heat from the new machinery. This would save gas consumption and is something he could fund to the tune of £5k. A confirmed price however could not be obtained until the new machinery is installed and this is seen to be a more long-term improvement. Based on the existing plant, the estimated cost for the heat recovery system would be in the region of £30,000. (less £5k Energy Budget contribution) - £25,000.

**APPENDIX 3 - Investment Options, Costs & Rationale
(to include: Utility Savings & Financial Benefits):**

Section 5 : Summary

Summary of Capital Investment	Cost
Plant Investment needed	
CNC (2 units - total cost)	£350,000.00
Powder Coating Refurb	£110,964.00
Compressor	£5,800.00
Sub-Total	£466,764
Health & Safety Investment needed	
Lighting System	£16,291.00
Heating System	£11,000.00
Fire Alarm Upgrade	£15,000
Repair to concrete gutter support section	£7,000
Sub-Total	£49,291
TOTAL	£516,055.00
Optional Additional Investment - Heating Recovery System	£25,000
Total	£541,055

Overall Utility Savings:

Saving Type	Utility Type	2014/15	2015/16	2016/17
CNC	Electric	£7,339.50	£7,486.29	£7,636.02
+2% per annum based on sales increase			£146.79	£149.73
Powder Coating	Gas	£9,747.93	£9,942.89	£10,141.75
+2% per annum based on sales increase			£194.96	£198.86
Compressor	Electric	£2,734.00	£924.00	£924.00
Lighting	Electric	£4,900.00	£4,900.00	£4,900.00
Total Annual savings (exc heat recovery system)		£24,721.43	£23,253.18	£23,601.76

**** Note: The above excludes the Heating Recovery System**

By virtue of paragraph(s) 13 of Part 4 of Schedule 12A
of the Local Government Act 1972.

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Report To: Cabinet

Date of Meeting: 25th June 2013

Lead Member / Officer: Lead Member for Education – Eryl Williams

Report Author: Head of Customers & Education Support

Title: Schools ICT Contract

1. What is the report about?

This report seeks approval to award the Schools Admin and Curriculum ICT contract to GAIA Technologies

2. What is the reason for making this report?

There are 2 reasons for making this report:

- A decision is required to approve GAIA Technologies as the mandatory ICT provider for the Admin Network following the recent tender exercise to outsource the existing DCC service
- A decision is required to approve GAIA Technologies as the optional ICT provider for the Curriculum Network following the recent exercise to re-tender the expired DCC contract previously awarded to GAIA Technologies on behalf of some schools.

3. What are the Recommendations?

To approve the awarding of the contract to GAIA Technologies for both the Admin and Curriculum networks.

4. Report details.

Admin Network

The Schools Admin network is currently provided by Central ICT and it is proposed to award the contract to GAIA technologies. GAIA is the successful provider following the recent tender exercise. This is a mandatory contract that all schools must be part of as it is vital that the contract is delivered by one provider across all schools to maintain consistency between Schools and the County. The quality of the service has been the primary consideration throughout this process and providers were asked to consider the option of a fully managed service (hardware included) or a basic support service (no hardware included). They were also asked to consider a full TUPE transfer model and a LA retained staffing model. This has therefore created 4 options for consideration for the Admin network:

1. Fully Managed Service – LA managed staff
2. Support Service – LA managed staff
3. Fully Managed service – Full TUPE of staff
4. Support Service - Full TUPE of staff

The existing service with Central ICT is a support service only and based on the pricing schedule shown in Appendix 1 the new service with GAIA technologies is of greater quality at a reduced price. The pricing will still be subject to final verification of inventory on awarding of the contract but the unit costs will remain fixed as per the tender.

Curriculum

The School's Curriculum network is currently outsourced and managed locally by schools through their own contract negotiations with various providers. The DCC framework which was previously tendered in 2009 was due for renewal on 1st April 2013 and so a delegated decision was sought to approve a contract extension to 31st August 2013 to allow the new Curriculum contract to form part of the same tender as the Admin network. Some schools were out of the scope of this tender as they were not part of the original DCC contract for curriculum however they have the option to transfer onto the contract to allow one standard provider for both network if they feel the contract offers greater benefits than their existing contract.

This contract is therefore discretionary and schools are not obliged to move their curriculum contracts onto this network. It is not known at this point which schools will choose to move on to the new contract however it is currently estimated that we may have about 80% of our schools on a combined Admin and Curriculum contract with GAIA technologies. This will be a positive development in terms of quality of service as it is more effective to have one provider serving both networks.

The providers were asked to consider the option of a fully managed service (hardware included) or a basic support service (no hardware included) as well as a full TUPE transfer model and a LA retained staffing model. This therefore created the same 4 options as shown under the Admin network above.

5. How does the decision contribute to the Corporate Priorities?

The decision will support the priority of Modernising Education and increasing attainment in schools through the use of sustainable and effective technology.

6. What will it cost and how will it affect other services?

Admin

The table below shows the likely saving compared to the current Central ICT service for schools against each option identified.

Option 2A – Fully Managed inc. TUPE is the preferred option for Admin even though it has the least saving as it is believed this will give the greatest service and stability for schools

	Option 2 - Fully Managed no TUPE	Option 2 - Support Only no TUPE	Option 2A - Fully Managed inc TUPE	Option 2A - Support Only inc TUPE
Cost of existing SLA with Central ICT	£241,000	£241,000	£241,000	£241,000
Proposed cost of new SLA with Central ICT (option 5)	£142,000	£142,000	£142,000	£142,000
Amount retained towards GAIA service	£99,000	£99,000	£99,000	£99,000
New Contract Value (based on revised inventory)	£71,268	£15,540	£97,442	£41,714
Saving under new contract	£27,732	£83,460	£1,558	£57,286
1. This includes websense licenses until 2015 at a cost of 53k. 2015 onwards this will transfer to GAIA and the cost will reduce to £40k generating a further saving of £14k for schools				

Curriculum

It is impossible to provide a like for like comparison between the existing service and new service for Curriculum as schools have negotiated an array of “add-ons” to their existing contracts with current provider so would have to consider the scope offered in the new service against the scope provided in their current service when making a decision on this network. The pricing schedule is based on a draft inventory and will be subject to change following a full audit of equipment at the school once the contract commences. Schools will have the option of adjusting their requirements to meet local needs. The unit values will however remain the same as per the pricing schedule so it gives schools the ability to calculate their charges against their own contracts where necessary

The full summary schedule for all options is included in Appendix 1. Please note that this is based purely on an unaudited inventory and will be subject to change and subject to individual negotiations for each schools dependant on local needs,

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as a confidential appendix to the report.

See Appendix 2 (Confidential)

8. What consultations have been carried out with Scrutiny and others?

Consultation has taken place via the ICT working group. This was established to work with officers to ensure a robust process was undertaken to ensure the scope of the new service fully met the needs of schools.

Central ICT has also played an active role in supporting during this process.

9. Chief Finance Officer Statement

The financial implications of awarding the mandatory ICT Administration Network contract are small, resulting in a small saving on the current arrangements. The quality and stability of the service has been the primary consideration. The contract for the ICT Curriculum Network is optional and the agreed schedule will allow each school to make an informed decision.

10. What risks are there and is there anything we can do to reduce them?

	Risk description	Owner	Impact consequence	Inherent Risk	Controls to manage risk	Residual risk	Further action
1	Not all schools may choose to use the provider for the curriculum network	Head of Customers & Education Support	Increased effort into managing the ICT service in schools and schools will have to use multiple providers for the different networks	B4	Business and Finance Managers in place to act on the schools behalf and liaise between providers. This was inherent in the existing service already but may be more of a risk with 2 external providers on both networks	C4	None
2	Lack of ICT experience and knowledge in contract management within Education Service	Head of Customers & Education Support	Lack of understanding of the technical elements of the service and contract could lead to a supplier-driven service that does not target school needs	A4	Head of Service and Planning and Resource Manager have taken this piece of work on as a priority.	C4	Future staffing requirements for contract management support will be considered within Education Support
3	Variations to inventory quoted in the tender	Head of Customers & Education Support	Final charges may be subject to variation until inventory can be properly verified with each school	A4	Admin inventory has been re-verified by Central ICT and curriculum inventory collected from schools directly where possible.	C4	Provider will undertake full audit of inventory when contract is awarded to ensures charges are as accurate as possible

11. Power to make the Decision

The School Standards and Framework Act and the Schools Funding Regulations Wales 2010 govern the decision making powers of schools but give LA's the power to intervene where necessary.

Name of School	(1) Curriculum				(2) Admin			
	(1) LA Managed Staff		(1A) Full TUPE Staff		(2) LA Managed Staff		(2A) Full TUPE Staff	
	Total Cost for Fully Managed Service (Option A)	Total Cost for Service, Support and Training Service (Option B)	Total Cost for Fully Managed Service (Option A)	Total Cost for Service, Support and Training Service (Option B)	Total Cost for Fully Managed Service (Option A)	Total Cost for Service, Support and Training Service (Option B)	Total Cost for Fully Managed Service (Option A)	Total Cost for Service, Support and Training Service (Option B)
BEJ High School	£59,728	£9,677	£65,262	£16,155	£8,830	£2,000	£12,605	£5,775
Christchurch	£23,358	£3,184	£25,522	£5,315	£1,647	£355	£2,318	£1,026
St Asaph Infants	£4,934	£509	£4,116	£715	£443	£95	£611	£263
Ysgol Bodfari	£4,657	£524	£4,239	£785	£284	£60	£368	£144
Ysgol Cefn Meiriadog	£8,076	£943	£7,124	£1,395	£443	£95	£611	£263
Ysgol Clawdd Offa	£17,490	£2,327	£19,111	£3,885	£1,045	£225	£1,464	£644
Ysgol Emmanuel	£42,112	£5,768	£46,014	£9,630	£1,204	£260	£1,707	£763
Ysgol Esgob Morgan	£6,015	£749	£6,572	£1,250	£443	£95	£611	£263
Ysgol Llywelyn	£26,373	£3,471	£28,817	£5,795	£1,488	£320	£2,075	£907
Ysgol Mair	£12,168	£1,926	£13,296	£3,215	£727	£155	£979	£407
Ysgol Melyd	£12,870	£1,872	£14,062	£3,125	£693	£145	£861	£313
Ysgol Tir Morfa	£14,292	£1,917	£15,616	£3,200	£1,893	£455	£2,480	£1,042
Ysgol Trefnant	£5,078	£551	£5,548	£920	£568	£120	£736	£288
Ysgol Tremerchion	£5,015	£551	£5,480	£920	£419	£105	£503	£189
Ysgol Castell	£12,816	£1,812	£14,004	£3,025	£578	£140	£746	£308
Ysgol Faenol	£6,405	£698	£6,998	£1,165	£443	£95	£611	£263
Rhos Street	£7,129	£686	£7,790	£1,145	£727	£155	£979	£407
Ysgol Borthyn	£7,696	£916	£8,409	£1,530	£761	£165	£1,097	£501
Ysgol Bro Cinmeirch	£3,732	£377	£4,078	£630	£284	£60	£368	£144
Ysgol Clocaenog	£4,927	£545	£5,384	£910	£443	£95	£611	£263
Ysgol Cyffylliog	£5,276	£593	£5,765	£990	£284	£60	£368	£144
Ysgol Frongoch	£10,039	£1,216	£10,969	£2,030	£443	£95	£611	£263
Ysgol Gellifor	£7,340	£1,246	£8,020	£2,080	£284	£60	£368	£144
Ysgol Pendref	£11,355	£1,255	£12,407	£2,095	£727	£155	£979	£407
Ysgol Henllan	£4,288	£446	£4,685	£745	£284	£60	£368	£144
Ysgol Pen Barras	£14,413	£1,995	£15,748	£3,330	£1,045	£225	£1,464	£644
Ysgol Rhewl	£3,618	£356	£3,953	£595	£443	£95	£611	£263
Ysgol Y Parc	£8,257	£827	£9,022	£1,380	£443	£95	£611	£263
Bryn Collen	£14,290	£1,647	£15,614	£2,750	£1,079	£235	£1,582	£738
Gwernant	£0	£0	£0	£0	£0	£0	£0	£0
Dyffryn Ial	£4,464	£449	£4,878	£750	£727	£155	£979	£407
Ysgol Betws GG	£4,252	£461	£4,646	£770	£284	£60	£368	£144
Ysgol Bro Elwern	£4,734	£488	£5,173	£815	£727	£155	£979	£407
Ysgol Bro Famau	£10,927	£1,147	£11,940	£1,915	£727	£155	£979	£407
Ysgol Brynhyfryd	£97,939	£13,415	£107,014	£22,395	£8,712	£1,880	£12,319	£5,487
Ysgol Caer Drewyn	£11,197	£1,758	£12,235	£2,935	£443	£95	£611	£263
Ysgol Carrog	£4,917	£542	£5,373	£905	£443	£95	£611	£263
Ysgol Llanbedr	£4,090	£419	£4,469	£700	£443	£95	£611	£263
Bro Dyfrdwy	£12,403	£1,426	£13,552	£2,380	£977	£205	£1,229	£457
Ysgol Llanfair DC	£6,901	£767	£7,540	£1,280	£284	£60	£368	£144
Ysgol Pentrecelyn	£4,754	£452	£5,194	£755	£284	£60	£368	£144
Ysgol Bryn Clwyd	£2,528	£210	£2,762	£350	£443	£95	£611	£263
Ysgol Dewi Sant	£16,000	£2,180	£17,483	£3,640	£1,045	£225	£1,464	£644
Ysgol Glan Clwyd	£61,003	£7,673	£66,655	£12,810	£4,750	£950	£4,750	£950
Ysgol Pant Pastynog	£7,165	£1,297	£7,829	£2,165	£443	£95	£611	£263
Ysgol Twm O'r Nant	£22,719	£3,163	£24,824	£5,280	£318	£70	£486	£238
Ysgol Y Llys	£10,958	£1,659	£11,973	£2,770	£1,488	£320	£2,075	£907
St Brigid's	£17,790	£3,007	£19,438	£5,020	£7,053	£1,545	£10,576	£5,068
Hiraddug	£15,744	£2,252	£17,203	£3,760	£443	£95	£611	£263
Bodnant	£26,112	£3,786	£28,532	£6,320	£1,136	£240	£1,472	£576
Pen Morfa	£22,692	£2,947	£24,795	£4,920	£852	£180	£1,104	£432
Prestatyn High	£0	£0	£0	£1	£3,192	£680	£4,283	£1,771
Rhyl High	£69,846	£12,507	£76,318	£20,880	£2,775	£695	£3,614	£1,534
Ysgol Bryn Hedydd	£0	£0	£0	£1	£443	£95	£611	£263
Dinas Bran	£0	£0	£0	£0	£0	£0	£0	£0
Denbigh High	£0	£0	£0	£1	£1,715	£375	£2,554	£1,214
Plas Brondyffryn	£16,465	£1,962	£17,991	£3,275	£2,726	£590	£3,900	£1,764
TOTAL 1 YEAR	£819,348	£112,552	£891,442	£187,498	£71,268	£15,540	£97,442	£41,714
TOTAL 4 YEARS	£3,277,393	£450,208	£3,565,768	£749,992	£285,072	£62,160	£389,770	£166,858

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of the Local Government Act 1972.

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Report To: Cabinet
Date of Meeting: 25 June 2013
Lead Officer/Member: Alan Smith / Barbara Smith
Report Author: Tony Ward
Title: Corporate Plan Performance Report (Quarter 4 2012-13)

1. What is the report about?

- 1.1. This paper presents an update on the delivery of the Corporate Plan 2012-17 at the end of quarter 4, 2012-13.

2. What is the reason for making this report?

- 2.1. The council needs to understand progress of its contribution to the delivery of the Corporate Plan outcomes. Regular reporting is an essential monitoring requirement of the Corporate Plan to ensure that the council exercises its duty to improve.

3. What are the Recommendations?

- 3.1. It is recommended that Members consider the report, and decide on any further actions required to respond to any performance related issues highlighted within the report.

4. Report details

- 4.1. The appendix to this report presents a summary of each outcome in the Corporate Plan. Overall, the report shows that good progress is being made in delivering our Corporate Plan, and that we understand the reasons why some elements of the Plan still require improvement. It is important to note that this report still concerns the first year of our 5-year Corporate Plan, and that some elements of the plan have been included specifically because we identified them as needing improvement. We recognise that some of these areas for improvement will take longer to achieve than others, and the Corporate Improvement Team has been working recently with Heads of Service and Lead Members to clarify what our ambition is for the plan, and what our expected improvement journey looks like. This work is almost complete, and the conclusions from the work are incorporated into the analysis within this report.
- 4.2. A number of areas are highlighted as red within the report. This means that some indicators and performance are identified as a “priority for improvement”, and some activities have been allocated the lowest possible delivery confidence by the responsible officer. These areas are summarised below:

- 4.2.1. The percentage of pupils that leave without an approved qualification remains a "priority for improvement". In order for our position to become "acceptable" in future years, a reduction of around 0.5% (from our current position of 0.82%) looks necessary. This is an annual indicator and the position has not changed since it was discussed as part of the Quarter 3 performance report.
- 4.2.2. A number of performance measures within the education priority (relating to mobile classrooms and deficit places) are identified as a "priority for improvement". However, this simply reflects the reason why they have been included in the Corporate Plan (i.e. we want to improve from the current position). Due to the fact that they require improvement, we would not expect these to be "good" or "excellent" at this stage. The service is currently working to clarify when it would expect the status of these performance measures to improve, so that we can analyse our progress against those expectations.
- 4.2.3. The percentage of our A and B roads that are in overall poor condition remain as "priorities for improvement". However, it should be noted that the position for our C roads (rural) is "good" and that the overall combined position for A, B & C roads is also "good". We may also find that our comparative position, for some or all of these indicators, improves once the national data for 2012-13 is published in August.
- 4.2.4. The work to formalise plans for dropped kerbs has not been developed, and the project therefore has a red status. This is a concern as it has a clear association with an indicator for our roads priority and it also forms a key contribution to the council's Strategic Equality Plan. This issue was discussed as part of the Quarter 3 Performance Report, and the service has since committed to the prioritisation of this work in 2013/14.
- 4.2.5. The proportion of the adult population unable to live independently is a "priority for improvement", although signs of improvement do exist. Historically Denbighshire has had a higher rate of people living in a care home setting than most Welsh Authorities. The council has a long-term plan to reduce the need for new admissions into care homes. The data relating to new placements shows that there is a clear reduction in the total numbers of older people requiring residential care support and an overall improvement on the previous year. The publication of national data in the summer will help us to understand when our improvement activity is likely to result in this indicator becoming "acceptable", or better. It is anticipated that there will be a staged approach to improving the position for the different age cohorts.
- 4.2.6. Instances of fly tipping in the county appear to be high in the context of Wales and this is therefore highlighted as a "priority for improvement".

Although the rate in Denbighshire has reduced slightly over the past two years, a considerable change would be required in order for this indicator to achieve "acceptable" status. However, the service believes that we are reporting this indicator differently from other councils because we are self-reporting our street cleaning activities in addition to incidents reported by the CRM system. This indicator may therefore not work as a comparison and we may need to take a local view as to what "excellence" looks like. Our ambition is to continue the recent reduction in the rate of fly-tipping as behaviour in the community changes.

- 4.2.7. The percentage of reported fly tipping incidents cleared within 5 working days is currently a "priority for improvement". The past three years have seen a decline in performance, from 100% in 2009-10 to 90.05% in 2012-13. In order to return to an "acceptable" status, the council would need to improve to around 95%. However, the service believes that our recording mechanism (via the CRM system) makes our performance appear worse than it is. The measure counts how long it takes from when the incident is recorded to when it is closed on the CRM system (rather than when the incident was actually cleared, which can be days earlier). The service hopes that a way can be found to improve the recording of this data so that the reporting reflects our performance more accurately.
- 4.2.8. The availability of private affordable housing in Denbighshire is currently a "priority for improvement", with only 16 units produced in 2012/13 against a requirement of 114 (14% of required affordable housing).
- 4.2.9. A reduction in the timely determination of householder planning applications means that this is now considered to be a "priority for improvement". This has decreased from 90% in 2011/12 to 82% in 2012/13.
- 4.2.10. The supply of housing land is a "priority for improvement". However, now that the Local Development Plan has been adopted, it is expected that the measure for the supply of housing land in Denbighshire will now improve to an acceptable level.
- 4.2.11. Fourteen core Key Performance Indicators (KPIs) have been identified to benchmark with HouseMark. The most recent data shows that the council has seven (50%) within the top quartile, which is the identified threshold for being a "priority for improvement". The ultimate ambition is to have all core KPIs within the top quartile.
- 4.2.12. Our timely completion rate for performance appraisals is also a "priority for improvement", as our current performance is 92.28%. Corporately it has been agreed that anything below 95% for completed appraisals is a "priority for improvement".

5. How does the decision contribute to the Corporate Priorities?

5.1. This report is about our progress in delivering the Corporate Plan. Any decisions made should contribute to the successful delivery of our Corporate Priorities.

6. What will it cost and how will it affect other services?

6.1. The Corporate Plan 2012-17 set out how much additional money the council aims to invest in each corporate priority during the next 5 years. Apart from that additional investment, it is assumed that the corporate plan can be delivered within existing budgets.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

7.1. An EqIA was undertaken on the Corporate Plan and presented to Council on 9th October 2012. No further assessment is required of this report because the recommendations in this report will not have a direct impact on staff or our communities. However, it should be noted that one of the areas highlighted as a "priority for improvement" (dropped kerbs) was identified as an activity because of the Equality Impact Assessment of the Corporate Plan. The status of this activity is therefore of particular concern from an equality perspective.

8. What consultations have been carried out with Scrutiny and others?

8.1. The information necessary to produce this report comes from services, and a draft of the report was discussed at a meeting of the Senior Leadership Team on 6th June 2013 prior to being circulated to Members. The report is also due to be discussed by the Performance Scrutiny Committee on 20th June 2013.

9. Chief Finance Officer Statement

9.1. Not required for this report.

10. What risks are there and is there anything we can do to reduce them?

10.1. There are no specific risks attached to this report. It is the role of our Corporate and Service Risk Registers to identify (and manage) the potential risk events which could lead to the council being unable to deliver its Corporate Plan.

11. Power to make the Decision

11.1. Performance management and monitoring is a key element of the Wales Programme for Improvement, which is underpinned by the statutory requirements of the Local Government Act 1999 and the Local Government "Wales" Measure 2009.

Guidance on Performance Reporting

Each of the council's corporate priorities has one or more "outcomes" which describe the benefits we aim to deliver for our communities.

We use a selection of "indicators" to indicate progress in delivering these outcomes. Indicators do not directly measure the performance of the council, as most indicators are outside of the direct control of the council. However, they are important as they are designed to tell us something about the delivery of the outcomes.

Each outcome also has a selection of "performance measures" which we use to evaluate the contribution that the council is making to the delivery of the outcome. The performance measures are designed to measure the success of the work undertaken by the council to support the outcomes.

Each indicator and performance measures is given a status, which describes the current position. A colour is used to describe the status, and they are defined as:

Status	Definition
Green	The current position is excellent
Yellow	The current position is good
Orange	The current position is acceptable
Red	The current position is a priority for improvement

Where an indicator or performance measure has no status, this is either because it is new (data therefore do not yet exist) or because further work is required to define what "excellence" etc... looks like for that data.

Each outcome also has "improvement activities" which are projects and actions designed to contribute to the delivery of the outcome. We monitor to delivery of these activities by providing a "delivery confidence". The same four colours are used to mean the following:

Status	Delivery Confidence Definition
Green	Successful delivery appears highly likely and there are no major outstanding issues that at this stage appear to threaten delivery significantly
Yellow	Successful delivery appears probable but significant issues already exists requiring management attention. These appear resolvable at this stage and if addressed promptly, should not present a cost/schedule overrun.
Orange	Successful delivery is in doubt with major risks or issues apparent in a number of key areas. Urgent action is needed to ensure these are addressed, and whether resolution is feasible.
Red	Successful delivery appears to be unachievable. There are major issues on definition, schedule, budget required quality or benefits delivery, which at this stage does not appear to be manageable or resolvable. The activity may need re-base lining and/or overall viability re-assessed.

Priority: **Developing the Local Economy**

The delivery of this priority will be through the Economic and Community Ambition Programme, which will focus on six outcomes (or key strategy themes). As the programme develops, so will the indicators and performance measures. Their status remains in development, so the summary below focusses only on the activities identified to support the priority in the Corporate Plan Delivery Document 2012/13.

Outcome: The infrastructure that connects the county internally, to the wider region and beyond, will enable individuals and businesses based in Denbighshire to compete effectively in wider markets for jobs and trade

Summary of the council's contribution to the outcome	
<p>The North Wales Economic Ambition Board is now formally agreed by all 6 Councils. Alongside the three identified priorities (Advanced Manufacturing, led by Flintshire; Energy & Environment, led by Anglesey; and Inward Investment, led by Wrexham), Denbighshire is leading on the development of an integrated Infrastructure Investment Plan and a Skills Development Plan. The delivery confidence "yellow" indicates the overall confidence for the council's contribution to the projects from the North Wales Economic Ambition Board.</p> <p>Understanding the economic benefit for investment in Rail Electrification in North Wales has been identified as an early priority for the Infrastructure Investment Plan. Denbighshire will contribute to this via the development of an economic case for investment in Rail Electrification. The data collection to support the economic case is underway. The Welsh Government has shortened the timetable for a Skills Development Plan. A workshop will now take place in June with all North Wales local authorities to look at baseline information.</p>	
Improvement Activity	Status
	Updated on: 31.03.2013
The North Wales Regional Economic Ambition Board	Yellow

Outcome: Denbighshire will have a workforce with the skills required for business growth

Summary of the council's contribution to the outcome	
<p>The status of discussions between Rhyl City Strategy and the Honey Club is "orange". The issue relates to the compulsory purchase order of the adjoining property. Recent developments note the objections to the compulsory purchase order as withdrawn and progress quickening with notices of cancellation received from the Planning Inspector, erected on site, and placed in local press.</p>	
Improvement Activity	Status
	Updated on: 31.03.2013
Closing the skills gap in Denbighshire ¹	Green
Facilitate discussion between Rhyl City Strategy and Honey Club	Orange

¹ This council will work with businesses, the Sector Skills Council, and Careers Wales to identify skills gaps and then work with schools, careers advisors, and colleges to develop advice and courses for young people.

Outcome: Businesses will develop and grow in Denbighshire

Summary of the council's contribution to the outcome	
<p>Delivery of the local economic ambition strategy has been incorporated into the overall Economic and Community Ambition (ECA) Programme. This offers an opportunity to streamline the output so that it feeds directly into the ECA programme. The series of workshops is now complete and the draft strategy and action plan is on track for consideration by Council in July.</p> <p>Nearly all management posts following the restructure of Economic Development and Regeneration are in place and the discussion now moves on to the teams to support the management posts.</p>	
Improvement Activity	Status
	Updated on: 31.03.2013
Bee and Station Hotel ²	Green
Fund capital projects to micro rural enterprises ³	Green
Develop a Local Economic Ambition Strategy	Green
Restructure support for Economic Development & Regeneration	Green

Outcome: Denbighshire's existing economic strengths and new potential will be maximised

Summary of the council's contribution to the outcome	
<p>The projects identified, highlight the council's contribution, and are progressing well with some management attention required, but issues appear resolvable and should not present a problem threatening delivery.</p>	
Improvement Activity	Status
	Updated on: 31.03.2013
Develop the tourism sector by delivering new and improved mountain bike trail initiatives:	
Llyn Brenig Area	Yellow
Llantyslio Mountain	Yellow
Moel Famau	Yellow
Develop the tourism sector by delivering six web based digital trails	Green
<p>The Regional Economic Ambition Board will work on three key priorities:</p> <ul style="list-style-type: none"> • Attracting Inward Investment • Energy & Environment Sector • Advanced Manufacturing Sector 	Yellow

² This is the work to redevelop the derelict Bee & Station Hotel in Rhyl into quality business accommodation.

³ The council will publicise funding opportunities for capital projects to micro rural enterprises under the Rural Development Plan's rural Denbighshire business creation and development project.

Outcome: Towns and rural communities will be revitalised

Summary of the council's contribution to the outcome	
The work to deliver this outcome is progressing as planned; there are no outstanding issues threatening delivery.	
Improvement Activity	Status
	Updated on: 31.03.2013
Year 1 projects within Town Plans will be delivered with our support	Green
Finance plans for projects will be developed for subsequent years	Green

Outcome: Deprivation in parts of Rhyl and upper Denbigh will be reduced

Summary of the council's contribution to the outcome	
Three physical regeneration projects in Rhyl identify an orange status, which means that successful delivery of the project is in doubt with major risks or issues apparent in a number of key areas. The harbour issue relates to benefits realisation causing the orange status and the Rhyl Housing Improvements relate to compulsory purchase orders delaying the project. Recent development with the Honey Club in Rhyl sees demolition works commence on site following the arrangement of a letter of guarantee from Denbighshire County Council to Mansells.	
Improvement Activity	Status
	Updated on: 31.03.2013
Parental support for deprived 0-4 year olds ⁴	Green
Delivery of Welfare Rights Support in Denbighshire ⁵	Green
Delivery of additional Welfare Rights Support in Denbighshire ⁶	Green
North Denbighshire Cluster bid for Communities First Scheme ⁷	Green
Rhyl Harbour development	Orange
Honey Club Hotel development in Rhyl	Orange
West Rhyl Housing Improvement Project	Orange

⁴ A conglomerate of activity from outcome four in the Big Plan where parents will have access to Health Visitors, Language & Play sessions, Childcare, and Parenting Programmes.

⁵ The delivery of free phone advice lines, office interviews, home visits, outreach services, and representation at appeal tribunals will be available to families, children, young people, and communities.

⁶ The provision of information on housing and employment rights, resolving personal debts, money management, saving energy, and accessing other relevant family and community services to families, children, and young people.

⁷ The North Denbighshire Cluster is made up of parts of Rhyl and part of Upper Denbigh.

Priority: Improving performance in education and the quality of our school buildings

Outcome: Students achieve their potential

Summary of the current position for the outcome	
<p>The overall position for this outcome is unchanged from the last quarter, and remains positive. We are using a higher benchmark for excellence in educational attainment than we use for other comparable indicators throughout the Corporate Plan (best in Wales instead of top quarter of councils in Wales). Using this benchmark, Denbighshire has an "excellent" or "good" status for three of the five attainment indicators. The two remaining attainment indicators fall below the upper quartile in Wales, which represents an "acceptable" status.</p> <p>The percentage of pupils that leave without an approved qualification remains a "priority for improvement". In order for our position to become "acceptable" in future years, a reduction of around 0.5% (from our current position of 0.82%) looks necessary.</p>	
Indicator	Status
	Updated on: 30.04.2013
% pupils achieving the level 2 threshold or vocational equivalents	Excellent
% pupils achieving the level 2 threshold, inc English/Welsh & maths	Acceptable
Average Capped Points Score for pupils at Key Stage 4	Good
% pupils who achieve the Core Subject Indicator at Key Stage 4	Good
% pupils who achieve the Core Subject Indicator at Key Stage 2	Acceptable
% pupil attendance in primary schools	Excellent
% pupil attendance in secondary schools	Excellent
Average number of school days lost per fixed term exclusion	Excellent
% all pupils that leave without an approved qualification	Improvement Priority

Summary of the council's contribution to the outcome
<p>Overall, we are confident that the council has systems in place to support students to achieve their potential. The service has carried out a thorough analysis of its performance in previous years and has proposed robust excellence thresholds and interventions for all performance measures. The majority of performance measures are currently "acceptable" or a "priority for improvement", which simply reflects the reason why they have been included in the Corporate Plan (i.e. we want to improve from the current position). Due to the fact that they require improvement, we would not expect these to be "good" or "excellent" at this stage. The service is currently working to clarify when it would expect the status of these performance measures to improve, so that we can analyse our progress against those expectations.</p>

Performance Measure	Status
Updated on:	31.03.2013
No. of primary school places provided by mobile classrooms	Improvement Priority
No. of secondary school places provided by mobile classrooms	Improvement Priority
No. of surplus places as a % of total primary school places	Acceptable
No. of surplus places as a % of total secondary school places	Acceptable
No. of deficit places as a % of total primary school places	Improvement Priority
No. of deficit places as a % of total secondary school places	Excellent
Improvement Activity	Status
Updated on:	31.03.2013
Support and challenge governing bodies to secure strong leadership	Yellow
Work with education services in North Wales (RESIS)	Green
Works to improve Ysgol Dyffryn Ial	Green
Works to improve Ysgol y Llys	Green
Works to improve Ysgol Dewi Sant	Green
Works to improve Ysgol Twm O'r Nant	Yellow
Works to create an area school in Cynwyd	Green
Replace gymnasium used by Denbigh High School	Green
Consultation on the Ruthin Area primary education review	Green
Potensial Project to work with young people at risk of NEET	Green
Welsh in Education Strategic Plan	Green
Pilot a system for collecting data on incidences of bullying in schools	Green

Priority: Improving our roads

Outcome: Residents and visitors to Denbighshire have access to a safe and well-managed road network

Summary of the current position for the outcome	
<p>For the road condition indicators, we are using the benchmarking group of rural local authorities in Wales rather than all Welsh authorities. This enables us to have a more meaningful comparison with authorities who have a similar type of road network. In this context, the combined indicator for A, B & C roads for 2012/13 shows that our current position is “good” and an improvement on 2011/12.</p> <p>Our focus in recent years upon rural roads is reflected by an improvement in our C roads, which are also classified as “good”. However, the indicators for A and B roads show that improvement in these roads remains a "priority for improvement". Our excellence thresholds are based on projections using a rolling five-year average of the benchmarking group, and we do not yet know how the rest of the group performed in 2012/13. We may therefore find that our comparative position, for some or all of these indicators, improves once the national data is published in August.</p> <p>Our ambition is to continue our improvement for each of the road condition indicators. By the end of the Corporate Plan our ambition is to have less than 5% of A and B roads in overall poor condition and for less than 10% of C roads to be in overall poor condition. It is hoped that this level of improvement will result in our comparative position being “excellent”, but our main focus is on continuing our own improvement rather than the comparison with others.</p> <p>The data for the satisfaction indicators comes from the 2011 Residents Survey, and updated results will come from the next survey, which will take place during the Summer of 2013. We hope that this will show an improvement in peoples' perception of the road condition in Denbighshire relative to the actual improvements shown by the road condition indicators. We have taken the view that these satisfaction indicators should be a “priority for improvement” if less than 50% of residents are satisfied that roads are maintained to be in good condition. Conversely, the position will be “excellent” if more than 75% of residents are satisfied. Although satisfaction declined slightly in 2011 from 2009, the position is still deemed to be “acceptable” for main roads (61% satisfied) and “good” for streets in towns and villages (63% satisfied).</p>	
Indicator	Status
	Updated on: 31.03.2013
% satisfaction (Resident’s Survey): maintain main roads in good condition	Acceptable
% satisfaction (Resident’s Survey): maintain streets in towns & villages in good condition	Good
% satisfaction (Resident’s Survey): maintain rural roads in good condition	New for 2013
% A, B & C roads that are in overall poor condition	Good
% principal A roads that are in overall poor condition	Improvement Priority
% non-principal/classified B roads that are in overall poor condition	Improvement Priority
% non-principal/classified C roads that are in overall poor condition	Good
% key routes where a drop-curb route is in place	No data

Summary of the council's contribution to the outcome

Denbighshire's position is "excellent" for the percentage of damaged roads and pavements made safe within target time, and is "good" for the number of successful claims concerning road condition during the year. Two further performance measures have an "acceptable" status. The percentage of category C (street works) inspections carried out before the guarantee period ends has reduced from 42% in 2011-12 to 29% in 2012-13, but still represents "excellent" performance. The measure about the proportion of our annual structural maintenance expenditure spent on planned structural maintenance aims to measure the ratio of planned vs. reactive work. However, some further work is required to define what data to include in this measure, and reporting will therefore begin in 2013-14.

The work to formalise plans for dropped kerbs has not been developed, and the project therefore has a red status. This is a concern as it has a clear association with an indicator for this priority (see page 7) and it forms a key contribution to the council's Strategic Equality Plan. This issue was discussed in the Quarter 3 Performance Report, and the service has since committed to the prioritisation of this work in 2013/14.

Performance Measures	Status
	Updated on: 31.03.2013
% planned Highways Capital Maintenance Programme achieved	Acceptable
% of planned spend spent on planned structural maintenance	No data
% timeliness of category C (Final) Street Works inspections	Excellent
% damaged roads and pavements made safe within target time	Excellent
% road condition defects (CRM queries) resolved within timescale	New for 2013
No. of successful claims concerning road condition during the year	Good
Improvement Activity	Status
	Updated on: 31.03.2013
Focus capital maintenance on roads important to communities	Green
Resurfacing works	Green
Surface dressing works	Green
Major reconstruction of the B4391 in the Berwyn mountains	Green
Review preparations for Highways Winter Maintenance	Green
Formalise plans for dropped kerbs	Red

Priority: Vulnerable people are protected and are able to live as independently as possible

Outcome: Vulnerable people can live as independently as possible

Summary of the current position for the outcome

The most recent data shows significant improvement in the proportion of the adult population who can live independently in Denbighshire. The projected data offers a positive "good" status when compared across Wales. To date, the primary focus has been on developing short-term support that enables people to live independently and reduce the need for long-term care/support (reablement). This approach is starting to show success in Denbighshire.

To continue improvements, the service is taking a strategic focus to reduce dependency for people already in receipt of services. This will require continued investment in developing appropriate community based activities and support networks that promote and support people to live independent lives. The approach is in line with the new Social Services and Wellbeing Bill. However, it will inevitably mean some tough decisions about how we remodel existing services, which will require close working with communities and elected members.

The most recent data for the proportion of the adult population who cannot live independently identifies the overall position in Denbighshire as a "priority for improvement", although the data shows signs of improvement. Historically Denbighshire has had a higher rate of people living in a care home setting than most Welsh Authorities. The council has a long-term plan to reduce the need for new admissions into care homes. The data relating to new placements shows that there is a clear reduction in the total numbers of older people requiring residential care support and an overall improvement on the previous year. The publication of national data in the summer will help us to understand when our improvement activity is likely to result in this indicator becoming "acceptable", or better. It is anticipated that there will be a staged approach to improving the position for the different age cohorts.

The indicators relating to the percentage of people who receive particular care options both show the current position as being "excellent".

Indicator	Status
	Updated on: 31.03.2013
% adult population who live independently	Good
% adult population who cannot live independently	Improvement Priority
% who receive modern supportive options	Excellent
% who receive traditional care options	Excellent

Summary of the council's contribution to the outcome	
<p>The known performance data presents a positive "excellent" status for the council's contribution in the areas to support people to live independently.</p> <p>Comparative annual data for users of assistive technology is unavailable, thus any analysis to offer a potential excellence threshold based on the council default methodology is also unavailable. The Corporate Improvement Team will work with their counterparts in Adults and Business Services to determine a local excellence threshold for this performance measure in time for the next quarterly performance report and our annual performance report for 2012/13.</p>	
Performance Measures	Status
Updated on:	
31.03.2013	
Rate of delayed transfers of care for social care reasons	Excellent
No. new placements of council supported adults in care homes	Excellent
No. service users in receipt of assistive technology	395
% adult clients no longer needing a social care service	Excellent
Average number of calendar days taken to deliver a DFG	Excellent
Improvement Activity	Status
Updated on:	
31.03.2013	
New Work Connections Project	Green
Commissioning to deliver short-term support	Green
We will research Individual Service Funds	Green

Outcome: [Vulnerable people are protected](#)

Summary of the current position for the outcome	
<p>The council can be reasonably confident that vulnerable people are being protected. Based on the selection of indicators, the known vulnerable people cohort is being protected to what is comparably an "excellent" and "good" position.</p>	
Indicator	Status
Updated on:	
31.03.2013	
% adult protection referrals completed & the risk has been managed	Excellent
% referrals that were re-referrals within 12 months (children)	Good

Summary of the council's contribution to the outcome

The council aims to improve on the "acceptable" position for the timeliness of child protection reviews, to ensure that they all are carried out within statutory timescales. This is important as timely reviews are essential as part of effective care planning in order to safeguard and promote the welfare of children.

The percentage of initial core group meetings held within 10 days of the initial child protection conference is also identified as "acceptable". This is an important performance measure as it highlights the safeguarding of children through timeliness of core group meetings. The status has improved since the beginning of the year.

The ambition for all performance measures in this outcome is to get to an "excellent" position as soon as possible, and work to maintain this. Depending on the performance of other authorities in Wales, our projections suggest that this might be possible during 2013-14.

A comprehensive mapping activity has been undertaken to profile children with disabilities and their families in order to understand the challenges and issues they face. Work is now underway to translate the findings of this activity into a clear commissioning strategy to target support to families facing challenges or complex needs. In addition, work is also underway to expand the Family Support Service from a 5-day week to a 7-day week waking hour's service.

Performance Measures	Status
Updated on:	31.03.2013
% child protection reviews carried out within statutory timescales	Acceptable
% open cases of children on CPR ⁸ with an allocated social worker	Excellent
% initial core group meetings held within 10 days of the initial CPC ⁹	Acceptable
Improvement Activity	Status
Updated on:	31.03.2013
Referrals & on-going cases to identify vulnerable children & families	Green
Targeted support to families facing challenges or complex needs	Orange
Training Events: All Wales Adult Protection Policy and Procedures	Green
Training Events: Child Protection	Green

⁸ Child Protection Register

⁹ Child Protection Conference

Priority: Clean and tidy streets

Outcome: To produce an attractive environment for residents and visitors alike

Summary of the current position for the outcome	
<p>The position with this outcome is unchanged since the last quarter. Denbighshire has an "excellent" status for the Cleanliness Index (and has done since 2009). However, instances of fly tipping in the county appear to be high in the context of Wales and this is therefore highlighted as a "priority for improvement". Although the rate in Denbighshire has reduced slightly over the past two years, a considerable change would be required in order for this indicator to improve to a comparatively "acceptable" status. However, the service believes that we are reporting this indicator differently from other councils because we are self-reporting our street cleaning activities in addition to incidents reported by the CRM system. Our ambition would be to continue the recent reduction in the rate of fly-tipping as behaviour in the community changes. However, the indicator may not work as a comparison (for the reasons explained above) and we may therefore need to take a local view as to what "excellence" looks like. The majority of the indicators for this outcome are new for 2013 and are based either on the perceptions of residents (from the 2013 Residents' Survey) or the perceptions of City, Town & Community Councils.</p>	
Indicator	Status
	Updated on: 31.03.2013
% satisfaction: the cleanliness of the streets (local area)	New for 2013
% satisfaction: the cleanliness of the streets – dog fouling (local area)	New for 2013
% satisfaction: the cleanliness of the streets (nearest town)	New for 2013
% satisfaction: the cleanliness of the streets– dog fouling (nearest town)	New for 2013
% satisfaction: the cleanliness of the streets (C,T&CC ¹⁰ area)	New for 2013
% of C,T&CC who report improvement with dog fouling	New for 2013
The Cleanliness Index	Excellent
The rate of reported fly tipping incidents reported per 1000 population	Improvement Priority
Clean Streets Survey – Improvement Areas	New for 2013

Summary of the council's contribution to the outcome
<p>Following discussions about the Quarter 3 Performance Report, we have now changed the way we report on fixed penalty notices. Instead of expressing fixed penalty notices issued for dog fouling as a percentage of all fixed penalty notices, we are now expressing both measures as a rate per 1000 population to create a comparable dataset across Wales. Using this dataset, the excellence thresholds have been set using the council's default methodology. The comparable data currently suggests an "excellent" position for all fixed penalty notices and a "good" position for fixed penalty</p>

¹⁰ City, Town and Community Council

notices issued for dog fouling. One of the reasons for including this Corporate Priority was to tackle the dog fouling issue, something that was strongly expressed during many consultation and engagement sessions.

The percentage of reported fly tipping incidents cleared within 5 working days is currently a "priority for improvement". The past three years have seen a decline in performance, from 100% in 2009-10 to 90.05% in 2012-13. In order to return to an "acceptable" status, the council would need to improve to around 95%. However, the service believes that our recording mechanism (via the CRM system) makes our performance appear worse than it is. The measure counts how long it takes from when the incident is recorded to when it is closed on the CRM system (rather than when the incident was actually cleared, which can be days earlier). The service hopes that a way can be found to improve the recording of this data so that the reporting reflects our performance more accurately.

The new local performance measure to provide a picture of the timeliness for the resolution of untidy land incidents is "acceptable". There has been a decline from a high of 83% in 2010/11 to a low of 56% in 2012/13. The service has identified 50% as the threshold below which this would become a "priority for improvement".

The measure on enforcement by the council on untidiness in council house gardens is new for 2013-14, and discussions are currently taking place with the service to establish suitable thresholds. The measure on responding to litter notifications is also new for 2013/14, and the service is currently working to confirm the scope of the measure and define suitable thresholds.

Performance Measures	Status
Updated on:	31.03.2013
The rate of fixed penalty notices (all types) issues per 1000 population	Excellent
The rate of fixed penalty notices (dog fouling) issues per 1000 population	Good
Average Response time to litter notifications (including dog fouling)	New for 2013
% reported fly tipping incidents cleared within 5 working days	Improvement Priority
The percentage of untidy land incidents resolved within 12 weeks	Acceptable
Enforcement by the council on untidiness in council house gardens	New for 2013
Improvement Activity	Status
Updated on:	31.03.2013
More enforcement officers on the streets	Green
We will increase publicity on the issue of dog fouling	Green
We will provide sufficient waste bins	Green
We will review our street cleansing methods	Green
We will work proactively to improve cleanliness of neighbourhoods	Green

Priority: Ensuring access to good quality housing

Outcome: The housing market in Denbighshire will offer a range of types and forms of housing in sufficient quantity to meet the needs of individuals and families

Summary of the current position for the outcome

The indicators for this outcome have now been defined. The research carried out by Glyndwr University provides figures for projected housing requirement in Denbighshire over the five years until 2015/16. The service has analysed the projected data and provided an assessment of appropriate thresholds to indicate the status of the housing requirement in Denbighshire:

Excellent	Over 75% of required housing provided
Good	50 – 75% of required housing provided
Acceptable	25 – 50% of required housing provided
Improvement Priority	Less than 25% of required housing provided

The actual new build completions for 2012/13 is based on the 2011/12 data as the Welsh Government introduce one year's arrears into the data to improve future data accuracy across Wales.

Based on the data and identified thresholds, the pertinent area of concern is the availability of private affordable housing in Denbighshire, a "priority for improvement", with only 16 units produced against a requirement of 114 (or 14% of required affordable housing).

The supply of market housing is "acceptable" with 151 units produced against a requirement of 349 (or 43% of required market housing) and the supply of social housing is "good" with 44 units produced against a requirement of 60 (or 73% of required social housing).

Indicator	Status
	Updated on: 31.03.2013
The current supply of social housing	Good
The current supply of affordable housing	Improvement Priority
The current supply of market housing	Acceptable

Summary of the council's contribution to the outcome

Several of the performance measures relating to this outcome are currently "excellent" or "good", although three are identified as being a "priority for improvement".

A reduction in the timely determination of householder planning applications means that this is now considered to be a "priority for improvement". This has decreased from 90% in 2011/12 to 82% in 2012/13.

The supply of housing land is linked to the Local Development Plan (LDP). Now that the LDP has been adopted, it is expected that the measure for the supply of housing land in Denbighshire will improve during 2013-14.

Fourteen core Key Performance Indicators (KPIs) have been identified to benchmark with HouseMark. The most recent data shows that the council has seven (50%) within the top quartile, which is the identified threshold for being a "priority for improvement". The ultimate ambition is to have all core KPIs within the top quartile.

Performance Measures	Status
Updated on:	31.03.2013
% HMO ¹¹ with full licence or a licence with conditions	Excellent
% private sector dwellings returned to occupation	Excellent
% householder planning applications determined within 8 weeks	Improvement Priority
% additional affordable housing units granted planning permission	16%
Supply of housing land by joint housing land availability study	Improvement priority
% potentially homeless households with homelessness prevented	Excellent
% council properties achieving Welsh Housing Quality Standard	Good
No. core KPI benchmarked in HouseMark that are in the top quartile	Improvement Priority
Improvement Activity	Status
Updated on:	31.12.2012
Explore housing options for people at threat of becoming homeless ¹²	Green
Family support to deal with Welfare Reform Act ¹³	Green
Improve the Housing Options website	Green
Continue to licensing HMOs	Green
External refurbishment of 25 properties in Rhyl ¹⁴	Green

¹¹ House in Multiple Occupation

¹² The council will explore options such as affordable housing and private renting with people who are under threat of becoming homeless.

¹³ The council will seek to identify individual residents who will be adversely affected by the Welfare Reform Act and contact them to discuss specific options for dealing with the effects.

¹⁴ The council will undertake external refurbishment of 25 properties at Millbank Road and Norman Drive, Rhyl, including front boundary walls, in addition to the replacement of windows for two listed buildings in Russell Road, Rhyl.

Priority: Modernising the council to deliver efficiencies and improve services for our customers

The Modernisation Programme defines what is meant by each outcome within this priority, and a programme definition document has been developed and approved. The indicators and performance measures have now been identified, although reporting on some will not begin until Quarter 1 2013/14. This report lists all the indicators and performance measures and, where possible, data for them, as well as activities that were identified to support the priority in the Corporate Plan Delivery Document 2012/13. Some areas of activity are likely to change for 2013/14, due to the fact that the programme has developed and its purpose has become better defined. For example, the element on community engagement is now less prominent as the programme has evolved to focus on service quality and enhancing efficiency.

Outcome: Services will continue to improve and develop

Summary of the current position for the outcome	
<p>The indicators focus on public perception, external regulation, and performance management (both in terms of day-to-day service and in terms of projects). The indicators and measures relating to projects are new but important areas, so should be closely monitored as we proceed through this plan.</p> <p>The status of the indicators from the Residents' Survey relates to data from 2011, and will be updated following the new survey in the summer of 2013. It is hoped that we will see an improvement in public perception since 2011.</p> <p>In relation to complaints, our process will be re-launched in June 2013. The reason for this is that we don't believe all complaints are currently captured on the system, but we want to foster a culture of welcoming complaints as a mechanism for improving and developing our services. Therefore we anticipate an increase in the number of complaints in the short term. As our recording processes improve, and as we respond to complaints effectively, it is hoped that the volumes will decrease. Discussions to establish what these volumes might be are due to be held early June, and Excellence and Improvement thresholds set accordingly.</p>	
Indicator	Status
	Updated on: 31.03.2013
% of Modernisation project outputs expected to achieve their anticipated benefits at and beyond their Post Implementation review (any stage)	New Indicator for 2013/14
The percentage of people that agreed with the statement: My council is efficient and well-run	Acceptable
The percentage of people that agreed with the statement: My council acts on the concerns of residents	Acceptable
Number of statutory recommendations made by the Wales Audit Office	Excellent
The percentage of the Outcome Agreement grant awarded to Denbighshire by the Welsh Government	Excellent (100% awarded in 2012/13)
The number of complaints received	660

Summary of the council's contribution to the outcome

The council has significantly improved in terms of responding to complaints within corporate timescales during the year, from 78% in 2011-12 to 91% in 2012-13. Performance has also improved in Quarter 4, from 91% in Quarter 3 to 95% in Quarter 4. We consider anything above 95% to be “excellent”, so good progress is being made in this area.

Much of the activity is based on improving systems that we already have (e.g. Complaints, the website) in order to improve services for our customers. Where the RAG status is Yellow, this reflects short delays in the completion of the activity, but completion of the tasks is imminent.

The activity currently generating an orange status is concerned with the transfer of assets. Due to changes in personnel, this hasn't been pursued to the extent that Denbighshire would have liked, but nor did it have specific goals for asset transfer associated with it. This will be addressed now that dedicated resource has been identified. However, the activity is unlikely to feature as part of this priority in future.

Performance Measure	Status
	Updated on: 31.03.2013
The % of complaints responded to within corporate timescales	Good
The percentage of Modernisation projects that were due a post-implementation review this quarter that have been subject to one	New Measure for 2013/14
Improvement Activity	Status
Customer Service Standards ¹⁵	Green
System to improve customer communication ¹⁶	Yellow
Customer feedback ¹⁷	Yellow
Self analysis from improvement tools ¹⁸	Green
We will introduce "The Hwb"	Green
We will develop a new website for the council	Green
Town & Community Councils: Charter ¹⁹	Green
Town & Community Councils: (co) managed assets ²⁰	Orange
Map services for childcare provision and 11-25 year olds	Yellow

¹⁵ To develop Customer Service Standards and publish them so our customers know what level of service they can expect from us.

¹⁶ To implement a system that will allow customers to share their ideas with the council and improve their local area.

¹⁷ To use feedback as a learning mechanism and improve services.

¹⁸ To analyse learning from improvement tools, sharing experiences and skills across the council.

¹⁹ The Charter between the council and Town & Community Councils (T&CCs) will be further developed, launched, and promoted among staff.

²⁰ The council will ask all T&CCs if they would like to take up any opportunities for managing (or co-managing) community assets and services.

Outcome: More flexible and effective workforce supported by cost efficient infrastructure

Summary of the current position for the outcome	
<p>The indicators for this outcome have now been agreed. Some focus on staff perception of the organisation (assuming that a workforce with good leadership and the appropriate resources will be an effective workforce). Other indicators focus on staff sickness absence (assuming that low absence also demonstrates effectiveness); our infrastructure; and how we can encourage behaviour change to reduce our operational costs (e.g. channel shift should reduce our transaction costs).</p> <p>Sickness absence is currently considered to be “acceptable” at an average of 8.66 days per FTE. This average does not reflect a typical service position: some services perform well under the average (and are “excellent”); while others far exceed it (and remain a “priority for improvement”). Average sickness absence within our services ranges from 2.93 per FTE to 14.27 per FTE.</p> <p>Responses to the staff survey questions in 2011 were positive, with 94.4% agreeing that “I know what is expected of me”, and 96.1% agreeing that “I have the skills to do my job effectively”. These questions were repeated in the 2013 staff survey, and the results will be available for the Annual Performance Report in October 2013.</p>	
Indicator	Status
	Updated on: 31.03.2013
The percentage of staff responding positively to the statement, 'I know what is expected of me'	Good
The percentage of staff responding positively to the statement, 'I have the skills to do my job effectively'.	Excellent
The number of working days/shifts lost to sickness absence across the organisation per FTE	Acceptable
The number of key tasks prioritised for channel shift that take place through the web	New for 2013/14
The % of staff responding positively to the statement: 'I have access to the information and IT that I need to work efficiently'	New question - Staff Survey 2013

Summary of the council's contribution to the outcome
<p>Some of the agreed performance measures are new and we will be tracking them throughout this Corporate Plan. New activity will be geared towards positively affecting these measures.</p> <p>The purpose of the performance measure on carbon emissions is to understand whether our buildings are becoming more efficient. The original proposal to measure total volume of carbon emissions is therefore inadequate as it will simply reduce if we dispose of buildings (rather than tell us whether we are becoming more efficient). It has therefore been decided to change this measure to focus on carbon emissions per m² of office space. Work is now being undertaken in the service to provide data for this and establish appropriate thresholds.</p> <p>For the same reason, it has been decided to review the performance measure about the amount of office space occupied by the council. The original proposal (to measure the total space occupied) tells us nothing about how efficiently we utilise our office space. This measure has therefore been</p>

amended to focus on the amount (m2) of office space occupied per FTE. Again, work is now being undertaken in the service to provide data for this and establish appropriate thresholds.

Our timely completion rate for performance appraisals is identified as a “priority for improvement”, as our current performance is 92.28%. Corporately it has been agreed that anything below 95% for completed appraisals is a “priority for improvement”.

Business miles not only represent remuneration expense for the authority, they also represent ‘down time’ where people could have been working rather than travelling. Technology such as videoconferencing will help change our behaviour. Some benchmarking against other authorities has been done, and a discussion as to where to place the thresholds needs to take place.

Existing activity has largely laid the platform for us to begin to address our operational costs, so it’s encouraging to know that most of them are progressing according to plan in terms of time and cost. The work styles task has taken longer than expected, but is due for completion at the end of July. The delay has been due to an expansion of the scope: originally a task to establish current work styles of staff; work is now being done to better explore the potential for flexible work styles across the council, hopefully resulting in staff being classed as ‘flexible’.

Performance Measure	Status
	Updated on: 31.03.2013
The percentage of staff that have a Mobile work style and have remote access to their work IT systems	New measure for 2013/14
Carbon emissions per m ² of office space	Revised for 2013/14
Office space occupied by Denbighshire County Council (metres squared)	Revised for 2013/14
The average number of business miles recorded per FTE	945.2
The percentage of proposed savings through the Modernisation programme achieved	New measure for 2013/14
The percentage of performance appraisals due that were completed in the past 13 months.	Improvement Priority
Improvement Activity	Status
Expansion of wireless provision in council buildings	Green
Continued removal of all desktop printers	Green
Develop "work-styles" for all council roles and equip to deliver roles ²¹	Yellow
Service Performance Challenge ²²	Green
Analysis from Office Rationalisation ²³	Green

²¹ The development of ‘work-styles’ for all council roles (e.g. office-based, mobile and home-based) and equip them with skills and technology to make them flexible and efficient.

²² Improve our use of benchmarking information to support Service Performance Challenges.

²³ To analyse lessons learnt from office rationalisation, hot-desking, electronic document management, and pilots in mobile working technology as a foundation for rolling out flexible working across the council.

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Report To: Cabinet

Date of Meeting: 25th June 2013

Lead Member / Officer: Councillor Julian Thompson-Hill /Paul McGrady

Report Author: Richard Weigh, Chief Accountant

Title: Finance Report – Final Revenue Position 2012/13

1. What is the report about?

Cabinet has received regular monitoring reports throughout the financial year on the performance of expenditure against budget and savings agreed as part of the Medium Term Financial Plan. This report details the final position at financial year end. County Council will receive the figures in July together with the recommended treatment of reserves.

The first draft of the Annual Statement of Accounts for 2012/13 will be submitted to the external auditors on 28th June. The audited accounts will then be presented to the Corporate Governance Committee in September for formal approval.

2. What is the reason for making this report?

To provide an update of the final revenue position and the proposed treatment of balances. The Council's constitution requires full Council to approve the establishment, use of and contributions to, financial reserves.

3. What are the Recommendations?

To consider the final revenue outturn position for 2012/13 and recommend the position to full Council.

To recommend to Council the treatment of reserves and balances as detailed in the report.

4. Report details

The overall financial outturn position for 2012/13 is an under spend against the approved budget, which together with an increase in the yield from Council Tax strengthens the financial position of the Council. As a consequence it is possible to make recommendations for the transfer of funds to specific reserves that will continue to assist the Council in addressing the severe financial pressures of the next few years and begin to establish the cash resources required to deliver the Corporate Plan.

The final Revenue Outturn figures are detailed in Appendix 1. The final position on service and corporate budgets is an under spend of £1.525m (1.3% of the net revenue budget).

The outturn position for services and corporate budgets was £530k higher than previously reported to Cabinet in March. The most significant movement is within **School Improvement & Inclusion** (£223k) where lower recharges for services from external providers and successful resolution of disputed placement fees contributed to the positive movement. The final position for **Legal and Democratic Services** improved by £76k which was due to external fees in relation to the retail development in Prestatyn being paid at the end of March, rather than in 2013/14 as had been assumed in previous forecasts. Additional grant funding of £80k in relation to Benefit administration was received in March. The position on **corporate budgets** has improved by £113k from the forecast reported in March. The main reasons for the improvement are that expenditure on corporate pension costs and the subsidy provided to the School Meal service being less than anticipated.

Services continue to be proactive in planning for savings for future years, and the financial impact of some of those proposals began to take affect toward the end of 2012/13. Services reported commitments against balances of £849k in March. The majority of the balances had been forecast because of timing issues (e.g. delays in implementing service changes or specific expenditure commitments being delayed until 2013/14). Committed service balances now stand at £1.139m with further details shown below.

Expenditure on schools was £1.069m below the delegated budget. This represents a movement from the position reported in March of £774k. Special schools improved by £490k which forms the majority of the total movement. The movement on special schools relates to the following factors:

- The finalisation of the recoupment charges to other local authorities for Out of County children.
- Delay in projected investment in IT due to decision to purchase equipment outright with a new provider which means the expenditure will now fall in the new financial year.
- Delay in planned development of a plot of land at the Gwynfryn site as a vocational training resource

Special Schools have planned to increase their balance in order to better cope with variations in income levels each year relating to local authority recoupment and the need for annual investment in school resources to provide for the year on year changing needs of the pupils. School balances now stand at £2.870m which equates to an average of £190 per pupil and 4.25% of the net schools budget. School balances are detailed in Appendix 3.

The council budgeted to make a contribution to balances of £300k which in keeping with previous reports is assumed in the final outturn position. The council also budgeted to make contributions to the funding of the Corporate Plan. The Plan requires around £25m of cash and £52m of borrowing to

deliver the council's ambitions. Part of this strategy has been and will continue to be identifying revenue budget resources to generate cash to fund capital expenditure. The 2012/13 budget assumed £2.073m would be generated through priority funding allocated to services and budgeted provisions within corporate budgets.

Further information regarding final service outturn is as follows:

Business Planning & Performance – the final position is an under spend of £60k. The under spend arose because of lower than expected ICT costs (mapping software) and recharges being higher than anticipated. As has previously been reported, it is proposed that the under spend be used to fund a corporate EDRMS project and contribute to the funding of a post dealing with Freedom of Information requests.

Grant funding awarded in March contributed to the **Finance & Assets** under spend of £16k. The proposal is to use the balance to fund costs in 13/14 arising from proposals to create a sub-regional procurement service.

The **Highways & Environment** position (£278k under) has improved by £15k from the forecast in March. The net under spend is made up of numerous variances including benefits from recycling contracts (£69k), use of balances carried forward from 2011/12 (£50k) and £36k relating to a funding agreement with the Welsh Government which will be utilised in 2013/14 to invest in local transport provision. Approximately £123k of the under spend relates to delays in the procurement of equipment and it is proposed that this be carried forward. In addition the service is proposing to carry forward £50k to facilitate the transfer of coastal facilities and £40k to invest in replacement car parking machines.

Additional income generated from fines (dog fouling) contributed to the small under spend (£6.5k) in **Planning & Regulatory** and is proposed to be used to fund restructuring costs as part of delivering savings for 2013/14.

The **Adults & Business Service** is shown as achieving the budget. However, as part of a long-term strategy to deal with in-year cost pressures, any balance is funded from the Supporting People Reserve and the contribution made in 2012/13 was £40k.

The final position for the **Children & Family Service** is £148k which is £10k higher than reported in March. As reported to Cabinet previously, the majority of this related to adoption fees assumed in 2012/13 but that will be paid in 2013/14 and a more favourable resolution of a disputed care funding arrangement. In addition to proposing to carry forward balances to fund the fostering fees, the Service is proposing to carry forward £20k to fund a fostering recruitment campaign.

The under spend of £9k within **Housing & Community Development** has arisen because a review of external grant funding at the end of the year

highlighted additional claimable costs. This also accounts for the movement between the forecast in March and the final position.

Communications, Marketing & Leisure - the final outturn position is an under spend of £37.5k (£25k reported at the end of March). The £25k related to a rolled forward under spend from 11/12 on the Communications & Marketing budget, intended to be used as part of the restructuring of that service. Unfortunately there has been a delay in the review and this will not be completed until early in 2013/14. The improvement in the overall position is because spend on the Community Buildings (Town Halls) budget was £7k less than anticipated and the Rhyl Pavilion Theatre final outturn came in £5k under budget. Changing the trading performance of the latter facility by £150k (20% of budget) in one year and bringing the operation 'under budget' for the first time in several years is a significant achievement. It is proposed that the service under spend of £37.5k is earmarked for the restructuring of the Destination Marketing & Communication service that is currently underway.

The **ICT/Business Transformation** budget is under by £108k (£95k reported in March). The main reason for the under spend is lower than anticipated software licensing costs. The service proposal is to use the balance in 2013/14 to contribute to the delivery of Phase 2 of the ICT Strategy.

The final position for **Customers and Education Support** is an under spend of £245k (£232k reported in March). As previously reported, the under spend has arisen due to ongoing service reviews resulting in temporary vacancy savings and delayed reorganisation costs. The service proposal is to use the balance to fund investment in ongoing school and departmental reorganisation and service modernisation costs in 2013/14.

The final position for **School Improvement** is an under spend of £349k. Some £230k relates to inter-authority recoupment for out of county children which is a budget that can fluctuate each year depending on pupil numbers and the complexity of need. Temporary vacancy savings and an under spend relating to lower than projected claims by Early Years Providers for funded places account for most of the remaining position. As previously reported the service proposal is for £126k to be used to contribute to the funding of the protection for schools affected by the recent changes to the funding formula. It is also proposed that £25k is used to fund an existing post from August to March due to a temporary reduction in grant funding.

The position on the yield from **Council Tax** is impacted upon by the number of dwellings in the County, together with a very high level of tax collection (over 98% which is likely to be the second highest in Wales). Assumptions when the budgets were set had taken account of a likely drop in collection rates as a result of the continuing difficult economic picture generally but the council still successfully maintained a high collection rate, which is a considerable achievement.

As reported throughout the year, the final level of Council Tax yield was thought likely to exceed the original estimates used when setting the budget.

The final yield is £315k (0.8%) higher than the original estimate and the Council therefore has a one off benefit. The assumption throughout the year and the proposal now is that this is used to contribute to the funding of the Corporate Plan.

Given the position overall within services, it is proposed at this stage that departments carry forward any net under spends in full to help deliver the 2013/14 budget strategy and meet existing commitments. Services will be required to outline in more detail how the balances brought forward have been used in 2013/14 in the Finance Report to Cabinet in October.

The final position means that the council has £651k cash funding available. This is a significant achievement and the council must ensure that the funding is used in the most effective way. It is proposed that this be used to contribute to the cash reserves required to fund the Corporate Plan.

A number of other contributions to and from Reserves and Provisions have been allowed for within the accounts. These are detailed in Appendix 2 and will require approval by full Council. Major movements to reserves not already highlighted include:

- £6.2m is proposed to be reallocated from existing reserves to fund the Corporate Plan (reported in detail to the Corporate Governance Committee in May 2013)
- £562k has been earmarked to fund protection for schools adversely impacted by the recent formula funding changes
- £185k has been added to the Insurance Reserve to cover ongoing liabilities in respect of MMI (former insurer of Denbighshire's predecessor authorities) and other potential claims.
- Funding has moved from the Single Status reserve to a provision to fund equal pay claims

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

The council's net revenue budget for 2012/13 was £177m. The final position excluding schools was a net under spend of £1.5m (1.3%). Included within this position is the impact of grant funding confirmed late in the financial year and the budgeted contribution to reserves and balances. It is proposed that those services that achieved an under spend carry the net balance forward to 2013/14. The position within each service and intended use of balances will be reviewed in 2013/14.

The final outturn position will inform discussions about future budget savings.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

Individual services are responsible for carrying out impact assessments on their saving proposals contained within the budget. A summary EqIA was submitted to Council in February 2012 as part of the budget approval process.

8. What consultations have been carried out with Scrutiny and others?

Service challenges were held with each head of service and each challenge included representatives from scrutiny committee and Cabinet. Corporate Plan and Budget workshops were held with members in September, November and December. The capital plan was approved by council following scrutiny by the Strategic Investment Group and recommendation by cabinet.

9. Chief Finance Officer Statement

The council has delivered revenue budgets savings of £3.4m in 2012/13 which is a considerable achievement. Services continue to be both prudent and effective in identifying savings going forward, some of which have begun to have an impact in 2012/13. This along with the determination of some grant funding late in the year and an improved council tax yield has again delivered a strong budget performance.

The final position means that the contributions required from 2012/13 to fund the Corporate Plan can be made. The Plan cannot be delivered unless the required cash resources are earmarked for investment in schools, social care and other priorities.

Protection offered to schools affected by the recent funding formula changes will be reviewed in the context of the contributions to school balances made at the end of 2012/13.

10. What risks are there and is there anything we can do to reduce them?

This is the most challenging financial period the council has faced and failure to deliver the agreed budget strategy will put further pressure on services in the current and future financial years. Effective budget monitoring and control will help ensure that the financial strategy is achieved. The Council has committed to delivering an ambitious Corporate Plan that requires significant resources. It is crucial that the agreed strategy to build specific reserves to contribute to the funding of the Plan is maintained.

11. Power to make the Decision

. Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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APPENDIX 1

	Budget	Outturn	Variance	Schools Position	Committed Service Balances:		Corporate Plan Balances
					<i>Reported March</i>	<i>Final</i>	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Services							
Business Planning & Performance	1,371	1,310	-60		-60		
Legal & Democratic Services	1,512	1,436	-76			-76	
Finance & Assets	6,146	6,130	-17		#	-17	
Highways & Environmental Services	20,899	20,620	-278		-207	-71	
Planning & Regulatory Services	2,621	2,614	-7			-7	
Adult & Business Services	32,080	32,080	0				
Children & Family Services	8,914	8,765	-149		-103	-46	
Housing & Community Development	2,102	2,093	-9			-9	
Communication, Marketing & Leisure	5,699	5,661	-38		-25	-13	
Strategic HR	901	901	0				
ICT/Business Transformation	1,934	1,825	-109		-95	-14	
Customers & Education Support	1,983	1,737	-246		-232	-14	
School Improvement & Inclusion	4,452	4,103	-349		-126	-25	-198
Total Services	90,613	89,276	-1,337		-848	-290	-198
Schools	61,962	60,893	-1,069	-1,069			
Corporate Budgets							
Corporate	7,587	7,099	-488				
Budgeted Contribution to Balances		300	300				
Total Corporate Budgets			-188				-188
Capital Financing/Investment Interest	12,656	12,656	0				
Levies	4,569	4,569	0				
Total Services & Corporate Budgets	177,387	174,794	-2,593				
FUNDING							
Welsh Government Funding:							
RSG	110,975	110,975	0				
NNDR	26,467	26,467	0				
	137,442	137,442					
Use of Reserves	50	0	50				
Council Tax	39,895	40,210	-315				
Total Funding	177,387	177,652	-265				-265
In-year Position	0	-2,858	-2,858	-1,069	-848	-290	-651

RESULTING POSITION AT 31/03/2013

	£'000
School Balances Brought Forward	1,801
In Year contribution	1,069
School Balances Carried Forward	2,870
Earmarked Balances	
Services	
Business Planning & Performance	60
Legal & Democratic Services	76
Finance & Assets	17
Highways & Environmental Services	278
Planning & Regulatory Services	7
Children & Family Services	149
Housing & Community Development	9
Communication, Marketing & Leisure	38
ICT/Business Transformation	109
Customers & Education Support	246
School Improvement & Inclusion	151
Total	1,139
Corporate Plan Reserve	
Balances Brought Forward	1,300
In-year Budgeted Contribution	2,073
Reallocated Reserves	6,274
Year-end Contribution	651
Balance Carried Forward	10,298
General Balances	
Balances Brought Forward	6,976
In-year contribution	300
Balance Carried Forward	7,276

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APPENDIX 2				
TRANSFERS TO/FROM EARMARKED RESERVES	Balance at 31st March 2012 £000	Transfers Out 2012/13 £000	Transfers In 2012/13 £000	Balance at 31st March 2013 £000
Council Fund:				
Schools				
School Balances	(1,801)	592	(1,661)	(2,870)
Early Retirement Fund - Schools	(716)	0	0	(716)
Schools Transitional Protection	0	22	(584)	(562)
Grant & Capital Related				
Capital Schemes	(1,256)	2,485	(1,525)	(296)
Capital Financing (VAT refund interest)	(860)	500	0	(360)
PFI Grant	(3,732)	0	(169)	(3,901)
Planning Delivery for Wales	(228)	24	0	(204)
Sustainable Waste Management	(3,449)	994	(850)	(3,305)
Revenue Grants Unapplied	(537)	491	(734)	(780)
Energy Efficiency Loan Scheme	(14)	0	(18)	(32)
Supporting People Reserve	(3,654)	1,040	(378)	(2,992)
External Funding Administration	(134)	175	(149)	(108)
Legal Obligations/Commitments				
Town & Country Planning Act (s.106) Requirements	(1,733)	442	(349)	(1,640)
Single Status	(4,725)	3,722	0	(1,003)
S.117 Mental Health Act	(52)	0	0	(52)
CESI Pooled Budget	(26)	9	0	(17)
Social Care				
Llys Marchan Reserve	(10)	10	0	0
Specialist PSS Placements	(890)	0	0	(890)
Care Home fees	(358)	0	0	(358)
Social Care Amenity fund	(23)	0	(2)	(25)
Service & Corporate				
Environmental Services	(129)	129	(108)	(108)
Modernising Education	(353)	415	(62)	0
Youth Service	(61)	0	0	(61)
Integrated Children's Centre	(83)	3	0	(80)
Leisure Strategy	(109)	0	0	(109)
Insurance Fund	(382)	355	(540)	(567)
Major Events Reserve	(188)	0	(21)	(209)
Elections	(80)	83	(25)	(22)
Risk Management Fund	(87)	0	(55)	(142)
IT Networks Development	(162)	0	0	(162)
IT Systems Development (EDRMS)	0	0	(40)	(40)
LABGI Reserve	(149)	149	0	0
Delivering Change	(2,563)	2,088	(200)	(675)
Regeneration Project (VAT refund)	(164)	122	(30)	(72)
Winter Maintenance	(402)	176	0	(226)
Major Highways Projects	(160)	81	0	(79)
Environment Reserves	(186)	45	(5)	(146)
LDP Future Costs	(263)	202	0	(61)
Design & Development	(120)	0	0	(120)
Area Member Reserve	(199)	152	0	(47)
Superannuation Recovery	(89)	0	(213)	(302)
N Wales Regional Transformation Fund	(63)	63	0	0
Training Collaboration	(47)	9	0	(38)
Finance & Legal Reserves	(92)	9	(40)	(123)
Yellow Bus Reserve	(101)	0	0	(101)
Signing Schemes	(75)	0	(21)	(96)
Corporate Plan	0	0	(10,298)	(10,298)
Resident Survey	0	0	(13)	(13)
Town Plans/Economic Development	0	0	(515)	(515)
Total	(30,505)	14,587	(18,605)	(34,523)

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Primary School Balances As at 31.03.2013

0.5 = Nursery

Cost Centre	School	Balance as at 31.03.2012	Balance as at 31.03.2013	Movement in Year	Total Pupil Nos Sept 2012	Balance per Pupil	School Budget 2012/13	Balance as %age of Budget
114	YSGOL BETWS GWERFIL GOCH	12,587	20,180	7,593	31.00	651	198,780	10.15%
116	YSGOL Y FAENOL	32,145	23,402	(8,743)	126.00	186	429,680	5.45%
117	YSGOL BODFARI	16,977	24,092	7,115	36.00	669	193,490	12.45%
136	YSGOL CARROG	19,830	29,402	9,572	33.00	891	203,870	14.42%
140	YSGOL CEFN MEIRIADOG	34,920	46,664	11,743	64.50	723	270,260	17.27%
146	YSGOL CLOCAENOG	4,316	4,670	354	37.50	125	194,170	2.40%
162	YSGOL CAER DREWYN	36,796	53,145	16,349	74.00	718	384,790	13.81%
163	YSGOL CYFFYLLIOG	2,311	12,229	9,918	24.00	510	195,710	6.25%
165	YSGOL BRO DYFRDWY	60,206	66,796	6,589	96.50	692	511,040	13.07%
168	YSGOL Y PARC INFANTS	60,620	74,765	14,146	155.00	482	659,140	11.34%
169	YSGOL FRONGOCH JUNIORS	56,771	45,345	(11,426)	184.00	246	572,440	7.92%
172	YSGOL TWM O'R NANT	38,802	34,182	(4,621)	243.50	140	907,460	3.77%
173	YSGOL PENDREF	2,010	(40,294)	(42,304)	167.50	(241)	775,420	-5.20%
176	YSGOL HIRADDUG	35,629	60,521	24,893	211.00	287	750,250	8.07%
196	YSGOL GELLIFOR	8,405	3,561	(4,845)	92.50	38	322,850	1.10%
198	YSGOL GLYNDYFRDWY	26,907	0	(26,907)	0.00	0	86,530	0.00%
210	YSGOL BRO ELWERN	3,954	15,416	11,463	34.00	453	207,680	7.42%
219	YSGOL HENLLAN	31,312	22,794	(8,518)	60.00	380	313,360	7.27%
247	YSGOL BRO FAMAU	2,622	(10,714)	(13,335)	99.00	(108)	399,940	-2.68%
249	LLANBEDR CONTROLLED	(2,242)	43,450	45,691	23.00	1,889	277,820	15.64%
251	YSGOL DYFFRYN IAL	219	31,875	31,656	44.50	716	324,160	9.83%
255	YSGOL BRYN CLWYD	(1,634)	(1,545)	89	24.00	(64)	221,670	-0.70%
258	YSGOL LLANFAIR D.C.	46,250	47,792	1,542	98.00	488	410,520	11.64%
266	YSGOL BRYN COLLEN	(3,220)	(19,565)	(16,345)	135.00	(145)	622,420	-3.14%
268	YSGOL BRO CINMEIRCH	10,366	7,848	(2,519)	68.50	115	309,590	2.53%
284	YSGOL MELYD	33,134	62,924	29,791	146.50	430	713,650	8.82%
325	YSGOL PENTRECELYN	23,936	21,026	(2,910)	35.00	601	194,300	10.82%
332	YSGOL BODNANT COMMUNITY SCHOOL	46,538	59,389	12,851	462.50	128	1,622,750	3.66%
333	CLAWDD OFFA	(31,821)	45,437	77,258	233.50	195	784,720	5.79%
336	YSGOL PENMORFA	29,331	121,979	92,648	412.00	296	1,517,980	8.04%
337	YSGOL Y LLYS	75,917	41,616	(34,301)	273.50	152	1,015,440	4.10%
338	YSGOL PANTPASTYNOG	24,694	27,316	2,622	59.50	459	254,890	10.72%
351	YSGOL RHEWL	(327)	(607)	(281)	59.50	(10)	201,020	-0.30%
361	YSGOL Y CASTELL	(25,540)	24,301	49,842	194.00	125	706,570	3.44%
364	YSGOL BRYN HEDYDD	41,728	50,013	8,286	439.50	114	1,380,890	3.62%
365	CHRIST CHURCH C.P.	32,678	50,114	17,435	402.50	125	1,593,120	3.15%
366	YSGOL DEWI SANT	109,447	111,645	2,198	491.00	227	1,587,980	7.03%
367	YSGOL EMMANUEL	168,401	166,549	(1,853)	436.50	382	1,557,660	10.69%
368	YSGOL LLYWELYN	19,103	37,824	18,721	499.50	76	1,743,530	2.17%
369	YSGOL MAIR R.C.	(23,429)	(1,074)	22,355	276.00	(4)	996,940	-0.11%
373	YSGOL BORTHYN CONTROLLED	58,899	43,495	(15,403)	120.00	362	508,090	8.56%
374	RHOS ST. C.P.	127,055	110,490	(16,565)	172.00	642	688,180	16.06%
375	YSGOL PENBARRAS	37,892	74,201	36,309	234.50	316	849,950	8.73%
390	ST. ASAPH INFANTS V.P.	25,564	(7,588)	(33,152)	104.00	(73)	413,580	-1.83%
392	YSGOL ESGOB MORGAN	3,997	(5,061)	(9,058)	99.00	(51)	370,860	-1.36%
405	YSGOL TREFNANT CONTROLLED	61,029	35,564	(25,464)	66.00	539	298,150	11.93%
408	YSGOL TREMEIRCHION	9,426	(1,216)	(10,642)	52.50	(23)	249,210	-0.49%
467	YSGOL GYMRAEG Y GWERNANT	9,090	107	(8,983)	126.00	1	489,430	0.02%
490	ST BRIGID'S	15,002.30	(14,161)	(29,164)	140.00	(101)	432,480	-3.27%
TOTAL		1,408,602	1,650,291	241,689	7,697		29,914,409	5.52%

Average

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Secondary School Balances As at 31.03.2013

Cost Centre	School	Balance as at 31.03.2012	Balance as at 31.03.2013	Movement in Year	Total Pupil Nos Sept 2012	Balance per Pupil	School Budget 2012/13	Balance as %age of Budget
513	DENBIGH HIGH SCHOOL	(32,478)	52,387	84,864	707	74	3,391,740	1.54%
527	YSGOL DINAS BRAN	127,370	106,242	(21,128)	973	109	4,727,550	2.25%
537	PRESTATYN HIGH SCHOOL	258,251	416,518	158,266	1,760	237	7,172,020	5.81%
541	RHYL HIGH SCHOOL	(255,325)	(205,472)	49,853	778	(264)	3,865,910	-5.31%
543	BLESSED EDWARD JONES HIGH SCHOOL	(168,740)	(412,753)	(244,013)	483	(855)	2,243,770	-18.40%
549	YSGOL BRYNHYFRYD	79,653	87,849	8,196	1,189	74	5,520,800	1.59%
553	YSGOL GLAN CLWYD	154,624	225,133	70,509	971	232	4,191,890	5.37%
590	ST BRIGID'S	(15,002)	121,461	136,463	364	334	1,654,800	7.34%

TOTAL		148,354	391,365	243,011	7,225		32,768,480	1.19%
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Average 54

Special School Balances As at 31.03.2013

Cost Centre	School	Balance as at 31.03.2012	Balance as at 31.03.2013	Movement in Year	Total Pupil Nos Sept 2012	Balance per Pupil	School Budget 2012/13	Balance as %age of Budget
619	YSGOL PLAS BRONDYFFRYN	55,126	482,300	427,174	86.00	5,608	2,694,269	17.90%
655	YSGOL TIR MORFA	188,980	345,818	156,838	77.00	4,491	2,096,912	16.49%

TOTAL		244,106	828,118	584,012	163		4,791,181	17.28%
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Average 5,080

TOTAL ALL SCHOOLS		1,801,062	2,869,774	1,068,712	15,085		67,474,070	4.25%
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Average balance per pupil - all schools							190	
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Report To: Cabinet

Date of Meeting: 25th June 2013

Lead Member / Officer: Phil Gilroy

Report Author: Phil Gilroy / Helena Thomas

Title: Review of Day Services in North Denbighshire

1. What is the report about?

The report provides an overview of proposals to remodel day care for older people. The proposals primarily relate to changes in North Denbighshire, however the underlying strategic principles for promoting people's independence through reablement, and the use of community resources, apply across the County. The background rationale for the proposals is provided. This service area was also identified as an area for budget reduction in the medium term financial plan. While the savings target for this has now been removed it is still the case that this remodelling should take place to ensure that the service delivered is consistent with the reablement approach and is sustainable going forward.

2. What is the reason for making this report?

To provide an analysis of why the change is needed and proposals for moving forward in order for a decision to be made on the future service model. Appendices 1 and 2 detail some of the consultation that has taken place and where the model has been changed to reflect some of the issues raised.

3. What are the recommendations?

Cabinet is recommended to approve implementation of the new model as set out in paragraphs 4.10 and 4.13.

4. Report details.

4.1 In 2012 Welsh Government identified the need for social services across Wales to respond to increased and changing societal expectations, demographic change and a difficult resource environment: *"Social Services face a series of challenges: changing public expectations; increasing demand for services; demographic change; and increasingly tight resources mean that change in how we deliver these services is inevitable"*¹

4.2 In January 2013 the Social Services and Wellbeing Bill (Wales) was laid before Welsh Government. The Bill is described as transforming the way social services are delivered, primarily through promoting people's independence to give them stronger voice and control.

¹ Social Services (Wales) Bill Welsh Government Consultation Document 12 March 2012

- 4.3 Our model for adult social care is already built on these principles and starts with a focus on universal services that promote and sustain healthy, independent lifestyles in the community; includes a second phase where services are provided to regain people's skills, confidence and independence to enable people to stay independent in their own homes for as long as possible; and, if personal care needs remain, the offer of formal packages of support to meet people's eligible assessed personal care needs.
- 4.4 In general people want to retain their independence and community links rather than attend specialised centres for older people. There are a range of community groups and organisations that provide activities and support for older people in North Denbighshire. Examples include Ty Caradoc Tuesday Club, the Jubilee Centre on Sea Bank Rd, a luncheon Club at Rhyl Rugby Club, Rhyl Community Centre on Wellington Rd, Bowling centre, the Gofal Befriending Scheme, Alzheimer's Society befriending service and dementia cafes. This is not a complete list but provides an illustration of the range of community based resources available. Some service users have in recent months been supported to access these facilities as a move from more traditional day care.
- 4.5 There are also well developed community based services that are open to all age groups. Some of these services are Council based services, for example leisure activities and many are voluntary and community based, for example craft and hobby/interest groups. In addition we have identified from savings elsewhere some monies to encourage and stimulate the development of other activities in local communities. Some of the ring fenced budget for Social Services in 13/14 will be used in subsequent years to promote additional schemes to support carers.
- 4.6 We consider it appropriate that people are able to access community resources and this approach is consistent with the Social Services and Wellbeing Bill (Wales). However, we recognise that some people will need support to access activities in their community. We already have some examples of specialist project workers supporting older people with dementia-related needs to do this. Part of our approach will also be to develop community support for other vulnerable people where this is a cost effective way to meet assessed eligible needs. This approach could include the provision of direct payments and time limited support from staff currently working in our day services.
- 4.7 Our reablement strategy has been very successful in enabling people to regain skills and confidence to enable them to live an independent life. However, we recognise that we can do more. There is a need to develop facilities that are equipped to reflect home environments e.g. a household kitchen so that work can be done to help reable people e.g. supporting people to prepare food and cook for themselves, wash clothes and other normal daily home routines.
- 4.8 Lllys Nant and Hafan Deg are traditional day centres providing an excellent and much valued service to those people who use them. People who attend the centres and their carers speak highly of the care they receive, the enjoyment they get from the company of other people and the sense of security which attendance gives to families.
- 4.9 However, the people who use the centres are an extremely small proportion of the total population of older people in the area. Across Denbighshire, Adult Services support 1100 people aged over 65, 103 of whom attend Day Centres, 21 of these in

Hafan Deg and 27 in Llys Nant. The referral rate has reduced in the last 2 years as a result of reablement activity elsewhere in the service. This is evidenced in Appendix 3. Most of those attending one of the two centres do so for 2 or 3 days per week and this is detailed in Appendix 4.

Revised Proposal

- 4.10 To move existing services in **Prestatyn** from Llys Nant to Nant y Mor. This will provide opportunities for people to develop wider social networks with residents at Nant y Mor as well as the opportunity to become involved in a greater range of activities provided at the Extra Care facility. This approach works well in Ruthin where there is a community of people from day care and Llys Awelon Extra Care. The building currently occupied by Llys Nant was a temporary solution to allow for the current Nant y Mor site to be developed and does not easily support some of the needs of this group of service users. Our intention that our existing and new service users with identified eligible needs will be supported 3 days a week with a more "drop-in type" activity aimed at socialization to reduce the risk of isolation on the other 2 days.
- 4.11 In the medium/long term to explore moving day care provision in **Rhyl** to Gorwel Newydd. However, we would want to ensure that any plans identify a suitable and sustainable approach for the use of the Hafan Deg building. This includes developing facilities at the centre to enable us to progress our reablement approach i.e. setting up a 'home' kitchen as well as exploring the potential to use the building for a greater range of support and social activity for older people both at War Memorial Court and the wider community.
- 4.12 Our first step would be to move to 3 days provision of traditional day care at Hafan Deg, with 2 days focusing on providing reablement. The original proposal was to stop all traditional day care activity on this site but this has been amended in light of the concerns raised by service users, their carers and local elected members, but still allows the service to support reablement and sustainability.
- 4.13 Assuming the principles set out in this paper are approved a detailed project plan will be developed for the current arrangements in both Hafan Deg and Llys Nant. Each plan will reflect the need to manage the changes sensitively and in consultation with service users and their carers. The key milestones in relation to each centre are included at Appendix 5. An Equality Impact Assessment has also been included at Appendix 6.

5. How does the decision contribute to the Corporate Priorities?

The proposals directly contribute to the Council's priority that vulnerable people are protected and are able to live as independently as possible.

6. What will it cost and how will it affect other services?

The proposal in this report is cost neutral but any incidental savings will be reinvested to enhance sustainability. We will continue to charge for the 3 day per week long term service in both Rhyl and Prestatyn. However although the change per day for day care is £46.70 the maximum charge we can make per service users

for domiciliary care and day care is £50.00 per week. Those attending the reablement programme at Hafan Deg will not be charged, neither will we levy a charge for attendance of the “drop-in” in Prestatyn. In all instances service users will pay for any meal or other refreshments provided as part of the new service (this is current practice). The meal provided is currently heavily subsidised and we will be moving to a position of full cost recovery for meals provided at day care and for the meals on wheels service.

We will continue to provide transport for those attending the 3 day per week service in both locations but the provision of transport to the reablement service will be subject to assessment of need and it may be that support to access alternative transport is an identified outcome for particular service users.

Transport to the “drop-in” service will not be provided by adult services but we would want to engage in dialogue with third sector and other parties about how more effective transport arrangements could be developed.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

The attached EqIA indicates an overall enhancement of service provision and choice for older people.

8. What consultations have been carried out with Scrutiny and others?

There have been a range of consultations undertaken and these are detailed in Appendix 1.

9. Chief Finance Officer Statement

The change of legal agreement should not raise additional financial implications but this should be kept under review. Governance arrangements should be checked to ensure that any delegated powers granted under the previous agreement are still valid going forward.

10. What risks are there and is there anything we can do to reduce them?

The main risks to the Local Authority relate to the ability to sustain services for older people given the increase in demand and reduction in resources. These proposals, alongside others that are being developed through the Modernising Social Services and Wellbeing Board, contribute to a solution to these risks.

11. Power to make the Decision

The National Assistance Act 1948 and the NHS and Community Care Act 1990 give duties and powers to Local Authorities to ensure that individuals’ needs are assessed and appropriate services are available to meet eligible needs.

Appendix 1 : Feedback from Consultation

Date	Stakeholder	Comments
27.11.12	War Memorial Court tenants	<ul style="list-style-type: none"> ➤ Have always been very supportive of maintaining the day service at HD and to look at ways to expand the service ➤ Have suggested a lunch club or film afternoons and that WM Tenants could purchase meals from the centre to increase viability
28.11.12	Rhyl Locality Team	<ul style="list-style-type: none"> ➤ Supportive of utilising ECH for Day Activities – have set up 2 successful groups at GN and 1 at NYM ➤ Supportive of need to introduce robust assessment and reviewing processes but concerns for those people already receiving a service and who the service unwittingly has ‘made dependent’ on the service ➤ Concerns about the amount of support that may be needed to encourage and support service users to join in activities at GN and NYM ➤ Need some element of invest to save and suggest that Llys Nant is utilised for those service users for whom we have unwittingly created dependency ➤ Understand the need to move towards an outcome focused service but real concern about the dearth of services to signpost people onto
28.11.12	6 p.m. Hafan Deg Carers and Families	<ul style="list-style-type: none"> ➤ The service provided at HG is very important to the peace of mind of families and carers – we live over 50 miles away so the reassurance of communication with the staff at HD is vital (3) ➤ Concern about the long term future of HD ➤ Important role in building up the confidence of users, our relative is becoming more forgetful and is vulnerable and isolated ➤ For my parent lack of cleanliness has become a barrier but her hygiene has improved so much since coming to HD and being assisted to bathe
29.11.12	2 p.m. Hafan Deg Carers and Families	<ul style="list-style-type: none"> ➤ It provides stimulation for my mother, respite for myself and even if ill she will not miss the opportunity to attend ➤ She has friends she likes talking to, enjoys the food and activities, also thinks the food is very good ➤ It gives me peace of mind knowing my uncle thoroughly enjoys his time at the centre (twice a week) it is his club ➤ I would not want to loose such a valuable service: the staff are excellent nothing is to much trouble ➤ Since attending my mother has become much more animated and has conversation ➤ Speaks about friends made and staff by name

03.12.12	10.30 a.m. Hafan Deg Service user meetings	<ul style="list-style-type: none"> ➤ People worried about being able to afford to pay for Day Centre and home care will all the bills going up every month ➤ Bill for day care seems to be going up all of the time ➤ Families play a big role in supporting service users who are anxious about the strain it might place on their families if they cant come to day care ➤ Would want to keep the same close friends that I have here ➤ I know I would go into depression if I was to miss coming here twice a week, it would finish me altogether, I don't want to go anywhere else. I used to be able to go out 3 or 4 times a week but now I can't get out on my own so I rely on coming here ➤ Doesn't matter what problem you have staff here will always sort it out for you or point you in the right direction
04.12.12	3.30 p.m. Hafan Lles Team Meeting 6 p.m. Llys Nant Carers and Families	<ul style="list-style-type: none"> ➤ No specific comments at this time but concern for the vulnerability of the clients <p>Mum loves the idea of going out – she would miss this if the service moves to Nant y Mor</p> <ul style="list-style-type: none"> ➤ Dad loves it – the only time he leaves the house is to come here twice a week ➤ It is vital respite for mum from caring for Dad ➤ How will you access people for any alternative provision? ➤ All the staff here are lovely – so thoughtful and caring and they really know how and understand the clients (5)
05.12.12	2 p.m. Llys Nant Carers and Families	<p>Age Concern advocate comments</p> <ul style="list-style-type: none"> ➤ Has had contact with may carers of people who attend Llys Nant and Hafan Deg and many have expressed real concern at the potential loss of the staff skill if the services are moved, and the structure which LN brings to the lives of their loved ones – for some it is the only time they leave home ➤ Carers have also raised concern about how they will cope without the respite from caring that Llys Nant provides ➤ Most concern is for those people with Dementia and frailty as they are so vulnerable ➤ There is a danger that many people will not have a hot meal if they don't come to Llys Nant and nutrition is such a vital part of well being ➤ Carer asked about Health role in supporting day activities for Older People – mother was referred on from Glan Traeth “ She has dementia and my experience has been of a lack of coordination between Health and Social Services”

		<ul style="list-style-type: none"> ➤ It took a long time for my mother to settle here at LN and at first she could not even remember the name Llys Nant but now she does and what she comes here for, although in most other ways her memory has declined, so she clearly has an emotional attachment ➤ Dementia is difficult to understand for carers and the journey has been difficult but amongst all the difficulties of coping with agencies who do not talk to each other, VJ and the staff here have been the only constant source of reassurance and support and the only service that gives me any confidence in caring for my mother
10.12.12	Llys Nant Services Users	<p>Comment about dwindling numbers attending the centre</p> <ul style="list-style-type: none"> ➤ One gentleman commented "as long as still in Prestatyn and the same staff I will be very happy and all the group (5 attending) concurred
12.12.12	Rhyl Councillors	<p>Opposition to private day care</p> <ul style="list-style-type: none"> ➤ Concern about move to full cost recovery re charging policy ➤ Concern for staff who have been under pressure for 2 years whilst the review has been ongoing ➤ Acknowledgement that we need an holistic approach to care in the community
13.12.12	Llys Nant Users	<p>A very physically frail group: it is testament to the group that their concerns were for others as well as themselves</p> <ul style="list-style-type: none"> ➤ Concern about how welcome tenants would make us if we moved to NYM ➤ Concern about service users unable to speak for themselves and for people who may need service in the future ➤ What will this building be used for? (implication appeared to be why is it good enough for other, but not for them) ➤ Is it all about saving money? ➤ Concerned that the people who care for them at home will continue to have a break from caring ➤ The meals were also a worry, would they still have a hot meal ➤ All stated they were more than happy with the Centre and had no difficulties accessing the Centre ➤ Concerned that a move might curtail their independence re shopping ➤ Concern that not all the clients would make the move
03.01.13	Prestatyn Members Area Group	<ul style="list-style-type: none"> ➤ Concerned that if provision moved to Nant-y-Mor these would be sufficient space available for service users
10.04.13	Rhyl Members Area Group	<ul style="list-style-type: none"> ➤ While members would like to see more services provided by the Council, the view taken was that the new proposal is one that members would support

Appendix 2: Issues raised by Members & Responses

Issue	Members Comments	Response
1) Access to transport.	Members concerned about ease of access to transport to other community facilities.	While these concerns are valid this issue is wider than just Adult Services and needs engagement across services to enhance access to transport. However adult services have a number of adapted vehicles and would welcome dialogue with community groups in relation to how these could be used more effectively.
2) Social element of day care attendance.	Members see this as important part of day-care.	We recognise the importance of people being able to access wider social groups however on the remaining 2 days a more rehabilitation focused service will be offered. At the same time discussions will be progressed with Housing Association Partners with a view to opening up day time activity opportunities at Gorwel Newydd in Rhyl and Nant y Mor in Prestatyn.
3) Change of ethos.	Members felt change of ethos from day-care centre being social environment to short term rehabilitation unacceptable.	Original proposals involved the use of Hafan Deg in particular as a more rehabilitation focused centred. However revised proposal meant that the more traditional model of day time activity will be offered on 3 days a week for existing service users.
4) Nursing Needs.	Those continuing to live at home with help	As an authority we are not able to employ

	but have a level of health need may mean nursing skills are required within day-care.	staff to meet the nursing needs of service users. However through our models of joint working with health colleagues we seek to ensure that all of an individuals needs are appropriately led.
5) Not enough alternatives in place. No clear signposting.		Savings have been identified from elsewhere that will give us some money to encourage and stimulate the development of additional activities in local communities to complement or enhance those that are already available.

Appendix 3

The following tables provide a breakdown of attendance and how this has reduced since February 2011.

Table 1. Number of people attending Hafan Deg and Llys Nant

Day Centre	Number of people attending			
	February 2011	February 2012	February 2013	% reduction
Hafan Deg	42	26	21	50%
Llys Nant	45	37	27	40%
Total	87	63	48	45%

The reduction in attendance is consistent with a reduction in referrals. Referrals are made following assessment of need.

The table below indicates total referrals to each centre in 2011 and 2012.

Table 3. Referral rates

Day Centre	2011		2012	
	Referrals	Take up	Referrals	Take up
Hafan Deg	21	12	3	2
Llys Nant	29	16	17	8

The reduction in the number of people being referred and overall numbers attending has had an impact in terms of unit cost per session per week. A session equates to half day attendance and the unit cost to the authority of providing a session at Hafan Deg rose from £49.96 in 11/12 to £63.69 in 12/13. While in Llys Nant the figure rose from £38.40 to £42.88 for the same period.

Appendix 4

Between February 2011 and February 2013 there has been a 45% reduction in the number of people attending the centres.

Table 2. Frequency of attendance: February 2013

Day Centre	Each week number of people attending...					Total
	1 day	2 days	3 days	4 days	5 days	
Hafan Deg	7	9	3	1	1	21
Llys Nant	6	19	2	0	0	27
Total	13	28	5	1	1	48

Only two individuals attend more than 3 days per week. Of these one has a 4 day and the other a 5 day per week service. Arrangements to meet the particular needs for both of these service users and their carers will be developed as part of the more detailed work that needs to be undertaken with each service user and carer(s) once these proposals are agreed.

Appendix 5

Key milestones for moving forward include:

Llys Nant:

- Progress discussion with landlord and current tenants of Nant y Mor regarding the move
- Commence meeting with service users and cares about detailed proposals for a move to Nant y Mor
- Develop detailed individual plans for transition and support for a move to a model of 3 days provision
- Closure of Llys Nant
- We would aim for a move to be undertaken before winter 2013

Hafan Deg:

- Commence meeting with service users and cares about detailed proposals for a move to 3 day provision
- Develop detailed individual plans for transition and support for a move to a model of 3 days provision
- Make arrangements for the individual who requires 5 days day care
- Develop facilities to incorporate a reablement approach
- Implement a rental arrangement for people hiring the building
- Progress discussion with landlord and current tenants of Gorwel Newydd regarding the move
- We would aim for new arrangements to be in place before winter 2013
- Establish a stakeholder group to look at wider use of the building that includes exploring the potential of delivery models e.g. social enterprise

Review of Day Services for Older People in
North Denbighshire
2nd May 2013

Equality Impact Assessment

**Review of Day Services for Older People in North
Denbighshire**

Contact: Helena Thomas Adult Services

Updated: 2nd May 2013

1. What type of proposal / decision is being assessed?

A service review or re-organisation proposal

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

To remodel the current day service to ensure it is provided in a way consistent with the reablement model used elsewhere in adult services that better creates sustainability going forward yet at the same time ensures current and new service users are provided with an appropriate level and type of service to meet their assessed needs.

3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

Current service users, their carers, staff currently working in this service areas, local elected members and other stakeholders have been involved in a number of meetings over a period of months to review the existing provision develop the proposals for the new model .

5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

(Please refer to section 1 in the toolkit for a description of the protected characteristics)

This remodelling will create some additional capacity to allow a wider range of support and other opportunities to be offered to older people in the area.

6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership;

pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

The service supports older people and while existing service users will continue to have their needs met this will in some instances mean a change of location although the same staff team will continue to provide the service. In addition the days on which people attend the service may change.

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

Yes	The original proposal involved the ceasing of local authority provided day care in one particular centre. However in view of the comments made by service users, carers and elected members the new proposal maintains the current service on the site for 3 days each week with some additional activity on the remaining 2 days.
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8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

Yes	If the proposal is approved then individual work will be undertaken with each of the current service users and their carers to develop individual plans to support them through the implementation of the changes. The overall timescale for this work will be mapped out once agreement on the proposal is reached.
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Action(s)	Owner	By when?
Ensure the development of individual plans for each service user affected by the change.	Helena Thomas	September 2013
Support to staff teams	Jacqui Bryan / Val Jones	September 2013

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	25.07.2013
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Name of Lead Officer for Equality Impact Assessment	Date
Helena Thomas	08.05.2013

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

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Report To: Cabinet

Date of Meeting: Tuesday 25th June 2013

Lead Cabinet Member: Councillor Hugh Evans

Lead Officer: Tom Booty – RGF Programme Manager

Title: Rhyl Regeneration – Next Phase Funding: Vibrant & Viable Places

1 What is the report about?

The new regeneration framework from Welsh Government – Vibrant & Viable Places – was launched on 11 March 2013, and outlines the Welsh Government’s proposals for how regeneration funding will be prioritised going forward. This report provides the background to this and makes a recommendation in relation to how Denbighshire should respond.

2 What is the reason for making this report?

To seek Cabinet’s endorsement for the development and submission of a bid for funding under the Vibrant & Viable regeneration programme for Rhyl Town Centre.

3 What are the Recommendations?

The recommendations are that Cabinet support:

- the development of a bid focussed around Rhyl Town Centre; and
- the submission of a Stage 1 (Strategic Outline Programme) by the deadline of 12 July 2013.

Note that further endorsement of this approach is being sought from other relevant committees and partner agencies, and formal approval for the submission of the Stage 2 bid (subject to approval by Welsh Government) will be considered by Cabinet on 3 September 2013 (see section 7).

4 Report details

The existing North Wales Coast Regeneration Area stretches from Prestatyn in the East through to Colwyn Bay in the west. Due to the significant problems of social and economic deprivation in the area, the main focus of activity for this programme within Denbighshire has been in Rhyl. Through this programme Denbighshire has been successful in securing funding for a number of initiatives and projects including Rhyl Harbour, West Rhyl Housing Improvement Project (WRHIP) and the Bee and Station Hotel refurbishment. However, funding for this programme ends in March 2014. Future regeneration funding will be secured through a competitive process under the Viable & Vibrant Places Framework.

The Vibrant & Viable Places Bidding Guidance is appended to this report, and sets out some of the key principles and approaches that will be expected, along with the key priorities for regeneration investment which are:

- A more targeted approach to successful place making resulting in more intensive investment in fewer places to maximise impact.
- Three key urgent priorities for targeted investment:
 - Town centres serving 21st Century towns
 - Coastal Communities
 - Communities First Cluster
- Recognition of the importance of local delivery and accountability through local partnership.

Meetings with Welsh Government Officers and the bidding guidance have taken place and have strongly indicated:

- Only one bid per Local Authority area is allowed;
- Funding will be available for a 3 year term commencing April 2014;
- A multi-centre approach (for e.g. for town centres across Denbighshire) is extremely unlikely to be successful;
- With regard to the three urgent priorities the emphasis on town centres remains, but due to the nature of the Minister's portfolio there is likely to be a desire to see bids that also address housing issues. Communities First Clusters remain a key consideration but the priority for Coastal Communities seems to have dropped a little in the pecking order; and
- Funding will be available at an intervention rate of 75% across the whole programme (so they may be opportunities for some individual projects to have higher intervention rates), but other Welsh Government or European funding is not eligible as match funding.

On the funding issue, there is already significant expenditure planned in Rhyl through Regeneration, Highways and other services which could be counted as match. Private sector investment will be eligible as match, and there is already considerable private investment planned in the timeframe of the programme through the new hotel development and the proposed Aquatic Centre. Further private sector investment will be levered through the programme. Given the existing match funding detailed above, it is proposed to develop a bid within the existing resource base and as such there will not be a need to allocate further DCC capital funding to support the bid.

Initial discussion at officer level had considered looking at a County wide bid focussed on our town centres, but following a very strong steer from Welsh

Government officers that this approach was unlikely to be successful, a more focussed approach around one town centre is considered to be appropriate. Within the Rhyl Going Forward Programme the town centre has already been identified as a significant issue and the next priority to be addressed. On this basis and that of the existing published guidance and subsequent steer from Welsh Government it is considered that a bid focussed around Rhyl town centre would have the strongest chance of success because:

- It still features highly in the Welsh Index of Multiple Deprivation (WIMD);
- It is a Communities First Area;
- There is an existing strategy and governance structure in Rhyl Going Forward to support the bid and its subsequent implementation;
- There is a strong, multi-agency approach to regeneration in Rhyl which includes Rhyl City Strategy, Communities First, Coleg Llandrillo Rhyl and North Wales Police;
- We can demonstrate significant complimentary and match funding through existing activity of the RGF programme, but also through the partners detailed above; and
- We can demonstrate strong private sector involvement through the proposals for a new hotel on the former Honey Club site, the Coastal facilities proposals and the recent engagement with developers in relation to the WRHIP.

This would provide us with the basis of a very strong bid which no other Denbighshire town could match. Given the highly competitive nature of the process, a submission based around what we would consider to be the one with the highest chance of success is recommended.

If advanced, it is proposed that the bid should prioritise business development, entrepreneurship and creating new job opportunities in the town centre. This would focus on retail, particularly within the independent sector and looking at under-represented sectors such as food, but in consideration of the changing retail context would also consider how the town centre can support a more diverse housing offer and a broader range of services. Funding is for capital rather than revenue, but this would provide an opportunity to potentially secure funding for property acquisitions and refurbishment, grant schemes, environmental improvements and possibly improvements to car parks. Any capital schemes would need to be supported by appropriate business support and training initiatives.

5 How does the decision contribute to the Corporate Priorities?

This project contributes to the proposed corporate priorities:

5.1: Priority 1 – Developing the Local Economy and Our Communities

By creating business and job opportunities in the town centre.

5.2: Priority 6 – Ensuring access to good quality housing

By helping to diversifying the range of housing options available.

6 What will it cost and how will it affect other services?

Costs will not be known until the bid has been developed and the outcome of any submission known. However, the programme has £30 million annually available at a national level and given the likelihood of 6 to 8 successful bids, we could anticipate a programme in the range of £3 to £5 million a year for three years (£5 million being the maximum allowable annually).

Clearly other services would need to be involved in the development of the bid, and the revenue impact of any proposals would need to be fully understood and considered.

7 What consultations have been carried out?

Initial discussions have taken place at Cabinet Briefing and with some key partners who have endorsed the approach of a bid focussed on Rhyl town centre. This includes:

Cabinet Briefing	03 Jun
Rhyl City Strategy Board	04 Jun
Communities 1 st Cluster Board	05 Jun
Rhyl Going Forward Programme Board	06 Jun
Rhyl Member Area Group	06 Jun

Going forward further consultations would take place as the bid develops, but would include:

Rhyl Town Council	19 Jun
Senior Leadership Team	20 Jun
Strategic Investment Group	26 Jun
Denbigh MAG	08 Jul
Prestatyn & Meliden MAG	11 Jul
Elwy MAG	19 Jul
Ruthin Mag	29 Jul
Dee Valley MAG	29 Jul
Cabinet	03 Sep

If the Stage 1 bid is successful and we are invited to bid for Stage 2 a more comprehensive public consultation exercise will be undertaken.

8 Chief Finance Officer Statement

This clearly represents a significant opportunity for Denbighshire to access external grant funding. If successful it would mean the need to identify around £3m match funding over a three year period. The council does not have sufficient additional funds to meet this requirement. However given the activity already being undertaken, there should be sufficient investment to meet this match funding requirement.

Clarity should be sought before any individual project begins that any proposed match funding is acceptable to the Welsh Government and projects should be subject to scrutiny by the Strategic Investment Group.

9 What risks are there and is there anything we can do to reduce them?

The main risk identified at this stage is:

- **The bid could be unsuccessful** – just developing the bid will require a significant amount of staff resource from across the organisation and partner agencies. This input will deliver minimal outcomes if funding for delivery is not secured.

10 Power to make the Decision

Section 2 Local Government Act 2000

Section 111 Local Government Act 1972

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Report To: CABINET

Date: 25th June 2013

Lead Cabinet Member: Councillor Eryl Williams

Lead Officer: Angela Loftus – Planning and Public Protection Policy Manager

Title: Review of Local Development Plan Steering Group

1. What is the report about?

- 1.1 The report outlines proposals to revise the membership of the Local Development Plan Steering Group. It was agreed by Cabinet in September 2011 that a new LDP Steering Group should be set up to provide leadership and guidance in taking forward the Local Development Plan through to formal adoption, and to focus on the delivery of the LDP strategy and policies. Terms of Reference and Membership were agreed, and the group met last year. However it was acknowledged that membership would have to be reviewed following the local elections in May 2012 and following LDP adoption.
- 1.2 Following Council's agreement to adopt the LDP at the meeting on 4th June, it is important that the revised Group is established as soon as possible so that it is in place to be able to provide a political lead on the development of the suite of Supplementary Planning Guidance notes, development briefs and infrastructure plans urgently required to facilitate the delivery of the LDP.

2. What is the reason for making this report?

- 2.1 To seek Members' approval of proposals to revise the LDP Steering Group, to ensure political and geographical balance.

3. What are the Recommendations?

That Cabinet approve the revised Terms of Reference and membership of the Local Development Plan Steering Group (attached as Appendix 1).

4. Proposal to revise the Local Development Plan Steering Group

- 4.1 The primary role of the LDP Steering Group is to support the delivery and on-going monitoring and future review of the LDP, together with supporting the implementation of the Plan Strategy. The Group will also oversee the production of the suite of Supplementary Planning Guidance required to ensure that policies are implemented and community benefits achieved. The Group has a non-executive role but will report back and make recommendations to Cabinet and/or Council as appropriate.
- 4.2 The revised Terms of Reference attached as Appendix 1 sets out the proposed new arrangements for membership.

4.3 Membership of the Group will still comprise 12 Members, with the aim of achieving a geographical balance and political balance as far as is reasonable and practical. Once agreed, it will be for each Member Area Group to nominate 2 Members to represent their area.

5. How does the decision contribute to the Corporate Priorities?

5.1 The LDP will have a direct role to play in achieving the priorities of 'Developing the Local Economy' and 'Ensuring Access to Good Quality Housing' through the policies and proposals within it, influencing development on the ground. The main role of the Steering Group will be overseeing delivery of the LDP, enabling the provision of housing, employment, community facilities and environmental protection throughout the County.

6. What will it cost and how will it affect other services?

6.1 There are no additional direct cost implications resulting from agreeing the revised Terms of Reference and membership of the Local Development Plan Steering Group.

7. What are the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

7.1 The completed EqIA template is attached as Appendix 2 to this report. This concludes that an EqIA is not required for the proposed revisions to the LDP Steering Group.

8. What consultations have been carried out with Scrutiny and others?

8.1 The proposals were discussed at Cabinet Briefing on 3rd June 2013 and comments raised built into the report.

9 Chief Finance Officer Statement

9.1 The cost of the implementation of the LDP and the establishment of an LDP Steering Group should be contained within existing resources. The Council has been building a specific reserve within the accounts to contribute to the costs of producing the Plan.

10 What risks are there and is there anything we can do to reduce them?

10.1 Not agreeing the proposed arrangements for the establishment of the LDP Steering Group carries the risk of not providing the clear Member leadership required to deliver the LDP and to develop the associated guidance required.

11 Power to make the Decision

Local Government Act 2000, Planning & Compulsory Purchase Act (2004), and associated regulations and guidance.

Appendix 1: Local Development Plan Steering Group– Revised Draft Terms of Reference (attached)
Appendix 2: Equality Impact Assessment template

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PROPOSED REVISIONS TO LOCAL DEVELOPMENT PLAN STEERING GROUP June 2013

Terms of Reference

The establishment of this group is intended to replace the Local Development Plan Working Group.

Role and Purpose:

- The prime role of the LDP Steering Group is to support the delivery of the Plan Strategy.
- The LDP Steering Group will over-see management of delivery of the LDP and the production of the suite of Supplementary Planning Guidance required to ensure that policies are implemented and community benefits achieved.
 - The LDP Steering Group will have a non-executive role but will report back and make recommendations to Cabinet and/or Council as appropriate. Regular update reports will be taken to Scrutiny as required.
 - To meet periodically as and when required, initially every 2 months
 - Papers will normally be passed to members of the Group 1 week prior to the meeting
 - Members will be expected to report back to their political groups and Member Area Groups, to ensure information is shared. LDP update reports will be included as an item on each Member Area Group Meeting Agenda.
 - Meeting notes will be produced for each Steering Group meeting and distributed to the group.

Timescale:

- Following adoption of the LDP, the Steering Group will oversee preparation of the Annual Monitoring Report before formal submission to Welsh Government in October of each year.
- A detailed work programme will be agreed with the Steering Group

Attendance:

- To maintain continuity all Steering Group Members will be expected to attend all meetings;
- Attendance at meetings will be open to all Members and there will be opportunities for wider political involvement through Cabinet, Scrutiny and Member Area Groups.
- Members of the public will not be able to attend the meetings.

Support:

- Technical and administrative support for the group will be provided by Planning and Public Protection Service.

Distribution of Papers:

- To be distributed to all Members/CET/Heads of Service

Membership:

- The meetings will be chaired by the Lead Member for the LDP, or by a member of the LDP Steering Group nominated by the Lead Member.
- Membership of the Group will comprise 13 Members (2 members from each Member Area Group and the Lead Member). Only those Members of the Steering Group will be able to vote.
- Membership of the Group should ensure a political and geographical balance of Councillors as far as is reasonable and practical.

The Group should comprise 2 members from each Member Area Group, with one reserve nominated from each area:

2 Rhyl Member Area Group Members

2 Prestatyn Member Area Group Members

2 Elwy Member Area Group Members

2 Denbigh Member Area Group Members

2 Ruthin Member Area Group Members

2 Dee Valley Member Area Group Members

The Steering Group will be chaired by the Lead Member for the LDP and membership of the Group should also include:

- Chair of Communities Scrutiny
- Chair of Planning Committee

Meetings will also be attended by:

1. Corporate Director Modernisation and Wellbeing
 2. Head of Planning and Public Protection Service
 3. Head of Housing & Community Development
 4. Planning and Public Protection Policy Manager
 5. Head of Legal Services
- & other officers as required

Review of the Local Development Plan
Steering Group
11th June 2013

Equality Impact Assessment

Review of the Local Development Steering Group

Contact: Angela Loftus, Planning & Public Protection Services
Updated: 11/06/13

1. What type of proposal / decision is being assessed?

Other

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The proposal is to review the membership and terms of reference of the LDP Steering Group.

The LDP is a statutory plan and sets out locations and policies directing future development and land use in the county until 2021. It therefore has an important role in meeting the needs of the county's population and protecting or enhancing the environment.

The LDP was adopted by Council on 4th June 2013. Preparation of the LDP had been overseen by the LDP Working Group, which consisted of elected Members and was administered by the Planning Policy Team. This was subsequently reviewed, following Cabinet approval in September 2011, but was agreed that a further review would be necessary following adoption of the LDP.

The changes arising from the proposal will be to amend the membership of the LDP Steering Group, as outlined in the covering report, and to amend the terms of reference to reflect the focus on delivering (rather than producing) the LDP.

3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken

No	The proposal relates solely to the administration and role of the LDP Steering Group and will not result in any change affecting staff or communities.
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- 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken**
(Please refer to section 1 in the toolkit for guidance)

N/A

- 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

N/A

- 6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

N/A

- 7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

<Please Select>	N/A
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- 8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

<Please Select>	N/A
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Action(s)	Owner	By when?
N/A		

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	N/A
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Name of Lead Officer for Equality Impact Assessment	Date
Angela Loftus	11/06/13

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
30 July	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	The former North Wales Hospital: a Compulsory Purchase Order	To approve a compulsory purchase order for the former North Wales Hospital	Yes	Graham Boase
	3	Adult Safeguarding	To consider future options for the arrangements for Adult Safeguarding	Yes	Cllr Bobby Feeley / Phil Gilroy
	4	Food Review Task & Finish Group	To approve the recommendations of the Task & Finish Group following a review into food procurement and regulatory practices.	Yes	Cllr David Smith / Hywyn Williams
	5	Developing 'An Excellent Council Close to the Community'	To consider how the Council progresses with the theme of Bringing the Council Closer to the Community	Yes	Cllr Hugh Irving / Hywyn Williams
	6	North Office Accommodation Study	To consider the work undertaken in respect of the North Denbighshire Office Accommodation Review.	tbc	Cllr Julian Thompson-Hill / David Lorey
	7	Procurement Service	To consider proposals for the merger and implementation	Yes	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			of a three counties (Gwynedd, Denbighshire and Flintshire) procurement and category management service.		
	8	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	tbc	Scrutiny Coordinator
3 September	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Annual Performance Review 2012/13	To review the draft Annual Performance Review for 2012-13 and to recommend the report for adoption by full Council		Cllr Barbara Smith / Tony Ward
	3	Corporate Plan QPR: Quarter 1 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	4	Vibrant and Viable Places - Funding bid for Rhyl Town Centre projects	To update members on progress.	No	Cllr Hugh Evans / Tom Booty / Sian Owen
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			Cabinet's attention.		
24 September	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Faith Based Provision	To note the findings of the formal consultation on the faith review and to consider whether to proceed to the publication of the proposal by way of statutory notice.	Yes	Cllr Eryl Williams / Jackie Whalley
	3	Response to the Consultation on Town and Area Plans	To consider the response to the consultation on town and area plans	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
29 October	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
26 November	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
17 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 2 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
14 January 2014	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
18 February	1	Finance Report Update	To update Cabinet on the	Tbc	Cllr Julian Thompson-

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			current financial position of the Council		Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
25 March	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 April	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
27 May	1	Finance Report Update	To update Cabinet on the current financial position of	Tbc	Cllr Julian Thompson-Hill / Paul McGrady

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			the Council		
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
June	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<i>June</i>	11 June	<i>July</i>	16 July	<i>September (3)</i>	19 August